

# ST GERMANS PARISH COUNCIL

Chairman Mr Alan Hodge  
Clerk: Mrs Emily Young Tel: 07845 130596 Email: [clerk@stgermansparishcouncil.gov.uk](mailto:clerk@stgermansparishcouncil.gov.uk)  
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## Minutes of the Parish Council meeting held at the Eliot Hall in St Germans on 26<sup>th</sup> November 2018 at 7.00pm

### Present

Tideford Ward: Cllr A Hodge and Cllr L Gomersall  
Polbathic Ward:  
St Germans Ward: Cllr N Witton, Cllr G Mackeen, Cllr B Skelton and Cllr G Willis  
Bethany Ward: Cllr P Pipe and Cllr P Chilton  
Cornwall Council Cllr J Foot

**1. Declarations of Interests and Requests for Dispensations** *(a member may not participate in any discussion or vote upon a matter at the meeting in which he/she has a disclosable pecuniary interest).*

**1.1** To receive declarations of interest from Councillors on items on the agenda

Cllr Skelton declared an interest in item 5.6.

**1.2** To receive written requests for dispensations for disclosable pecuniary interests (if any)

**1.3** To grant any requests for dispensations as appropriate

### **Public Participation for a maximum of 10 minutes** *(for the public to comment on the items below)*

7 members of the public were present. 1 person spoke about the St Germans Recreation Field giving an update on the status, confirming that the recreation ground is doing well and that the opening day in May, which was attended by Parish Councillors, was a happy and well received event. The final phase (3) is happening now and they also wanted to make sure the running costs were taken care of in terms of the insurance and maintenance. Phase 3 consists of a beautifully polished concrete table tennis table with a shelter; they have secured £7K from the National Lottery towards this. Cllr Willis asked about access for disabled people as it didn't appear clear how to access. Mr Hooper will look into this and let the Clerk know. He also said that some (low key) signage will be being added very shortly.

Another member of the public spoke about the meeting last week regarding the proposed car park by the station. The Parish Council understands from the Transport Group that GWR may be wanting to lease the land for a station car park. Members of the public who attended are very opposed to this idea as they feel there is no evidence that there is a need for a car park and they also pointed out that the area concerned is currently a green space in St Germans which has been used for community events and maintained by St Germans residents under a lease (now expired). They also pointed out that the land is in a conservation area, and close to listed buildings. The Councillors noted the views and also pointed out that no planning application has been made. The land is owned by Port Eliot estate.

Another member of the public attended to complain about the unsightly hand car wash signs that are being displayed around the Parish. How is this allowed? The Clerk will enquire with Highways. He also asked about the Polbathic garage scrap yard and what is happening here. The Clerk will make enquiries with Cornwall Council.

**2. Apologies for absence** (members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting. The members present must decide whether the reason(s) for a member's absence shall be accepted).

Apologies received from Cllr S Barnes and Cllr A Gowing. Approved by all.

**3. Approval of Minutes of Meeting held on 24 September 2018** (to approve the minutes as a correct record)

There are amendments needed to state that Cllr Witton abstained against items 5.2.4, 8.3.1 and 9.11. With these amendments made, it was proposed by Cllr Willis and seconded by Cllr Chilton that the minutes be approved. All were in favour and the minutes will be signed by Cllr Hodge.

#### **4. Councillors Reports**

##### **4.1 Cornwall Councillor Foot – report on all relevant matters.**

The Safe38 group went to Westminster and met with Chris Grayling which was positive. Cllr Foot is hopeful for improvements within 12-18 months' time from now.

The results are out from the Polbathic speeding device and the data confirmed there is a speeding issue and it is worse with traffic coming from Torpoint to Trelurefoot. At the next Gateway meeting (next Monday), the EOI (already submitted) should be discussed which requests a permanent speed monitoring device in Polbathic. The lines are to be refreshed in this area soon; they are on the Highways planned maintenance schedule; date not known. Also, at the next Gateway meeting there will be a discussion on Cornwall's budget. Cllr Foot encouraged all members to attend.

This weekend Cllr Foot is involved in the Cornish Tick Box Bus in Liskeard on Saturday where there are various family events taking place. <https://tickboxbus.org/>

**5. Matters arising from the previous minutes** (not appearing elsewhere on the agenda, but decisions cannot be made)

**None.**

##### **5.2 Highways – ongoing issues**

**5.2.1 Treland fencing and Branchcoombe corner** – The Clerk is waiting for a start date. This was chased last week and the start date is still unconfirmed by Highways.

**5.2.2 Doctors Lane closure** – Approval has been given by Cornwall Council to do the work and the Contractor will start in early January 2019. An extension has been issued by Cornwall Council to keep the footpath officially closed until 4<sup>th</sup> March 2019 or until the work is completed, if earlier.

##### **5.2.3 Polbathic speeding results 2017 & 2018**

The members spoke about the speeding traffic results in Polbathic that Highways provided to the Clerk. They believed there was a concern here and this is now supported with evidence. Cllr Chilton is on the Speed Watch team and asked for paper copies which the Clerk will send. The Clerk will also ask Highways if there are results for higher speeds than 50mph. The Gateway representatives will raise this at the meeting next week.

##### **5.3 Community Projects as a result of the Community Benefit Contribution relating to the land at Trequite**

**5.3.1** The balance remaining £5779.53

**5.4 Nut Tree** - Cllr Witton prepared December's entry, Cllr Hodge will do January. The editor now has an assistant to help and there is a new person to do the distribution.

**5.5 New Parish website** – Cllr Willis gave an overview on the new website, he used an existing Parish Council website to give examples. He asked that all members looked at this website and to give feedback to him within the next 2 weeks, so the next stage can be discussed at the next Parish Council meeting in early December.

**5.6 Proposed car park next to St Germans rail station**

Cllr Willis met with the local residents last week and he gave his feedback from this meeting. There are concerns with the evidence that a car park is needed at all. Residents want to do their own survey asking rail users. A question asked was whether the planning could be delayed to coincide with the Parish survey expected to be in February 2019. Cllr Willis gave an update on the tree survey which confirms its unlikely to last for many years to come; suspect honey fungus, but with some maintenance it may last a few more years yet. The designer for the proposed car park hasn't confirmed the decision on the tree and is now carrying out a contaminated survey (Phase 1) on the land. He will keep the Clerk informed. No further updates are available on the proposed car park pricing either. GWR have a policy of having car parks at train stations (Cllr Willis was told). Sheryll Murray called a GWR meeting last week where a RUG representative attended and asked about this proposal and the GWR representative didn't know anything about it? Sheryll Murrays Secretary is to formally write to GWR.

**5.7 Bus stops and shelters** – There are currently grants currently available for new bus stops/shelters and replacement shelters would be considered. Cllr Chilton asked about a bus bay but it is not believed this is considered a shelter or stop. The Clerk to look into a new bus shelter or a replacement for Polbathic and report back at the next meeting.

**5.8 Twinning AGM**

Deferred to the next meeting as the Cllr was absent with apologies.

**5.9 Community Gateway 2<sup>nd</sup> EOI submission**

There is a Gateway meeting next Monday and the 2<sup>nd</sup> EOI for Fore Street should be discussed.

**6. Playparks**

**6.1 St Germans**

Inspections were carried out by Cllr Mackeen who said that the leaves need clearing. Cllr Willis will do the next weekly inspections.

It was also mentioned that the footpath up from Tregalister needs attention – Clerk to contact Highways.

**6.2 Tideford** - Weekly inspections were carried out by Cllr Gomersall and Cllr Gomersall will do next months' weekly inspections.

The urgent repairs to the park should now be underway, Cllr Gomersall to monitor.

**7. Burial Ground**

**7.1** Request received from Pascoe & Son to add an inscription for the late M Colwill. This was approved by Cllr Pipe and seconded by Cllr Witton. All were in favour.

7.2 Burial Committee meeting minutes – the Clerk to finish all work and then circulate and request approval.

## 8. Finance

### 8.1 Current financial position - Bank Reconciliation

Local Council Name – **St Germans Parish Council**

County - **Cornwall**

Financial period ending 31<sup>st</sup> October 2018

Prepared by: Mrs Emily Young (Parish Clerk)

Date: 22<sup>nd</sup> November 2018

#### Balance per bank statement as at 31.10.2018

	£	£
Treasurers Account	171,019.97	
		171,019.97
Less: unpresented cheques as at 31 October 2018		
From Treasurers Account only		
Cheque numbers:		
573 RBL - July PC Meeting		30.00
591 Clerk's October expenses		142.77
592 PMP - Nut Tree		90.75
593 Eliot hall hire 4/10/18 & 19/10/18		34.00
594 S Dance Litter collector 25/9-23/10/2018		64.00
596 BH Gardens - grass cutting+ handrail in Treland	1,314.00	
597 S Wiggett window cleaner bus shelter		15.00
598 Cornwall Council A1 maps for Parish		54.00
599 Grant money for Safe38 publicity material		494.47
		<b>(2238.99)</b>
<b>Net bank balance as at 31 October 2018</b>		<b>£168,780.98</b>
<b>Balance per spreadsheet as at 31 October 2018</b>		<b>£168,780.98</b>

It was proposed by Cllr Willis that the bank reconciliation be approved. This was seconded by Cllr Witton and agreed by all. All were in favour

### 8.2 To authorise payments on the income and expenditure schedule

Number	Details	Cheque No (if applicable)
8.2.1	Clerk's September expenses £121.33	611
8.2.2	Clerk's November salary plus processing fees	D.D
8.2.3	Clerk's Pension £40.00 (£20.00 Parish Council, £20.00 Parish Clerk)	D.D
8.2.4	£117.00 PMP Invoice – Nut Tree for November 2018 edition (price higher due to extra pages printed)	612
8.2.5	£42.00 Eliot hall hire – 6 <sup>th</sup> &	613

	26 <sup>th</sup> November meetings plus £8.00 adjustment for shortfall last month. Total £50.00	
8.2.6	£11.25 Clerk's mobile phone	D.D
8.2.7	£64.00 local litter picking and bin emptying (30 Oct-20 Nov)	614
8.2.8	Southern Electric – Tideford lighting £6.18	D.D
8.2.9	W.J.Wicks & Sons – Repair to Treland park fence - £111.60	615
8.2.10	Credit from Pascoe & Son for the memorial of Mrs Colvile £90.00	Credit
8.2.11	South West Surfacing – Treland play park new surface £15,060.00	616
8.2.12	Tom Cox Tree Surgery – tree work carried out as part of survey £1,010.00	617
8.2.13	Tom Cox Tree Surgery – Removal of 2 leaning oak trees £80.00	
8.2.14	CALC – Clerk's budgeting and precept training £36.00	618

It was proposed by Cllr Willis that the above income and expenditure items be approved. This was seconded by Cllr Witton. All were in favour. Cheque signatories for these payments will be Cllr Hodge and Cllr Willis.

**8.3 F&GP Committee** – terms of reference, maximum number of people and quorum were agreed with the first committee meeting arranged for Monday 10<sup>th</sup> December 10am in the Eliot Hall.

#### **8.4 Requests for spending**

**8.4.1** B Harper quotation for Treland play park and surrounding paths for leaf and tree debris clearance of £130.00 +VAT. Cllr Witton proposed that this quotation is accepted and Cllr Hodge seconded. All were in favour.

#### **8.5 Financial correspondence**

None received.

### **9. Planning Applications** *(please view all applications at <http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>)*

The following applications have been received by Cornwall Council:

**9.1.1 PA18/00003/SPD – Draft Supplementary Planning document** – The document explains how Cornwall Council will implement the policies in the adopted local plan with regard to housing and the provision of affordable housing.

The document was discussed and it was proposed by Cllr Witton that Section 96 was reworded. This was proposed by Cllr Witton and seconded by Cllr Willis. All were in favour.

**9.2** Planning Applications received after publication of this agenda  
None received.

**9.3 Planning Appeals** – Received by the date of this meeting  
None received.

**9.4 Planning Decisions**

The following decisions were made by Cornwall Council:

**9.4.1 PA18/06784 Tredudwell Blunts Saltash Cornwall PL12 5JY.** Conversion of vacant agricultural building into three bedroomed dwelling; including demolition of existing structures and construction of extension with variation of condition 2 in respect of Decision Notice PA18/02701 dated 16th May 2018 to allow amendment of the plans to reduce building extent. **Approved 25/10/2018. Noted.**

**9.4.2 PA18/08333 Barn 2 Land at Treskelly Farm St Germans.** Construction of a detached garage. **Approved 29/10/2018. Noted.**

**9.5 Planning Correspondence and Reports**  
None received.

**9.5.1 Planning Aid England Survey of Parish Councils** – to discuss and respond to the survey. The Clerk to work with Cllr Witton to submit a response on behalf of the Parish.

**9.6 Planning matters raised by Members**  
None raised.

**10. Correspondence Received**

**10.1** NALC report on the future of Neighbourhood plans – **noted.**

**10.2** Merchant Navy Day – **noted.**

**10.3** Rural Services Network – **noted.**

**10.4** Cornwall AONB latest news – **noted.**

**10.5** Tamar Valley AONB Management Plan acknowledgement – **noted.**

**10.6** CALC news round up – **noted.**

**11. Urgent Business raised by Ward members and admitted by the Chair**

Cllr Witton raised about the public meetings for Q1 2019. The Chair asked that everyone gave this some further thought for more discussion at the next Parish Council meeting.

**The meeting closed at 9.40pm.**

Signed as a true record of the meeting.....

Chairman

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Date