

ST GERMANS PARISH COUNCIL

Chairman Mr Alan Hodge – Tel: 01752 851026
Clerk: Mrs Emily Young Tel: 07845 130596 Email: stgermansparish@gmail.com
Website – www.stgermans-pc.org.uk

Minutes of the Parish Council meeting held at the British Legion, Tideford on Monday 30th July 2018 at 7.00pm

Present

Tideford Ward: Cllr A Hodge, Cllr L Gomersall
Polbathic Ward: Cllr S Barnes
St Germans Ward: Cllr N Witton, Cllr G Willis, Cllr G Mackeen and Cllr B Skelton
Bethany Ward: Cllr P Pipe and Cllr P Chilton

1. Declarations of Interests and Dispensations

- 1.1 To receive declarations of interest from Councillors on items on the agenda
- 1.2 To receive written requests for dispensations for disclosable pecuniary interests
- 1.3 To grant any requests for dispensations as appropriate.

Public participation

1 member of the public was present to talk about the rubbish in Tideford car park in Church Road. Cornwall Council have now tidied up the car park. It was also reported that the hedges along the footpath up the side of the car park are overgrown. The Clerk will report this.

2. Apologies for absence

Cllr J Foot and Cllr A Gowing sent their apologies. These absences were approved by all.

3. Approval of the Minutes of the meeting held on 25 June 2018

It was proposed by Cllr Pipe and seconded by Cllr Willis the minutes be approved. All were in favour and the minutes were signed by Cllr Hodge.

4. Councillors reports

- 4.1 Cllr Foot had given his apologies.
- 4.2 Cllr Willis talked about a project in the planning service which is focusing on improving direct communication between Parish Councils and the Planning and Enforcement departments in Cornwall Council.
- 4.3 Cllr Chilton and Cllr Hodge talked about the last SARS meeting. The main areas discussed were the consultation on the cost of the bridge. Speeding in and around Saltash and Polbathic. There was also mention about there not being a sufficient number of houses on Broadmoor Farm, due to a main gas pipe running under the land which restricts the development.

5. Matters arising from previous minutes/correspondence

5.2 Highways – ongoing issues

5.2.1 A38 Tideford

Last meeting was very well attended by the public. Positive steps are being taken and it is gaining positive momentum.

5.2.2 Treland fencing and Branchecoombe corner

Ongoing. Clerk to continue to chase.

5.2.3 Doctors Lane closure (Port Eliot)

Ongoing. Clerk to continue to chase.

5.2.4 Traffic – Gateway funding

Two applications have been made; one for the Old White House and the other for a feasibility study for a traffic calming study in Polbathic.

5.3 Local Bus Services – Cllr Willis

Cllr Willis reported that the 72 service that runs as a double decker in the summer and then becomes as a single decker in the winter has been seen as a single decker during July? Plymouth Citybus have been asked to reinstate the 72 service through St Germans for the winter, but they have said this is highly unlikely for this winter. GWR franchise is not going to be split, it will remain as one. Cllr Chilton raised a concern about the bus service stopping on a residential drive in Bethany which is causing damage. It has been asked that the bus stops at the post box/parish noticeboard in Bethany. Great Western have also launched a new train without any disabled facilities!

5.4 Community Projects as a result of the Community Benefit Contribution relating to the land at Trequite

5.4.1 The balance remaining £5779.53

5.5 Committees

Finance and General Purposes Committee (to cover finance, insurance and risk assessments)

Cllr Hodge, Cllr Willis, Cllr Witton, Cllr Pipe and Cllr Gowing

Burial Ground Committee

Cllr Barnes, Cllr Skelton, Cllr Mackeen and Cllr Witton

Play Park Committees (to cover outdoor amenities, open spaces, playparks, paths, trees and grass)

St Germans - Cllr Willis, Cllr Mackeen, Cllr Witton and Cllr Barnes

Tideford - Cllr Hodge, Cllr Skelton and Cllr Gomersall

Employment

Cllr Hodge, Cllr Willis, Cllr Pipe, Cllr Witton, Cllr Gomersall and Cllr Gowing

Data Protection and Technology

Cllr Willis, Cllr Witton, Cllr Mackeen and Cllr Pipe

Planning

Cllr Hodge, Cllr Willis, Cllr Gomersall, Cllr Gowing, Cllr Witton, Cllr Barnes, Cllr Skelton, Cllr Pipe, Cllr Chilton and Cllr Mackeen

Chairperson – Alan Hodge

Representatives to the following groups:

Saltash Area Road Safety (SARS)

Cllr Hodge, Cllr Barnes, Cllr Mackeen and Cllr Chilton

St Germans & District Twinning Association

Cllr Gowing

Nut Tree

Cllr Hodge, Cllr Witton and Cllr Pipe

Cornwall Gateway Community Network Panel (only 2 attendees)

Cllr Hodge, Cllr Barnes, Cllr Witton and Cllr Willis

Police Liaison

Cllr Pipe and Cllr Hodge

Transport

Cllr Willis and Cllr Skelton

Port Eliot

Cllr Hodge, Cllr Willis, Cllr Skelton, Cllr Witton, Cllr Mackeen, Cllr Barnes and Cllr Pipe

Tideford Air Quality

Cllr Hodge, Cllr Willis, Cllr Witton and Cllr Barnes

The Chairperson and terms of reference for each Committee will be agreed at the next committee meeting.

The above was proposed by Cllr Hodge and seconded by Cllr Pipe. All were in favour.

5.6 GDPR and new email addresses

Cllr Willis gave an overview of a company who can set up councillor email addresses and the costs associated to it. Cllr Hodge proposed that the Clerk requested a presentation from this company and this was seconded by Cllr Gomersall. All were in favour.

5.7 Standing Orders

The Clerk is still working on the amendments and will circulate during August for review.

5.8 Nut Tree

Cllr Hodge prepared the August entry and Cllr Pipe will do September.

5.9 Litter in Tideford

The public car park in Church Road in Tideford has now been cleared. The bins will be removed. The Clerk will contact the litter contractor for the park to ask where the rubbish collected is then disposed of.

5.10 SSE Contract renewal (Tideford lighting)

New 24 month contract agreed with a new monthly amount of £6.20 inclusive of VAT. This was proposed by Cllr Pipe and seconded by Cllr Mackeen. All were in agreement.

5.11 St Germans Rec

The Parish Council were asked to provide a bin in the picnic area and to arrange for collection of the rubbish from both bins. It was felt by the Councillors that the Parish Council cannot take on the responsibility of providing the bin or of removing the litter, but the Clerk

will provide some contact details. This was proposed by Cllr Hodge and seconded by Cllr Pipe. All were in favour.

5.12 Clerks August leave

It was agreed that Cllr Hodge will provide contact for planning enquiries and Cllr Mackeen for burials.

6. Playparks

6.1 St Germans

6.1.1 Cllr Mackeen inspected Treland and made a repair to the wobbly bench and a 'Tag' was removed from a picnic table. Cllr Witton will do the next inspection.

The new mulch work will start on Monday 10th September 2018.

6.2 Tideford

6.2.1 Cllr Hodge reported on the main gate needs replacing and the post is wobbly, benches need attention and there was broken glass in the basketball court which has been cleared. The younger playpark needs attention. Cllr Hodge did the last inspection and Cllr Skelton to do the next. Cllr Hodge, Cllr Gomersall and Cllr Skelton will meet on Saturday 4th August to review the issues that need prompt attention.

7. Burial Ground

7.1 Permission requested from Pengelly for the burial of the late Mr T K O'Reilly for a funeral on Monday 23rd July 2018. Permission granted by Clerk. See item 8.2 for payment received. Noted.

7.2 Request to reserve 2 grave spaces for the Turner family. Permission granted by Clerk. Noted.

8. Finance

8.1 Current financial position - Bank Reconciliation – To note and approve

Local Council Name – **St Germans Parish Council**

County - **Cornwall**

Financial period ending 30th June 2018

Prepared by: Mrs Emily Young (Parish Clerk)

Date: 25th July 2018

Balance per bank statement as at 30.06.2018

	£	£
Treasurers Account	151,550.24	151,550.24

Less: unpresented cheques as at 30 June 2018

From Treasurers Account only

Cheque numbers:

608	£20.99
564	£38.60
557	£17.00
562	£200.00
563	£750.00
556	£90.75
559	£300.48
560	£15.00

558 £68.00
561 £16.99

(1,517.81)

Net bank balances as at 30 June 2018

£150,032.43

Balance per spreadsheet as at 30 June 2018

£150,032.43

It was proposed by Cllr Willis that all finance items be approved. This was seconded by Cllr Chilton and agreed by all.

8.2 To authorise payments on the income and expenditure schedule

Number	Details	Cheque No (if applicable)
8.2.1	Clerk's July 2018 expenses £127.53	565
8.2.2	Clerk's June salary plus processing fees	S.O
8.2.3	Clerk's Pension £40.00 (£20.00 Parish Council, £20.00 Parish Clerk)	D.D
8.2.4	£90.75 PMP Invoice – Nut Tree for July 2018 edition	566
8.2.5	Eliot hall hire – 3 meetings in July at £17.00 each = £51.00	567
8.2.6	£11.00 Clerk's mobile phone	D.D
8.2.7	£44.00 local litter picking and bin emptying	568
8.2.8	Southern Electric – Tideford lighting £5.59	D.D
8.2.9	£1000.00 burial payment from Mr Turner for 2 grave reservations	Credit
8.2.10	S Wiggett Lynher bus shelter window cleaning £15.00	569
8.2.11	£500.00 credit for the late Mr T O'Reilly burial plot	Credit
8.2.12	£8.91 credit from Tamar Accounting	Credit
8.2.13	Tom Cox beech hedge cutting £150.00	570
8.2.14	CALC – Code of conduct training Cllr Gomersall	571
8.2.15	RBL hall hire £30.00	573

It was proposed by Cllr Willis that all finance items be approved. This was seconded by Cllr Chilton and agreed by all. Cheque signatories for these payments will be Cllr Hodge and Cllr Willis.

8.3 Current payroll provider wishing to change from standing order to direct debit to allow easier flexibility. This was proposed by Cllr Willis and seconded by Cllr Chilton. All were in agreement.

8.4 Requests for spending

8.4.1 Eliot Hall public toilet maintenance grant of £1,500.00.

8.4.2 Annual membership for SLCC of £41.00.

8.4.3 Treland Park work (following survey). T4 remove leaning elm £250.00 and T5 Oak tree clear all trees underneath canopy £450.00 and G13 clear all dead elms £250.00.

It was proposed by Cllr Pipe that the requests for spending are approved. This was seconded by Cllr Barnes. The majority were in favour with 1 abstinence from Cllr Witton to item 8.4.1.

8.5 Financial correspondence

None received.

9. Planning Applications

The following applications have been received by Cornwall Council:

9.1.1 PA18/04806 – Replace existing flue at the Gatehouse South, Port Eliot Estate

It was proposed by Cllr Skelton to support this application. Seconded by Cllr Witton. All were in favour.

9.1.2 PA18/04805 – Replace existing flue at the Gatehouse South, Port Eliot Estate

It was proposed by Cllr Skelton to support this application. Seconded by Cllr Witton. All were in favour.

9.1.3 PA18/06406 – Revised design to PA18/01626 Chy-an-Dowr, St Germans

It was proposed by Cllr Witton to support this amended application. Seconded by Cllr Willis. The majority of Councillors were in favour with one abstinence.

9.1.4 PA18/05459 – Old Treboul, St Germans - Amendments to PA16/05492 (Reuse of a dilapidated farmhouse and barns to provide two dwellings together with annexe and studio accommodation) involving the addition of a garage/workshop ancillary to the development.

It was proposed by Cllr Pipe to support this amended application, seconded by Cllr Mackeen. The majority of Councillors were in favour with one abstinence.

9.1.5 PA18/05705 – Padderbury Farm, Menheniot - The construction of a general purpose agricultural storage building (18.3m x 12.2m).

It was proposed by Cllr Hodge to support this application, seconded by Cllr Mackeen. All were in favour.

9.1.6 PA18/05976 – The Corn Barn, Trenithick Farm, Bethany - Conversion of barn to dwelling (Revised design to application no. PA16/03650).

It was proposed by Cllr Pipe to support this application, seconded by Cllr Chilton. All were in favour.

9.1.7 PA18/05535 – Furze Park, Trerulefoot, Bethany PL12 5DE - To convert the disused barn to an annexe.

It was proposed by Cllr Pipe to support this application, seconded by Cllr Witton. All were in favour.

9.1.8 PA18/06237 - The Old Store House Church Street St Germans - Alterations and refurbishment of the main house (private dwelling) and outbuildings with localised landscaping and a new garden studio in the upper garden.

The Councillors have asked the Clerk to arrange a site visit to clarify the intrusiveness of the garden studio over neighbouring properties.

9.1.9 PA18/05743 - Penquite Farm Trerulefoot - General purpose agricultural building to store agricultural machinery.

It was proposed by Cllr Pipe to support this application, seconded by Cllr Barnes. All were in favour.

Cllr Witton leaves the meeting at 9.45pm.

9.1.10 Polbathic Old Ironworks – public open space

The Councillors would like to see a larger open space with perimeter fencing on site for the children to access. They would also like to see a natural environment play area in lieu of having conventional slides and swings. This was proposed by Cllr Barnes and seconded by Cllr Skelton. All were in favour.

9.2 Planning Applications received after publication of this agenda

None received.

9.3 Planning Appeals – Received by the date of this meeting

None received.

9.4 Planning Decisions

The following decisions were made by Cornwall Council:

9.4.1 PA18/03364 2 Quay Road St Germans - Replacing single glazed timber casement windows with identical timber units with double glazed panes. **Approved.** Noted.

9.4.2 PA18/04068 Treboul House St Germans - Small stable building and yard. **Approved.** Noted.

9.5 Enforcements

None received.

9.6 Planning Correspondence and Reports

None received.

9.7 Planning matters raised by Members

None.

10. Correspondence Received

10.1 Making contact – Tamar Valley Group – noted.

10.2 The Rural bulletin – noted.

11. Urgent Business raised by Ward members and admitted by the Chair

Cllr Skelton has received a number of complaints about the front garden at number 13 Fairfield in St Germans. The Clerk has been asked to write to Cornwall Housing as it is believed the occupants are tenants who should adhere to the agreement on garden maintenance. This was proposed by Cllr Skelton and seconded by Cllr Pipe. All were in favour.

Meeting closed at 10.15pm.

Please note that all meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

Signed as a true record of the meeting.....

Chairman

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Date