

ST GERMANS PARISH COUNCIL

Chairperson: Patricia Pipe Email patricia.pipe@stgermansparishcouncil.gov.uk

Clerk: Emily Young Tel: 07845 130596 Email: clerk@stgermansparishcouncil.gov.uk

Website – www.stgermansparishcouncil.gov.uk

Minutes of the Parish Council meeting held at the Eliot hall on Monday 30 September 2019 at 7.00pm

Present

Tideford Ward: Cllr D Carter and Cllr L Gomersall
Polbathic Ward: Cllr S Barnes and Cllr R Elliott
St Germans Ward: Cllr N Witton, Cllr G Mackeen and Cllr B Skelton
Bethany Ward: Cllr P Pipe

1. Declarations of Interests and Requests for Dispensations (*a member may not participate in any discussion or vote upon a matter at the meeting in which he/she has a disclosable pecuniary interest*).

- 1.1 To receive declarations of interest from Councillors on items on the agenda
- 1.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)
- 1.3 To grant any requests for dispensations as appropriate

None declared.

Public Participation for a maximum of 15 minutes in total (*for the public to comment on the items below*)

No members of the public were present.

2. Apologies for absence (members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting. The members present must decide whether the reason(s) for a member's absence shall be accepted).

Cllr Foot sent his apologies. Approved by all.

Cllr Chilton was absent without an apology.

3. Approval of Minutes of Meeting held on Monday 2 September 2019 (to approve the minutes as a correct record)

It was proposed by Cllr Carter and seconded by Cllr Mackeen that the minutes be approved. All were in favour. The minutes were signed by Cllr Pipe.

4. Councillors Reports

4.1 Cornwall Councillor Foot – report on all relevant matters – Cllr Foot sent his apologies.

4.2 Tideford Air Quality meeting update

Cllr Witton gave a summary on the recent discussion. Working with Highways England to deploy some monitoring devices inside the houses on the A38 (subject to budget approval and internal sign off). This will be a dual study with another village in Dorset. Also looking to put in a new real-time data device on the A38 (outside the butchers) which will monitor air quality on an hourly basis. Although a new electrical pole needs to be installed before this can take place and this is being chased up.

4.3 Community Network Panel Meeting update

Cllr Barnes attended the last meeting. An update was provided on VAS (speed devices to be installed in Polbathic). CNP mentioned about another round of funding being available for projects. Cllr Barnes mentioned about monitoring the noise in Polbathic as a suggestion. CNP are waiting for some proposals about plastic free activities/initiatives which will be addressed at the next PC meeting.

4.4 Rame Peninsula Public Transport Users Group discussion update

Clerk gave a summary. Roadworks taking place in both Antony and Millbrook this month. Torpoint ferry being removed for maintenance. Someone asked about running them by electric? New bus timetable for Rame and South East Cornwall came into effect 22.09.19 with very few changes. The tender exercise for all of the bus services within Cornwall is still open. Clerk told that Bethany is on the bus timetable. There will also be a significant increase in the number of trains stopping at St Germans from December 2019.

5. Planning Applications *(please view all applications at <http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>)*

5.1 The following applications have been received by Cornwall Council:

5.1.1 PA19/08279 – Tresulgan Farm Liskeard Road Horningtops - Non material amendment for en-suite and closet to bedroom 1, together with the omission of the chimney (Application number PA17/03551 dated 7th June 2017 relates). **Planning officer – Mark Wigley**

The track that is within St Germans Parish Council has been noted as not having any amendment as part of this planning application.

5.1.2 PA19/07938 - Tripcony House St Germans - Works to Norway Maple tree (T1) (ref: E2/07/TPO/00086) covered by a Tree Preservation Order, namely where required crown lift up to 3m from ground level (over platform only) and reduced any extending laterals by 1-2m away from the rail/platform. **For information only as decided under delegated authority**
Noted.

5.1.3 PA19/07676 - St Germans Railway Station St Germans - Works to trees in a Conservation Area, namely crown lift all trees (various species) adjacent station car park, station associated pedestrian walkways and vehicle access to 3m from ground level to enable safe access for users. Crown lifting will only be required on the aspect of the tree that is directly adjacent the car park/walkway/access – **For information only as decided under delegated authority**
Noted.

5.1.4 PA19/07658 - 4 Police House St Germans - Works to trees in a conservation area, namely complete removal of multi stem ash tree (T1) and removal of laurel (T2) – **For information only as decided under delegated authority**
Noted.

5.2 Planning Applications received after publication of this agenda

5.3 Planning Appeals – Received by the date of this meeting – none.

5.4 Planning Decisions - The following decisions were made by Cornwall Council:

5.4.1 PA19/04938 - The Roost Treskelly Farm St Germans - Proposal: Addition of low profile 'in roof' all black PV panels on south side of roof and air source heating **Approved 03.09.2019**. Noted.

5.4.2 PA19/05701 - Port Eliot House Port Eliot Estate Church Street St Germans - Proposal: Listed building consent for repairs to water damage including replastering, lime plaster repairs, renewal of wiring to affected electrical circuits back to area distribution board, provision of fire alarm detection and sounds to affected area and introduction of ventilation gaps. **Approved 05.09.2019**. Noted.

5.5 Planning Correspondence and Reports – none received.

5.6 Planning matters raised by Members – none received.

6. Finance (details for 6.1 and 6.2 will be given out at the meeting)

6.1 To note and approve the current financial position

Local Council Name – **St Germans Parish Council**

County - **Cornwall**

Financial period ending 31st August 2019

Prepared by: Mrs Emily Young (Parish Clerk)

Date: 30 September 2019

Balance per bank statement as at 31.08.2019	£	£
Treasurers Account	160,746.91	160,746.91

Less: unpresented cheques as at 31 August 2019

From Treasurers Account only

Cheque numbers:

664	Duchy Cemetery's grave topping up invoice no 1680	350.00
687	Cornwall Council new VAS in Polbathic	10,811.18
691	Clerks August expenses	56.09
692	Polbathic hall hire 2.9.19	25.00

693	S Dance litter 16/July- 27/Aug 2019	112.00
694	B Harper grass and maintenance invoice no 830	684.00

(£12,038.27)

Net bank balance as at 31 August 2019

£148,708.64

Balance per Clerks sheet as at 31 August 2019

£ 148,708.64

The bank reconciliation sheet and bank statement were distributed to all Councillors and Cllr Carter proposed these are approved. This was seconded by Cllr Witton. All in favour.

6.2 To authorise payments on the income and expenditure schedule

Number	Details	Cheque No (if applicable)
6.2.1	Clerk's September 2019 expenses £52.15	696
6.2.2	Clerk's September 2019 salary plus processing fees	D.D
6.2.3	Clerk's Pension £40.00 (£20.00 Parish Council, £20.00 Parish Clerk)	D.D
6.2.4	Eliot hall hire 18/09/19 & 30/09/2019 £34.00	697
6.2.5	£11.00 Clerk's mobile phone	D.D
6.2.6	External audit fee £360.00	698
6.2.7	Southern Electric – Tideford lighting £6.35	D.D
6.2.8	£140.00 E Pascoe & Son payment credit made in error	699
6.2.9	PMP – NutTree £117.00. Invoice no 5097	700
6.2.10	Insurance renewal - £1,335.86	701
6.2.11	CALC – CiLCA training £330.00	702
6.2.12	Credit ½ Precept £28,582.46	Credit

The income and expenditure schedule was distributed to all Councillors. It was proposed by Cllr Carter and seconded by Cllr Mackeen to approve the schedule. All in favour

6.3 To make recommendations from the F&GP Committee meeting on 18.09.2019

Cllr Carter gave a summary of the recommendation from the F&GP Committee meeting, he proposed that full council accept the insurance quotation from Inspire for 1 year at £1,335.86. This was seconded by Cllr Witton. All in favour.

6.4 New bank account

This is ongoing and the Clerk will also look at another provider and report back.

6.5 AGAR year ended 31 March 2019 – Conclusion of audit

The Clerk confirmed that the external audit has now been completed and the notice of conclusion of audit has been issued. All information has been displayed on the website.

6.5 Requests for spending

6.5.1 Litter bin emptying - £4.50 per week per bin (3Treland & 1 Tideford). £18.00 per week. £72.00 per month (Biffa). Minimum 1year contract.

It was proposed by Cllr Carter to accept this request. Seconded by Cllr Skelton. All in favour.

6.5.2 SLCC Clerk training CiLCA £350.00 plus extra time.

It was proposed by Cllr Elliott and seconded by Cllr Carter to accept this request with an agreement that the extra hours will not exceed 60 hours for the course. Agreed by all.

6.5.3 £200.00 +VAT clear and remove vegetation on land on A374

It was proposed by Cllr Barnes to accept this request. This was seconded by Cllr Witton. All in favour.

6.5.4 £22.50 +VAT add a new page to the existing website for burial ground

It was proposed by Cllr Gomersall to accept this request. Seconded by Cllr Carter. All in favour.

6.5.5 £1,335.86 Insurance renewal

It was proposed by Cllr Carter to accept the insurance quotation. Seconded by Cllr Witton. All in favour.

7. Burial ground – New ashes interment for the late Mr and Mrs Bennett

It was proposed by Cllr Skelton and seconded by Cllr Barnes to grant the interment request. Cllr Gomersall proposed we charge the resident rate. Seconded by Cllr Barnes, agreed by all.

8. Matters arising from the previous minutes (not appearing elsewhere on the agenda, but decisions cannot be made)

8.2 Highways – ongoing issues

8.2.1 A38 Tideford Feasibility report feedback

Clerk was asked to contact N.Warr of Cornwall Council to ask for a site visit to discuss the road issues. Proposed by Cllr Witton, seconded by Cllr Mackeen. All in favour.

8.2.2 Polbathic speed devices – update

Two new VAS devices are on order and are expected by the end of November.

8.3 Highways – new issues

B3249 bottom section of road is worn out. Clerk to follow up.
Road between Tideford and Tideford Cross suffers with a dip. Cllr Gomersall to report location to Clerk who will follow up with Highways.

8.4 Playparks

8.4.1 St Germans

Cllr Mackeen did the last weekly inspections. Cllr Witton to do the next. Clerk to add benches to inspection sheets.

8.4.2 Tideford

Cllr Carter and team carried out a site meeting on 18th September.

The perimeter fencing posts are rotten. Replace fencing with the same fencing as the green metal fencing at 1 metre high And perhaps the gate. Clerk to give Cllr Carter fencing contact. Swings in toddler area needs a complete replacement. Slide floor in the main park needs attention. Some rotten timber in multi-play area need replacing. Basketball nets and backboard need replacing. Back wall in basketball court is cracked and needs checking by a structural engineer. Cllr Witton to follow up.

Clerk to look into funding for a concrete table tennis table. Climbing wall to be looked at for a future investment.

Cllr Gomersall to do a maintenance list for all items for the next meeting.

Cllr Gomersall to do the next inspection.

8.5 Initiatives to reduce plastic use – Cllr Gomersall is attending an event 17th October in Devon and he will report back at the next meeting.

8.6 Nut Tree

Cllr Mackeen to do the next entry.

8.7 Missing post box in Bethany

This is still missing and the Clerk will chase up to get it reinstated.

8.8 Public traffic consultations – Cllr Witton next steps

Councillor Witton outlined all the work which had been done following the public traffic consultations and put forward detailed proposals for consideration by full council at a future meeting.

8.9 Community Asset Registration – Bethany Chapel

The Clerk has received confirmation that the chapel is now registered as a community asset.

8.10 Localism Summit Wadebridge 6th November 9.30-3.30pm

Noted.

8.11 Leaving presents – Cllr Pipe

Noted.

8.12 Community Projects as a result of the Community Benefit Contribution relating to the land at Trequite

8.16.1 The balance remaining £5779.53

Noted.

9. Correspondence Received

9.1 Rural Bulletin – noted.

9.2 NALC newsletter – noted.

9.3 Evergreen seats – noted.

9.4 South West Woodland Project – noted.

9.5 Cornwall AONB Annual Conference – Wadebridge Sat 28th November 3.30-8.30pm – noted.

10. Urgent Business raised by Ward members and admitted by the Chair

Meeting closed at 9.14pm.

Signed as a true record of the meeting.....

Chairperson

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Date