

ST GERMANS PARISH COUNCIL

Chairperson: Patricia Pipe Email patricia.pipe@stgermansparishcouncil.gov.uk
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Minutes of the Parish Council meeting held at the Eliot hall on Monday 25th March 2019 at 7.00pm

Present

Tideford Ward: Cllr D Carter
Polbathic Ward: Cllr S Barnes
St Germans Ward: Cllr N Witton, Cllr G Willis and Cllr B Skelton
Bethany Ward: Cllr P Pipe (Chair)
Cornwall Council Cllr J Foot

1. Declarations of Interests and Requests for Dispensations *(a member may not participate in any discussion or vote upon a matter at the meeting in which he/she has a disclosable pecuniary interest).*

1.1 To receive declarations of interest from Councillors on items on the agenda

Cllr Witton and Cllr Willis declared an interest in item 6.9.

Cllr Witton declared an interest in item 9.4.1.

1.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)

1.3 To grant any requests for dispensations as appropriate *(in line with the Council's Code of Conduct 2012)*

Public Participation for a maximum of 15 minutes *(for the public to make recommendations, answer questions and give evidence in respect of any items on this agenda. Those present will be minuted).*

There were no members of the public present.

2. Apologies for absence (members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting. The members present must decide whether the reason(s) for a member's absence shall be accepted).

Apologies received from Cllr Chilton, Cllr Gomersall and Cllr Mackeen. Approved by all.

3. Approval of Minutes of Meeting held on 25 February 2019 (to approve the minutes as a correct record)

It was proposed by Cllr Witton and seconded by Cllr Skelton that the minutes be approved. All were in favour and the minutes were signed by Cllr Pipe.

4. Approval of Minutes of Extra Ordinary Meeting held on 11 February 2019 (to approve the minutes as a correct record)

It was proposed by Cllr Carter and seconded by Cllr Willis that the minutes be approved. All were in favour and the minutes were signed by Cllr Pipe.

5. Councillors Reports (to report only)

5.1 Cornwall Councillor Foot – report on all relevant matters

Councillor Foot reported on the A38 air quality. He has been in touch with Ed Halford of Highways England who said he will be contacting the St Germans Parish Clerk with an update. Cornwall Council have also been in touch. There is a report due on 1st April 2019 which is expecting to provide information on the short-term measures for Tideford. Cllr Foot is involved in the Community Road Safety Forum event in May 2019. He also said that he has been asked to tackle rising concerns with dog fouling, speeding in rural area, school car congestion, amongst other things.

5.2 Cllr Witton – Gateway meeting

At the last Gateway meeting the Police representative provided information on cyber-crime. Cllr Witton has been making probing enquiries to Cornwall Council about air quality in Tideford. There is a Council meeting on the 19th April which Cllr Witton is hoping to attend, where more questions can be asked. The Tamar Ferry public meeting is scheduled for tomorrow and they are planning to re-surface the Tamar Bridge over Summer 2019!

5.3 Defibrillator training – Clerk

South Western Ambulance Service carried out free defib training a few weeks ago. Disappointingly the numbers of attendees was quite low but still the training was very useful. The Clerk asked the Councillors if they think another defibrillator should be installed in the Lower Fairfield/Eliot Drive/Tregalister Gardens area of St Germans?

5.4 Cllr Pipe – Port Eliot - Cllr Pipe gave an update on the group meeting last week with Savills. Port Eliot are beginning to make plans to renovate some of the empty properties and the Parish Council are pushing for a new lease for the land at Tideford Park, due to expire in September 2019.

6. Matters arising from the previous minutes (not appearing elsewhere on the agenda, but decisions cannot be made)

6.2 Highways – ongoing issues

6.2.1 Treland fencing – This fencing is now finished.

6.2.2 Doctors Lane – The footpath is now open, confirmed by Cornwall Council. The Parish Council have noticed that the piece of land at the end has been dug over and the metal railings have been left in the footpath. The Councillors asked the Clerk to send a letter to the owners of the land to ask that they remove the railings for safety reasons. This was proposed by Cllr Barnes and seconded by Cllr Skelton. All were in favour.

6.2.3 Budes Shop flooding – Highways said they need to carry out a CCTV survey. Timescales are not confirmed. Clerk to monitor.

6.2.4 Polbathic – The Councillors met with Highways a few weeks ago and the location of the 30MPH speed devices was discussed and agreed. Highways need to confirm the costs. Clerk to monitor.

6.3 Community Projects as a result of the Community Benefit Contribution relating to the land at Trequite

6.3.1 The balance remaining £5779.53 until 31 August 2020

It was mentioned that the bus stop ground work and/or a new defibrillator may be considered.

6.4 Nut Tree

Cllr Witton did last month and Cllr Pipe to do May's entry.

6.5 New Parish website – Cllr Willis to provide an update – we are still waiting for a site from the developers.

6.6 Bus stop application for Bethany – A site meeting took place with Highways and the Clerk will make enquiries for quotations to do the ground work and then submit the application to Cornwall Council.

6.7 Climate change – It was agreed that the Parish Council will wait for Cornwall Councils carbon neutral report (due in August 2019).

6.8 Public traffic consultations proposed for April/May 2019 – Cllr Witton has maps and some traffic calming examples. Posters to be displayed tomorrow. Rotas agreed between members.

Cllr Willis and Cllr Witton left the room.

6.9 Land below Treland Park – It was requested that the Clerk establishes where the boundaries are (on the existing land). Following this the Parish Council would like a site meeting.

Cllr Willis and Witton returned the room.

6.10 Twinning invitation – 2nd May – 6th May 2019 Plougerneu. An invitation has been given to the Chair or another Council member to attend the visit as a representative of the Council. It was proposed by Cllr Carter and seconded by Cllr Willis to send the Clerk. All were in favour. It was agreed for the Parish Council to pay for the ferry crossing charges for the Clerk.

6.11 Volunteer projects in the community – CNA SOS – Officers of the Council have volunteered their services to help with projects in the community. Any suggestions to the Clerk please before 12th April 2019.

6.12 Residents letter – to report only.

6.13 Employment Committee – Cllr Witton to make recommendations

Cllr Witton read out a summary of the minutes of the last meeting. It was proposed by Cllr Witton and seconded by Cllr Willis, all were in favour to accept the proposals made.

7. Playparks

7.1 St Germans – Cllr Witton will do the weekly inspections until Cllr Mackeen returns and then he will take over.

7.2 Tideford – Resolution to add Cllr Carter to Playpark Committee and to do weekly inspections. It was proposed by Cllr Willis and seconded by Cllr Skelton to add Cllr Carter to the Playpark Committee and for him to do the weekly inspections. All were in favour. Cllr Carter will contact Cllr Gomersall to arrange for the next weekly inspection handover.

7.3 Routine maintenance – Cllr Witton to provide the Clerk with a list.

8. Burial Ground

8.1 Request to purchase a double depth grave for the late Mr T.R.Keat. Granted by Clerk. £500.00 payment received. Interment 22.03.2019. Noted.

8.2 The interment of the late Mr M Austen. Granted by Clerk. £500.00 payment received. Noted.

9. Finance *(details for 9.1 and 9.2 will be given out at the meeting)*

9.1 To note and approve the current financial position

9.2 To authorise payments on the income and expenditure schedule

9.3 To note that 31st March 2019 is year end. Work is starting to be prepared for auditing. Noted.

It was proposed by Cllr Carter that the current financial position and payments on the income and expenditure schedule be approved. This was seconded by Cllr Witton. All were in favour. Cheque signatories for the payments will be Cllr Willis and Cllr Barnes.

9.4 Requests for spending

Cllr Witton left the room

9.4.1 St Germans public toilet maintenance grant £1500.00.

It was proposed by Cllr Willis to give the grant towards the running of the St Germans public toilets. This was seconded by Cllr Skelton. All were in favour.

Cllr Witton returned to the room.

9.4.2 B Harper moss clearance at burial ground and Treland play park plus paths £720.00+VAT.

It was proposed by Cllr Willis and seconded by Cllr Barnes to accept this proposal. All were in favour.

9.4.3 Duchy Cemetery's topping up of sunken graves and re-seeding. £350.00

It was proposed by Cllr Witton and seconded by Cllr Carter to accept this. All were in favour.

9.4.4 B Harper Polbathic bus shelter guttering. £60.00+VAT

It was proposed by Cllr Skelton and seconded by Cllr Barnes to accept this proposal. All were in favour.

9.5 Financial correspondence

10. Planning Applications *(please view all applications at <http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>)*

10.1 The following applications have been received by Cornwall Council:

10.1.1 PA19/01429 – Lynher House – Tree works for information only (to be decided by delegated authority). Noted.

10.1.2 PA19/01657 – East Hill House – Tree works for information only (to be decided by delegated authority). Noted.

10.1.3 PA19/01707 – Catchfrench Old House – Listed building consent for works to consolidate and safeguard the ruins of Catchfrench Old House. It was proposed by Cllr Barnes and seconded by Cllr Skelton to support this application. All in favour.

10.1.4 PA19/00677/PREAPP – Tree Preservation Order for veteran English Oak in St Germans. Closed and advice given.

10.2 Planning Applications received after publication of this agenda

10.2.1 PA19/01804 – Shell Caradon Trerulefoot - Construction of new sales building, customer/staff parking, forecourt canopy, bin store, delivery bay, fuel dispensers,

underground fuel tanks, cess pit, vents and fills. (Demolition of existing sales building, forecourt canopy, LPG compound, underground fuel tanks, fuel dispensers, vents and fill). Support but please take note of the litter consideration as per our previous letters of concern. It was proposed by Cllr Skelton and seconded by Cllr Witton to support this application with consideration being given to the litter issues that the Parish Council raised previously. All were in favour.

10.2.2 PA19/01805 – Shell Caradon Trerulefoot – Advertisement consent for the display of ID sign, canopy fascia signs, shop fascia sign, spreader panels over pump, wall mounted poster sign.

It was proposed by Cllr Willis to support this application with consideration being given to the current signage at the road exits. This was seconded by Cllr Barnes. All were in favour.

10.2.3 PA19/01948 – Cutcrew Farm, Cutcrew Lane – Listed building consent for the installation of new oil storage tank in yard adjacent to existing rear extensions, installation of outdoor boiler, to be sited next to wall of existing single storey extension. Replacement of existing external doors to rear extension with suitable similar style doors. Replace roof covering on single storey out-house attached to main building with slate roof to match. New hot water heating system internally and replacement of existing out-dated electrical installation.

It was proposed by Cllr Carter to support this application. This was seconded by Cllr Skelton All in favour.

10.2.3 PA19/02245 – 3 Cuddenbeake Terrace - Works to trees within a conservation area - namely fell Noordman Fir (T1), Prune and trim back sycamore tree (T2) and prune and trim back Beech tree (T3) – Noted.

10.3 Planning Appeals – Received by the date of this meeting

10.4 Planning Decisions

The following decisions were made by Cornwall Council:

10.4.1 PA18/11632 – Treskelly Farm – Approved 22.02.19 - noted

10.4.2 PA19/00167 – 6 Tiddy Close St Germans – Approved 13.03.19 - noted

10.5 Planning Correspondence and Reports

10.6 Planning matters raised by Members

11. Correspondence Received

11.1 Rural Services Network - noted

11.2 Road Traffic Regulation Order – temporary closure between Nut Tree Hill and the A374, St Germans. 9-11th April 09:30-16:30 (BT work). A diversion will be put in place. Noted.

11.3 Road Traffic Regulation Intention - Layby on A374 between the A38 and Milladon Lane – 26th April-24th June, 24 hours a day. Noted.

11.4 CALC newsletter – noted.

11.5 NALC newsletter – noted.

11.6 Winter Wellbeing guide – noted.

11.7 Formal notice of review of Polling Districts and polling places – noted.

12. **Urgent Business raised by Ward members and admitted by the Chair** (Members can raise urgent matters which if admitted, can be discussed and added to the next agenda. Decisions cannot be made until the next meeting.)

It was requested by the Chair to start the next meeting at 6pm. This was agreed by all.

Meeting closed at 9.14pm.

Signed as a true record of the meeting.....

Chairperson

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Date

DRAFT