

# ST GERMANS PARISH COUNCIL

Chairman Mr Alan Hodge  
Clerk: Mrs Emily Young Tel: 07845 130596 Email: [clerk@stgermansparishcouncil.gov.uk](mailto:clerk@stgermansparishcouncil.gov.uk)  
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## Minutes of the Parish Council meeting held at the British Legion in Tideford on 29<sup>th</sup> October 2018 at 7.00pm

### Present

Tideford Ward: Cllr A Hodge, Cllr L Gomersall and Cllr D Carter  
Polbathic Ward: Cllr S Barnes, Cllr A Gowing  
St Germans Ward: Cllr N Witton, Cllr G Mackeen and Cllr G Willis  
Bethany Ward: Cllr P Pipe and Cllr P Chilton  
Cornwall Council Cllr J Foot

**1. Declarations of Interests and Requests for Dispensations** (*a member may not participate in any discussion or vote upon a matter at the meeting in which he/she has a disclosable pecuniary interest*).

**1.1** To receive declarations of interest from Councillors on items on the agenda

Cllr Witton declared an interest in items 5.2.4, 8.3.1 and 9.11  
Cllr Willis declared an interest in item 9.11

**1.2** To receive written requests for dispensations for disclosable pecuniary interests (if any)

**1.3** To grant any requests for dispensations as appropriate

**Public Participation for a maximum of 10 minutes** (*for the public to comment on the items below*)

There were 7 members of the public. 2 were from the St Germans Transport Group who gave a brief presentation on why they believe there is a need for a station car park in St Germans following a survey they carried out in the past. Several other members of the public questioned why a car park is needed at all showing photographs of empty roads during the day and they raised their objections to this proposal. The Consultant from Cormac was also present and he gave some responses to the car park as well as showing some drawings.

**2. Apologies for absence** (members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting. The members present must decide whether the reason(s) for a member's absence shall be accepted).

Apologies received from Cllr Skelton. Approved by all.

**3. Approval of Minutes of Meeting held on 24 September 2018** (to approve the minutes as a correct record)

It was proposed by Cllr Pipe and seconded by Cllr Chilton that the minutes be approved. All were in favour and the minutes were signed by Cllr Hodge.

### **4. Councillors Reports**

**4.1 Cornwall Councillor Foot – report on all relevant matters.**

Cllr Foot reported that Safe38 had a positive meeting with Nigel Blacker at Cornwall Council. There is a meeting on 31<sup>st</sup> October at Westminster with Chris Grayling and Sheryll Murray. The profile of this group is high, they are asking for short term safety solutions (12-18 months) with a longer-term target of a bypass. Cllr Foot was recently privy to the financial

audit on Cornwall Council and he confirms that the Council is in an 'okay' position, but Council Tax will still increase although the public won't necessarily see an improvement in the services provided.

#### **4.2 Cllr Willis to give verbal feedback on Community Gateway meeting & Highways meeting. Also relates to item 5.2.4.**

At the Gateway meeting Cllr Willis received a talk from the Police Inspector who said crime figures were up for St Germans and also the Torpoint Bridge Ferry Manager who was present said there will be an increase in bridge fees. 43% of revenue comes from the tags and 57% from cash. The maintenance work has finished although they are replacing the kerbs next and in 3 years' time resurfacing the whole road. The Risk Management Plan consultation closes 30 Nov 2018. The 2 Expression of Interest forms we submitted got given a priority 2 which was disappointing and Councillor Willis expressed his concern at the method used on deciding which schemes to put forward.

#### **4.3 Cllr Willis to give verbal feedback on Transport group meeting**

Cllr Willis attended the meeting earlier this month which was mostly about the proposed station car park. The Public Transport group are in support. There is a new bus timetable coming out but the timetable keeps changing. There was a presentation given by the disability champion working for the rail part of the Department of Transport and Cllr Willis disagreed with many of his views and comments.

### **5. Matters arising from the previous minutes** (not appearing elsewhere on the agenda, but decisions cannot be made)

#### **5.2 Highways – ongoing issues**

**5.2.1 A38 Tideford plus see item 8.3.1** – There has been another recent accident reported. The Safe38 group have asked for financial support for further merchandise. See item 8.3.1.

**5.2.2 Treland fencing and Branchecoombe corner** – The Clerk is waiting for a start date.

**5.2.3 Doctors Lane closure** – A solution has been proposed to Cornwall Council. Confirmation is needed before work can begin. Clerk to chase.

#### **5.2.4 Proposed 'virtual' pavement on Fore Street. The Parish Council received a Freedom of Information request dated 16<sup>th</sup> October 2018.**

The Clerk responded to the FOI. Cllr Willis proposed and Cllr Pipe seconded to resubmit a new proposal to the Gateway meeting to request funding. Cllr Witton to work with the Clerk.

#### **5.3 Community Projects as a result of the Community Benefit Contribution relating to the land at Trequite**

**5.3.1** The balance remaining £5779.53

#### **5.4 Almshouses**

David Kilborn introduced himself as the Chair of the Almshouses. He is seeking approval by the Parish Council to be appointed. Alex Bolton the Clerk was also present. It was proposed by Cllr Mackeen and seconded by Cllr Chilton to appoint David Kilborn. All were in favour.

**5.5 Nut Tree** - Cllr Witton proposed that the Clerk writes to the Editor to ask that an advert is placed for a new Editor. This was seconded by Cllr Pipe. All were in favour. The next entry will be prepared by Cllr Witton.

**5.6 Committees** - Cllr David Carter has asked to join the Finance and General Purposes and the Planning Committees. This was proposed by Cllr Chilton and seconded by Cllr Hodge. All were in favour.

**5.7 Crantock Parish Council** have made a request for funding assistance with regards to a judicial review. St Germans Parish Council Councillors have said they will support them in any way that is not financial. This was proposed by Cllr Carter and seconded by Cllr Pipe. All were in favour.

**5.8 New email addresses** – Changeover date 01.11.2018  
In-line with GDPR all Councillors need to adopt the new email addresses previously provided. This was agreed.

**5.9 New Parish website** – Cllr Willis will produce a flow diagram to show the proposed structure before the next meeting.

**5.10 Proposed car park next to St Germans rail station**

The Councillors agreed to arrange and pay for an independent tree survey of the holm oak on the boundary of the bank. £180.00 +VAT. This was proposed by Cllr Pipe and seconded by Cllr Hodge. Agreed by all.

The Cllrs confirmed that the first time the Parish Council knew about these plans was just a few weeks ago. It was agreed to wait for the planning application to then look at this further.

**6. Playparks**

**6.1 St Germans**

Inspections were carried out by Cllr Willis and Cllr Mackeen will do the next weekly inspections.

**6.2 Tideford** - Weekly inspections were carried out by Cllr Gomersall and he will do next months' weekly inspections too.

**6.2.1 Equipment replacement list. Current status. See item 8.3.3 below.**

It was agreed to do the urgent items from the quotation list, numbers 1, 6,7, 10 and 12 totalling £1,870.00 +VAT. This was proposed by Cllr Carter and seconded by Cllr Willis. All were in favour.

**7. Burial Ground**

**7.1 Committee – To agree terms of reference, maximum number of people and quorum.** Committee meeting Tuesday 6<sup>th</sup> November 10am Eliot Hall.

The Cllrs on this committee agreed to the terms of reference with a slight amendment to appointing the necessary contractors but also to have the option to use different contractors, where needed.

**8. Finance**

**8.1 Current financial position - Bank Reconciliation**

Local Council Name – **St Germans Parish Council**

County - **Cornwall**

Financial period ending 30<sup>th</sup> September 2018  
 Prepared by: Mrs Emily Young (Parish Clerk)  
 Date: 18<sup>th</sup> October 2018

<b>Balance per bank statement as at 30.09.2018</b>	<b>£</b>	<b>£</b>
Treasurers Account	172,824.74	172,824.74
Less: unpresented cheques as at 30 September 2018		
From Treasurers Account only		
Cheque numbers:		
573	RBL - July PC Meeting	£30.00
581	S Barnes V belt for burial ground machinery	£9.36
585	Clerk's September expenses	£73.01
586	PMP - Nut Tree	£90.75
587	Eliot hall hire - 2 x meetings	£34.00
588	S Dance Litter collector	£64.00
589	V A Sullivan - domain name renewal	£19.18
590	Parish Council insurance – Came & Company	£1,286.40
S/O	Tideford park land lease c/o Port Eliot (S/O)	£33.75
		(1640.45)
<b>Net bank balances as at 30 September 2018</b>		<b>£171,184.29</b>

**Balance per spreadsheet as at 30 September 2018** **£171,184.29**

It was proposed by Cllr Pipe that the bank reconciliation be approved. This was seconded by Cllr Hodge and agreed by all. All were in favour

**8.2 To authorise payments on the income and expenditure schedule**  
**Income and expenditure**

Number	Details	Cheque No (if applicable)
8.2.1	Clerk's September expenses £142.77	591
8.2.2	Clerk's September's salary plus processing fees	D.D
8.2.3	Clerk's Pension £40.00 (£20.00 Parish Council, £20.00 Parish Clerk)	D.D
8.2.4	£90.75 PMP Invoice – Nut Tree for October 2018 ed.	592
8.2.5	£34.00 Eliot hall hire – 4 <sup>th</sup> & 19 <sup>th</sup> October meetings	593
8.2.6	£11.00 Clerk's mobile phone	D.D
8.2.7	£64.00 local litter picking and bin emptying (25 Sept- 23 Oct)	594
8.2.8	Southern Electric – Tideford	D.D

	lighting £5.32	
8.2.9	British Legion hall hire for October meeting £30.00	595
8.2.10	Credit from CC for 2018-19 LMP - £508.03	Credit
8.2.11	Credit from Ugalde & Son for the interment of Mr Andrews £230.00	Credit
8.2.12	B Harper new fence at Treland and grass cutting in Parish £1,314.00	596
8.2.13	S Wiggett – bus shelter cleaning £15.00	597
8.2.14	Cornwall Council A1 maps - £54.00	598

It was proposed by Cllr Witton that the above income and expenditure items be approved. This was seconded by Cllr Chilton. All were in favour. Cheque signatories for these payments will be Cllr Hodge and Cllr Willis.

### 8.3 Requests for spending

**8.3.1** Safe38 requested a donation towards more merchandise £494.47 – see separate form. Proposed by Cllr Hodge and seconded by Cllr Pipe that this is approved. All were in favour.

**8.3.2** CALC budgeting and precepts course for Clerk £30.00 plus VAT.

Proposed by Cllr Hodge, seconded by Cllr Pipe this is approved. All were in favour.

**8.3.3** B Harper quotation for Tideford play park repairs – see separate sheet for details. Play park items approved see item 6.2.1 above.

Separate quote for cutting back the valerian from wall above Treland park £200.00 +VAT. This was proposed by Cllr Witton to approve this and seconded by Cllr Willis. All were in favour.

### 8.4 Financial correspondence

None received.

## 9. Planning Applications *(please view all applications at <http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>)*

The following applications have been received by Cornwall Council:

**9.1.1 PA18/08881 – Quay Sailing Club St Germans.** Listed building consent for the removal of asbestos from ground floor ceiling and replacement with non-asbestos fire-resistant material. Replacement/improvement to fire doors(internal) and provision of additional lighting to ground floor storage.

**No objections. Proposed by Cllr Pipe seconded by Cllr Hodge. All were in favour.**

**9.1.2 PA18/02333/PREAPP - Port Eliot House Port Eliot Estate St Germans.**

Pre application advice for remedial works including reinstatement and repairs to listed building, fabric, finishes and fittings following major water leak. *(For information purposes*

only). **Noted.**

**9.2 Planning Applications received after publication of this agenda**

**9.2.1 Treboul House – PA18/0888** Erection of a boundary fence and small stone wall at entrance gate. **No objections. Proposed by Cllr Barnes and seconded by Cllr Mackeen. All were in favour.**

**9.3 Planning Appeals** – Received by the date of this meeting  
None received.

**9.4 Planning Decisions**

The following decisions were made by Cornwall Council:

**9.4.1 PA18/06780 Tredudwell Blunts Saltash Cornwall PL12 5JY.** Demolition of Dutch barn and conversion of the adjoining Shippen into a three bedroomed dwelling with a modest extension. **Approved 02/10/2018. Noted.**

**9.4.2 PA18/07322 9 Tregalister Gardens St Germans PL12 5NQ.** Demolition of existing garage and car port and construction of new two storey extension. Demolition of existing entrance lobby with like for like replacement to be constructed. **Approved 01/10/2018. Noted.**

**9.5 Planning Correspondence and Reports**

**9.5.1 PA18/00003/SPD** – Draft Housing Supplementary Planning Document – To be deferred to the next meeting.

**9.6 Planning matters raised by Members**

**10. Correspondence Received**

**10.1** Road closure for 1 day – Horningtops – **Noted.**

**10.2** Rural Services Network – **Noted.**

**10.3** Localism Summits 2018 – **Noted.**

**10.4** Trago Pensioners’ week – **Noted.**

**10.5** AONB consultation – **Cllr Witton to work with the Clerk on submitting a response.**

**11. Urgent Business raised by Ward members and admitted by the Chair**

**11.1** Twinning AGM is to be held on 9<sup>th</sup> November. Horse racing night 24 Nov at QSC.

**The meeting closed at 10.05pm.**

Signed as a true record of the meeting.....  
Chairman

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Date