

ST GERMANS PARISH COUNCIL

Chairperson: Patricia Pipe Email patricia.pipe@stgermansparishcouncil.gov.uk
Clerk: Mrs Emily Young Tel: 07845 130596 Email: clerk@stgermansparishcouncil.gov.uk
Website – www.stgermans-pc.org.uk

Minutes of the Parish Council meeting held at the Polbathic hall on Monday 25th February 2019 at 7.00pm

Present

Tideford Ward: Cllr L Gomersall
Polbathic Ward: Cllr S Barnes and Cllr A Gowing
St Germans Ward: Cllr N Witton, Cllr G Mackeen and Cllr B Skelton
Bethany Ward: Cllr P Pipe (Chair)
Cornwall Council Cllr J Foot

1. Declarations of Interests and Requests for Dispensations *(a member may not participate in any discussion or vote upon a matter at the meeting in which he/she has a disclosable pecuniary interest).*

1.1 To receive declarations of interest from Councillors on items on the agenda

Cllr Witton declared an interest in items 5.9 and 8.31.

1.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)

1.3 To grant any requests for dispensations as appropriate *(in line with the Council's Code of Conduct 2012)*

Public Participation for a maximum of 15 minutes *(for the public to make recommendations, answer questions and give evidence in respect of any items on this agenda. Those present will be minuted).*

There were no members of the public present.

2. Apologies for absence (members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting. The members present must decide whether the reason(s) for a member's absence shall be accepted).

Apologies received from Cllr Chilton, Cllr Carter and Cllr Willis. Approved by all.

3. Approval of Minutes of Meeting held on 28 January 2019 (to approve the minutes as a correct record)

It was proposed by Cllr Mackeen and seconded by Cllr Barnes that the minutes be approved. All were in favour and the minutes were signed by Cllr Pipe.

4. Councillors Reports (to report only)

4.1 Cornwall Councillor Foot – report on all relevant matters

Cllr Foot confirmed that he chased the boundary commission and they have confirmed that the new name is Rame and St Germans. Tomorrow Cllr Foot is at full council where they will be discussing and debating 5 different budgets. There is also a discussion around using reserves, Cllr Foot is keen to not dip into the reserves which he feels should be kept for an emergency.

4.2 Cllr Witton – Employment Committee

Cllr Witton commented that he has circulated his email and are there any questions? Cllr Skelton asked about reporting matters. Cllr Witton said you can report matters yourself or through the Clerk or put it on the next agenda for discussion. Cllr Witton stated that if you choose to approach a member of the public directly it is on your head and not under the Parish Council. Cllr Foot was asked if something to be reported was raised through him how would he handle this. He said that he always asks for the individual to report it but if not then he will come out and see the problem before he reports anything.

4.3 Cllr Willis – Public Transport meeting

Last week there was a positive Public Transport meeting. New timetables to be released for May 2019. There is going to be a reinstatement of a Saltash bus link on May 28th. A public meeting to be arranged. Rail survey possibly in April, AGM in June. Updates to follow.

Cllr Barnes followed on to say that he and Cllr Mackeen went to the Carkeel meeting today. They met with Ed Halford who confirmed that the air quality report is due to be issued and following this he said another meeting should be scheduled. There is also a green initiative working with Duchy College currently underway. Clerk to follow up with Highways.

5. Matters arising from the previous minutes (not appearing elsewhere on the agenda, but decisions cannot be made)

5.2 Highways – ongoing issues

5.2.1 Treland fencing and Branchecoombe corner

Branchecoombe corner is now finished. There is no date scheduled to replace the broken fencing above Treland park. Clerk will continue to chase.

5.2.2 Doctors Lane closure and repair

This path is not officially open. The wall requires some further work in various places.

5.2.3 Footpath from Trerulefoot to Polbathic

Cllr Pipe gave an update on the reply from Highways. There will be no further maintenance apart from the annual cut due to limited budgets.

Cllr Gowing commented on the Windy Ridge car park as there are cars parking on the footpath. It was agreed this is a Police matter.

5.2.4 Budes Shop flooding

Highways is carrying out further investigatory work to decide on best remedy. Clerk to monitor.

Cllr Mackeen asked for the Clerk to report new painting needed on the white lines at the bottom of the B3249 and also to replace the chevrons along the top bend on the same road.

5.3 Community Projects as a result of the Community Benefit Contribution relating to the land at Trequite

5.3.1 The balance remaining £5779.53

5.4 Nut Tree

Cllr Pipe did last month and Cllr Witton to do April's entry.

5.5 New Parish website – Cllr Willis to provide an update

The Clerk said we should see a new website in March, some content is still missing. Cllr Barnes agreed to put together an overview on Polbathic.

5.6 Bus stop application for Bethany

A site meeting arranged for 8th March with Highways where the new shelter will be discussed. Cllr Barnes also mentioned that the guttering needs replacing on the A374 bus shelter.

5.7 Climate change

Cllr Pipe asked if we want to have a specific working party to take this forward. Cllr Witton said that other Parish Councils are doing this. Cornwall Council have made a commitment to produce their report within 6 months (August 2019). All Councillors agreed to think individually on ways to take this forward and to report back.

5.8 Public traffic consultations proposed for April\May 2019 – Next steps

The maps are underway, these will be used to identify the important areas. Cllr Witton said about making posters with some of the traffic calming pros and cons. The Parish Council will then collect the hot spots and then produce a questionnaire. Cllr Pipe asked about the rota. Cllr Witton or Cllr Willis will attend all 3 sessions along with 1 other Ward Cllr. Ongoing.

5.9 Land below Treland Park

Cllr Pipe read out the Clerks summary. It was agreed for the Clerk to prepare a 'Pros' and 'Cons' list and circulate. The options to be presented to all. Following this some of the Cllrs will have a site meeting. The Clerk has been asked to put a TPO on the oak tree. This was proposed by Cllr Witton and seconded by Cllr Gowing.

5.10 Twinning invitation

Cllr Gowing is hoping to attend to represent the Council.

5.11 Polling district and polling places review

Cornwall Council are carrying out reviews of polling stations and it was noted that Bethany now has no Polling Station following the closure of the Methodist Hall and Chapel.

6. Playparks

Cllr Pipe read out about a company who offers routine maintenance. Cllr Witton to prepare a list of things from Treland and discuss with the Clerk.

6.1 St Germans – annual inspection report has been circulated. No major concerns.

Cllr Witton will do the weekly inspections this month.

6.2 Tideford – annual inspection report and resolution to add Cllr Carter to playpark Committee to do inspections

Annual inspection report has been circulated. Although major areas have been addressed or removed from service, there is still a large number of small things to repair. Clerk to chase land lease renewal.

Cllr Skelton will do the weekly inspections this month.

Tideford RBL has asked for permission to do their annual Easter egg hunt in the park. It was proposed Cllr Gomersall to support the Easter egg hunt and this was seconded by Cllr Skelton.

7. Burial Ground

7.1 Request to purchase for the late Mr M Austen – Permission granted by Clerk. Noted.

8. Finance *(details for 8.1 and 8.2 will be given out at the meeting)*

8.1 To note and approve the current financial position to include budgets

It was noted that Councillors would take consideration of the needs of the community given the current financial balance.

8.2 To authorise payments on the income and expenditure schedule

It was proposed by Cllr Witton that the current financial position and payments on the income and expenditure schedule be approved. This was seconded by Cllr Skelton. All were in favour. Cheque signatories for the payments will be Cllr Mackeen and Cllr Barnes.

8.3 Requests for spending

Cllr Witton left the room.

8.3.1 St Germans public toilet maintenance grant £1500.00

Proposed by Cllr Barnes and seconded by Cllr Gomersall to defer to the next meeting. The Clerk to find out more information for the next meeting.

Cllr Witton returned to the room.

8.3.2 LMP for 2019-2020 of £508.03 – to be accepted.

It was proposed by Cllr Barnes to accept the LMP and this was seconded by Cllr Witton.

8.3.3 Clerk's claim for 2018 annual leave not taken (19 hours).

To be discussed at the employment committee meeting. Proposed by Cllr Witton and seconded by Cllr Gowing.

8.3.4 Clerk's overtime claim (19 hours) for January 2019.

Proposed by Cllr Barnes and seconded by Cllr Gomersall to pay the Clerk.

8.3.5 Out of office function for Clerk £30.00 plus VAT

Proposed by Cllr Witton seconded by Cllr Skelton to authorise this.

8.4 Financial correspondence

9. Planning Applications *(please view all applications at <http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>)*

9.1 The following applications have been received by Cornwall Council:

9.1.1 PA19/00694 – 1 The Gatehouse Port Eliot Estate – Listed building consent for the installation of a stairlift.

It was proposed by Cllr Mackeen to support this application. This was seconded by Cllr Skelton.

9.2 Planning Applications received after publication of this agenda

9.3 Planning Appeals – Received by the date of this meeting

9.4 Planning Decisions

The following decisions were made by Cornwall Council:

9.4.1 PA18/11797 – 10 Eliot Drive, St Germans – Approved 06.02.19 – Noted.

9.4.2 PA18/11594 – 16 Eliot Drive, St Germans – Approved 06.02.19 – Noted.

9.4.3 PA18/11524 – Treboul Barns (Barn 1) – Approved 29.01.19 – Noted.

9.4.4 PA18/11525 – Treboul Barns (Barn 1) Listed – Approved 29.01.19 – Noted.

9.5 Planning Correspondence and Reports

9.5.1 Meet the planners – Cllr Barnes, Cllr Skelton and Cllr Gomersall to attend. The Clerk will confirm.

9.6 Planning matters raised by Members

10. Correspondence Received

10.1 Rural Services Network - Noted

10.2 Cornwall Community Resilience Workshop - Noted

10.3 Cornwall Family History Society – Noted Clerk to send details of the Nut tree.

10.4 Hi-Line Arboricultural Consulting Services - Noted

10.5 Review of the Railway industry – Noted and email passed to Cllr Skelton.

10.6 Climate change and Neighbourhood planning conference – Noted.

10.7 Road Traffic Regulation – A388 Callington to Saltash (intention) – Noted.

11. Urgent Business raised by Ward members and admitted by the Chair (Members can raise urgent matters which if admitted, can be discussed and added to the next agenda. Decisions cannot be made until the next meeting.)

Meeting closed at 9.22pm.

Signed as a true record of the meeting.....

Chairperson

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Date