

ST GERMANS PARISH COUNCIL

Chairperson: Mrs Patricia Pipe Email patricia.pipe@stgermansparishcouncil.gov.uk
Clerk: Mrs Emily Young – Tel: 07845 130596 Email: clerk@stgermansparishcouncil.gov.uk
Website: www.stgermans-pc.org.uk

To The Chair and Ward Members of St Germans Parish Council

You are summoned to attend the Annual Council Meeting at the Polbathic village hall on Monday 20th May 2019 at 7pm to transact the business set out in the Agenda below.

E Young

14/05/2019

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Mrs Emily Young
Parish Clerk

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Dated

AGENDA

1. **Election of Chairperson and signing of Declaration of Office of Chairperson**
(The current Chair will ask for nominations from the Councillors. Once the new chair is appointed and has signed the 'Acceptance of Office', he/she will take over the proceedings.)
2. **Election of Vice-Chairperson**
3. **Declarations of Interest and Dispensations** *(a member may not participate in any discussion or vote upon a matter at the meeting in which he/she has a disclosable pecuniary interest).*
 - 3.1 To receive declarations of interest from Councillors on items on the agenda
 - 3.2 To receive written requests for dispensations for disclosable pecuniary interests
 - 3.3 To grant any requests for dispensations as appropriate
4. **Public Participation** for a maximum of 15 minutes *(for the public to comment on the items below)*
5. **Apologies for absence** *(members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting. The members present must decide whether the reason(s) for a member's absence shall be accepted. This will be minuted.)*
6. **Approval of the minutes of the Parish Council meeting held on Monday 29th April 2019**
7. **Election of member representatives to the various Committees:**
 - * **Finance and General Purposes**
 - * **Burial Ground**
 - * **Saltash Area Road Safety**
 - * **St Germans & District Twinning Association**
 - * **Play Parks – St Germans & Tideford**
 - * **Nut Tree joint editorial**
 - * **Employment**
 - * **Cornwall Gateway Community Network Panel (Max 2 attendees on panel)**
 - * **Police Liaison Group**

- * **Transport Users Group**
- * **Data Protection and Technology Group**
- * **Port Eliot Working Group**
- * **Tideford Air Quality Working Group**

8. Councillor Reports

- 8.1 To receive a report from **Cllr Jesse Foot**, Cornwall Councillor for St Germans and Landulph.
- 8.2 **Cllr Witton** – Community Road Safety Forum
- 8.3 **Cllr Pipe** – Menheniot Annual Parish Meeting

9. Matters arising from the previous minutes (and not appearing elsewhere on the agenda)

9.2 Highways – ongoing issues

- 9.2.1 **A38 Tideford & Safe38 AGM**
- 9.2.2 **Budges Shop**
- 9.2.3 **Polbathic**

9.3 Community Projects as a result of the Community Benefit Contribution relating to the land at Trequite

- 9.3.1 The balance remaining £5779.53 until 31 August 2020
- 9.4 **Nut Tree**
- 9.5 **New Parish website**
- 9.6 **Bus stop application for Bethany**
- 9.7 **Public traffic consultations – next steps**
- 9.8 **Land below Treland Park**
- 9.9 **August Parish Council meeting**
- 9.10 **Bethany chapel. See also item 9.1.2**
- 9.11 **Dog fouling and bins in Parish plus dogs on beaches**
- 9.12 **Plastic free issue**

10. Playparks

- 10.1 **St Germans**
- 10.2 **Tideford**

11. Burial Ground

- 11.1 A request has been received to add additional inscription to an existing memorial tablet for Coombe and also Thomas. Granted by the Clerk.

12. Finance *(details for 8.1 and 8.2 will be given out at the meeting)*

12.1 Annual Governance Statement (Section 1) and the Annual Accounts, the Return for the year ended 31.03.2019 (Section 2)

The accounts are being audited by our internal auditor, Clive Murphy and will be presented to the Council for approval if the internal audit is completed by the meeting date of 20th May 2019. If they are not finalised a further meeting will be called to present the accounts.

The Parish Council is responsible for ensuring that there is a sound system of internal control, including the preparation of the accounting statements and will approve the annual governance statement.

The annual return for the year ended 31.03.2019, once approved by the Parish Council and signed by the Chairman, must be submitted to PKF Littlejohn LLP no later than the 10th June 2019.

12.2 To note and approve the current financial position

12.3 To authorise payments on the income and expenditure schedule

12.4 Requests for spending

12.4.1 Repair work to Treglister/Treland path – 2 quotes received; Cormac (£2748.62) and AG Armstrong (£940.00).

12.5 Financial correspondence

13. Planning Applications *(please view all applications at*

<http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>)

13.1 The following applications have been received by Cornwall Council:

13.1.1 PA19/03135 – 54 Lower Fairfield St Germans - Demolition of the existing outside utility room to the rear of the garage, and replacement with a single storey dining room. The new utility and WC re-located to the side alley infill extension. *(Development Officer Josep Sandercock).*

13.1.2 PA19/01013/PREAPP – Bethany Methodist Chapel – Preapp advice to rebuild redundant chapel into a dwelling – For information purposes only

13.2 Planning Applications received after publication of this agenda

13.2.1 PA19/03888 38 Eliot Drive St Germans – Alterations and extension to dwelling *(Development Officer Josep Sandercock)*

13.2.2 PA19/03840 Stone Barn at Tredudwell, Blunts – Conversion of vacant agricultural building into 3 bedroom dwelling, including demolition of existing structures and construction of extension with variation to condition 2 of application number PA18/02701 dated 16/05/18. *(Development Officer James Hills)*

13.3 Planning Appeals – Received by the date of this meeting

13.4 Planning Decisions

13.4.1 PA19/02260 – Rohan Cottage, Church Street – Approved 03/05/2019

13.4.2 PA19/01948 – Port Eliot Estate Cutcrew Farm – Approved 23/04/2019

13.4.3 PA19/02245 – 3 Cuddenbeake Terrace – Approved 25/04/2019

13.5 Planning Correspondence and Reports

13.5.1 Parish Council Consultations document

13.5.2 Town and Parish Newsletter

13.6 Planning matters raised by Members

14. Correspondence Received

14.1 Cornwall AONB

14.2 CALC newsletter

14.3 Road closures; Bake Lane Trerulefoot, Fore Street St Germans, Cutcrew Lane Tideford

11. Urgent Business raised by Ward members and admitted by the Chair

(Members can raise urgent matters which if admitted, can be discussed and added to the next agenda. Decisions cannot be made until the next meeting.)

Please note that all meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public