

ST GERMANS PARISH COUNCIL

Chairman: Mr Alan Hodge – Tel: 01752 851026

Clerk: Mrs Emily Young – Tel: 07845 130596 Email: stgermansparish@gmail.com

Website: www.stgermans-pc.org.uk

To The Chair and Ward Members of St Germans Parish Council

You are summoned to attend a Parish Council Meeting at the British Legion, Tideford on Monday 21st May 2018 at 7.00pm to transact the business set out in the Agenda below.

E Young

15/05/2018

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Mrs Emily Young
Parish Clerk

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Dated

AGENDA

- 1. Election of Chairperson and signing of Declaration of Office of Chairperson**
(The current Chair will ask for nominations from the Councillors. Once the new chair is appointed and has signed the 'Acceptance of Office', he/she will take over the proceedings.)
- 2. Election of Vice-Chairperson and signing of Declaration of Office for all Members**
- 3. Apologies for absence** *(members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting. The members present must decide whether the reason(s) for a member's absence shall be accepted. This will be minuted.)*
- 4. Approval of the minutes of the meeting held on Monday 30th April 2018**
- 5. Declarations of Interest and Dispensations** *(a member may not participate in any discussion or vote upon a matter at the meeting in which he/she has a disclosable pecuniary interest).*
 - 5.1** To receive declarations of interest from Councillors on items on the agenda
 - 5.2** To receive written requests for dispensations for disclosable pecuniary interests
 - 5.3** To grant any requests for dispensations as appropriate
- 6. Public Participation** for a maximum of 10 minutes *(for the public to comment on the items below)*
- 7. Election of member representatives to the various Committees**
- 8. Cornwall Councillor Report**
To receive a report from Cllr Jesse Foot, Cornwall Councillor for St Germans and Landulph.
- 9. Reports from Councillors**
- 10. Matters arising from the previous minutes** *(and not appearing elsewhere on the agenda)*

10.1 Highways – ongoing issues

10.1.1 A38 Tideford

10.1.2 Litter around Trerulefoot

10.2 Highways – new items

10.2.1 Parked vehicles outside Nether Fairfield

10.3 Annual Accounts, the Return for the year ended 31.03.2018 and the Annual Governance Statement

The accounts are being audited by our internal auditor, Clive Murphy and will be presented to the Council for approval if the internal audit is completed by the meeting date of 21st May 2018. If they are not finalised a further meeting will be called to present the accounts.

The Parish Council is responsible for ensuring that there is a sound system of internal control, including the preparation of the accounting statements and will approve the annual governance statement.

The annual return for the year ended 31.03.2018, once approved by the Parish Council and signed by the Chairman, must be submitted to PKF Littlejohn LLP by 30th June 2018.

10.4 St Germans Recreation Field

10.5 Community Projects

10.6 Nut Tree

10.7 Parish Council Website

10.8 Review of Standing Orders

10.9 Co-option of new Councillors

11. Playparks

11.1 St Germans

11.1.1 Weekly safety inspections

11.1.2 Wet pour replacement – review of contractor quote for replacement

11.2 Tideford

11.2.1 Weekly safety inspections

11.2.2 Councillors' list of what needs replacing

12. Burial Ground

12.1 Permission requested from Ugalde & Son for the burial (re-opener) for the late Mr R J Treeby for a funeral on Tuesday 29th May 2018. Permission granted by Clerk.

13. Finance

13.1 To note and approve the current financial position.

13.2 To authorise payments on the schedule – to be given out at the meeting.

13.3 To note the Clerk has submitted the VAT claim form to reclaim £673.10 for 2017/2018.

14. Planning Applications (*please view all applications at <http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>*)

14.1.1 PA18/04068 – Treboul House, St Germans PL12 5PE – Small stable building and yard.

14.1.2 PA18/00006/NDP – Plan proposal submitted for Landrake with St Erney NDP

14.1.3 PA18/03987 – MOT Centre, Venture Filling Station, Polbathic PL11 3EU – Prior notification (Information purposes only) Demolition of building used for store and office at site.

14.2 Planning applications received after publication of this agenda

14.3 Planning enforcements

14.3.1 EN18/00759 – 1 Woodside, Polbathic PL11 3EY – Alleged construction of a shed.

14.4 Planning decisions

14.5 Planning Correspondence and Reports

15. Correspondence Received

15.1 Road closure notification St Germans for May Tree Fair 27th May 12.30-13.30
<https://roadworks.org?tm=105548638>

15.2 Planning enforcement changes

15.3 Rural Services Network

15.4 Civic Voice

15.5 Cornwall Countryside Access Forum

15.6 Forestry Team – Tree Wardens

16. Urgent Business raised by Ward members and admitted by the Chair

Please note that all meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public