

ST GERMANS PARISH COUNCIL

Chairman Mr Alan Hodge – Tel: 01752 851026
Clerk: Mrs Emily Young Tel: 07845 130596 Email: stgermansparish@gmail.com
Website – www.stgermans-pc.org.uk

Minutes of the Parish Council meeting held at the Eliot Hall St Germans on 30th April 2018 at 7.00pm

Present

Tideford Ward: Cllr A Hodge, Cllr L Gomersall
Polbathic Ward: Cllr S Barnes
St Germans Ward: Cllr N Witton and Cllr B Skelton
Bethany Ward: Cllr Mr M Erith
Cornwall Council Cllr J Foot

1. Declarations of Interests and Dispensations

1.1 To receive declarations of interest from Councillors on items on the agenda

Cllr Hodge declared an interest in 9.12 and 9.13.

1.2 To receive written requests for dispensations for disclosable pecuniary interests

1.3 To grant any requests for dispensations as appropriate.

Public participation

There was 1 member of the public present.

2. Apologies for absence

Cllr P Pipe, Cllr A Gowing and Cllr G Willis. These absences were approved by all.

3. Approval of the Minutes of the meeting held on 26 March 2018

The minutes were signed as an accurate record of the meeting subject to the following amendment, Cllr Gomersall gave his apologies for last month's absence. It was proposed by Cllr Barnes and seconded by Cllr Skelton that the minutes be approved. All were in favour and the minutes were signed by Cllr Hodge.

4. Matters arising from previous minutes/correspondence

4.1 Application process for grants

Clerk to circulate the form to all Councillors for further discussion.

5.1 Highways – ongoing issues

5.1.1 A38 Tideford

Cllr Foot mentioned the new SAFE group. (Safe A38 Future Expressway). This group have received an invite to the regular meetings with MP Sheryll Murray. The next meeting is this Friday. They are looking for more people on the executive committee. They are also developing a leaflet.

5.1.2 Litter around Trerulefoot roundabout

It appears that both bins at Route 38 and Shell garage are still open topped. Litter is still being found in the neighbouring hedgerows (580 plastic gloves, coffee cups, etc). It looks like the litter at Route 38 is generally improving. The Clerk will send a letter to Shell HQ copying the Enforcement Officer at Cornwall Council.

5.1.3 Treland fencing and Branchecoombe corner
Still outstanding with Highways/Cornwall Council.

5.1.4 Doctors Lane closure (Port Eliot)
Outstanding with Cornwall Council.

Cllr Foot arrived back to the meeting (having left during the Annual Parish Meeting).

5.1.5 Pot holes in road outside St Germans burial ground
Clerk can confirm these have now been filled.

The meeting was temporarily closed to the public at 9.00pm as a member of the public had arrived to talk about the St Germans Recreation field.

St Germans Recreation field – The work at the bottom section is now finished. It is planned that the field will be officially opened on Sunday 27th May 2018 (at the May Tree Festival).
Questions to the Parish Council:

- This year the grass is scheduled to be cut, but for 2019 and thereafter can the Parish Council include the field as part of the other contractor cuts they arrange?
- The annual insurance is covered for this year (until Sept 2018). But thereafter can the Parish Council make a contribution? (It's approximately £750.00 per annum).
- Can the Parish Council help in purchasing some better goal posts and a fixed table tennis table?

The Committee of the St Germans Recreation Ground Trust have approached Waitrose for support. They are also currently organising a new wooden sign to be produced and put in place.

9.20pm the Chair opened the meeting again.

5.2 Highways – new issues

5.2.1 Traffic – Gateway funding

Cllr Witton asked if we want to put the project forward for the White House. It was agreed. Cllr Witton to consult with the Clerk to make the proposal.

5.3 Local Bus Services – Cllr Willis

On the 29th May 2018 the new bus timetable will come into effect.

5.4 Community Projects as a result of the Community Benefit Contribution relating to the land at Trequite

5.4.1 The balance remaining £5779.53

5.5 Nut Tree

Cllr Hodge and Cllr Pipe attended the annual Nut Tree meeting. It was decided to continue with the leaflet production and delivering through people's letterboxes, despite a drop in the number of volunteers. See item 8.24 for an increase in printing costs effective May 2018. Cllr Witton prepared the April entry and Cllr Hodge will do May.

5.6 St Germans W.I. planting of shrub in garden by war memorial

The WI are closing down and would like to put a shrub and small placard by the WWI memorial. Cllr Hodge said he cannot see any objection in general. Everyone was in agreement. The Clerk will authorise.

5.7 Parish 'Report it' sheet

The Clerk will enhance the entries and liaise with Deviock Parish Council to ask for collaboration.

5.8 Parish website – Cllr Willis

This item is ongoing.

5.9 GDPR

The Clerk had circulated an email which asked for Councillors to audit their current emails and to keep the Councillor work separate from private by having a separate Parish Council email address. Further discussions need to take place. The Clerk also asked that all Councillors check that they do not hold any documentation or data that is no longer needed, for example; old emails, planning documentation, etc. Further discussions will take place.

5.10 Clerk's annual leave

The Clerk has requested 1 week off, week commencing 28th May – approved by all. August; 6-21 – approved by all and some Cllrs will provide email support from the applicable Committees. This will be arranged closer to the time.

6. Playparks

6.1 St Germans

6.1.1 The April inspections were carried out by Cllr Witton who will also do May. Cllr Witton reported that the wet pour (by the slide) has been pulled up. Clerk to get quotes for new wet pour in the multi-play area and under the swings. 2 new swings and corresponding chains also need replacing. Clerk to order.

6.2 Tideford

The April inspections were carried out by Cllr Hodge and Cllr Skelton will do May inspections.

Cllr Hodge reported that in the main playpark the post and pedestrian gate need replacing. The explorers challenge at the far side the wood is split. More bark chippings are needed. Toddlers rocking horse needs dismantling as its rotten. Cllr Witton to check.

The fence needs repainting. Slide rubbed down and repainted.

Cllr Skelton, Cllr Gomersall and Cllr Hodge will visit and report back with a list of what needs replacing.

7. Burial Ground

The mole traps are in place and should be removed by 4th May 2018.

8. Finance

8.1 Income and expenditure

- 8.1.1** Clerks' April expenses.
- 8.1.2** Clerks' April salary plus the processing fees.
- 8.1.3** Clerk's Pension effective 1st April 2018.
- 8.1.4** £87.25 PMP invoice re Nut Tree printing April 2018.
- 8.1.5** £21.00 to The Eliot Hall for April meeting.
- 8.1.6** £5.73 SSE invoice for Tideford Lighting (D/D).
- 8.1.7** £11.00 Clerks mobile phone (D/D).
- 8.1.8** £120.00 Quercus re-leveling Mr Stimson's grave.
- 8.1.9** £64.00 Litter picking in St Germans.
- 8.1.10** £24.99 burial ground weed killer (Cllr N Witton).
- 8.1.11** £28,557.95 received on 9th April 2018 for half of 2017/18 precept.
- 8.1.12** £461.74 received on 23rd April 2018 for 2017 LMP.
- 8.1.13** £25.00 Code of conduct training Cllr M Erith.
- 8.1.14** £300.00 Tree survey work carried out in parish by Tom Cox.

It was proposed by Cllr Barnes that all finance items be approved. This was seconded by Cllr Skelton and agreed by all. Cheque signatories for these payments will be Cllr Hodge and Cllr Barnes.

8.2 Requests for spending

- 8.2.1** Tree survey report and future work – see 3 separate documents.
£230.00 work for Treland park area – Clerk to request work to be carried out between now and September 2018.
£200.00 Treland survey – Clerk to arrange for work to take place.
£160.00 Tideford play park – Clerk to arrange for work to take place.
It was proposed by Cllr Erith and seconded by Cllr Gomersall. All were in favour.

- 8.2.2** Annual membership subscription for CALC £466.68.
It was proposed by Cllr Hodge and seconded by Cllr Witton. All were in favour.

- 8.2.3** GDPR and Data Protection Officer training with CALC £45.00 plus VAT.
Clerk not attending.

- 8.2.4** Increase in the Nut Tree printing rates from 1st April 2018. £90.25 will be the new monthly amount.

- 8.2.5** £25.00 plus VAT to repair broken fence post and railing by Treland play park.
It was proposed by Cllr Skelton and seconded by Cllr Witton. All were in favour.

8.3 Financial correspondence

9. Planning Applications

The following applications have been received by Cornwall Council:

9.1.1 PA18/03546 Mr and Mrs G Parker, Sunnyside, Bethany, PL12 5DE

Proposed single storey extensions including raising of the roof to provide additional accommodation.

(Planning officer – Sarah Stevens).

It was proposed by Cllr Erith to support this application. This was seconded by Cllr Hodge. All were in favour.

9.1.2 PA18/02364 Mr and Mrs Braund. Shippen Barn, Opposite Little Swallows, Tideford - Conversion of vacant agricultural building into three bedroomed dwelling, including extension.

(Planning officer – James Hills).

Cllr Hodge left the room.

It was proposed to support this application with the comments that the application is kept single storey and maintains the existing original character of the agricultural building. Proposed by Cllr Skelton and seconded by Cllr Barnes.

9.1.3 PA18/02701 Mr and Mrs Braund, Stone Barn, Tredudwell Farm, Blunts

Proposal Conversion of vacant agricultural building into three bedroomed dwelling; including demolition of existing structures and construction of extension.

(Planning officer – James Hills).

It was proposed to support this application with the comments that the application is kept single storey and maintains the existing original character of the agricultural building. Proposed by Cllr Skelton and seconded by Cllr Barnes.

Cllr Hodge returns to the room.

9.1.4 PA18/00978/PREAPP Monaf Altamimi, Car Park at Windy Ridge Eating House, Trerulefoot

Pre-application advice for proposed change of use and possible re-modelling of existing restaurant and car park to form a car workshop, sales and office. **Notification purposes only.**

(Planning Officer – Hilary Gooch).

Noted.

9.1.5 PA18/02707 Mr Vincent Brown, MOT Centre Venture Filling Station Polbathic Torpoint Cornwall PL11 3EU – Now withdrawn.

Prior Notification for the demolition of building used for store and office at Venture Filling Station.

(Planning officer – Steve Jefferson).

Noted.

9.1.6 PA18/03462 Mrs Kate Bridgewater, Land North of Tredudwell, Blunts

Variation of condition 2 (in accordance with approved plans) to move the all weather turnout area to different location. (Materia amendment to application No. PA16/09164 dated 23/12/2016).

(Planning Officer – Steve Jefferson).

It was proposed by Cllr Hodge to support this application. This was seconded by Cllr Skelton. All were in favour.

9.1.7 PA18/03364 Mr Nicholas Crawford, 2 Quay Road, St Germans

Replacing single glazed timber casement windows with identical timber units with double glazed panes.

Planning Officer – Sarah Stevens).

It was proposed by Cllr Barnes to support this application. This was seconded by Cllr Gomersall. All were in favour.

9.2 Planning Applications received after publication of this agenda

9.3 Planning Appeals – Received by the date of this meeting

None received.

9.4 Planning Decisions

The following decisions were made by Cornwall Council:

9.4.1 PA17/12265 Sir Walter Moyles Alms houses, The Gallery, St Germans

Listed building consent for the erection of a 1.10 metre high railing on top of an existing retaining wall. **Approved.**

Noted.

9.4.2 PA18/01009 Dr I Buchanan, Corbey Cottage, Eliot Terrace, Bag Lane, St

Germans - Proposed two storey extension to the rear of the property to enlarge two existing rooms and provide a utility area and downstairs toilet. **Approved.**

Noted.

9.4.3 PA18/01626 Mr and Mrs G Duncan, Chy-an-Dowr, St Germans – Proposed extensions and construction of fence. **Approved.**

Noted.

9.5 Enforcements

9.5.1 EN18/00475 – Port Eliot House – alleged works being carried out to a Grade I listed building – a hasp lock has been drilled into two pairs of doors and concerns over signage.

Noted.

9.6 Planning Correspondence and Reports

9.6.1 Quarterly Planning Enforcement Report. Noted

9.7 Planning matters raised by Members

9.7.1 Letter to Cornwall Council regarding Building Regulations.
Cllr Skelton to send details to Clerk.

10. Councillors Reports

10.1 Cornwall Councillor Foot – report on all relevant matters.
Nothing to report.

10.2 Cllr Erith to report on NHS Shaping our Future.

Shaping our Future was a 3rd wave meeting where the main topic was the introduction of urgent treatment centres in Cornwall. These will effectively replace the current MIUs (Minor Injury Units). The new centres will be led by GPs. This is being looked at as there isn't enough money or Doctors or Nurses and the NHS want to try and alleviate the pressure on the Hospitals. There are currently 14 MIUs and they are looking to reduce it to 5. Timescales not known.

10.3 Cllr Hodge to report on SARS meeting 27 March 2018.
A38 discussions took place and in particular the amount of traffic on the roads and the new traffic lights at Carkeel in terms of how they are working.

11. Correspondence Received

- 11.1** CALC news round up. Noted.
- 11.2** MetroRod drain care and repair. Noted.
- 11.3** Lanes Group plc drainage services. Noted.
- 11.4** Volunteering with Cormac. Noted.
- 11.5** Saltash May Fair. Noted.

12. Urgent Business raised by Ward members and admitted by the Chair

Meeting closed at 10.30pm

Please note that all meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

Signed as a true record of the meeting.....
Chairman

.....
Date