

ST GERMANS PARISH COUNCIL

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Minutes of the Parish Council meeting held at the British Legion hall in Tideford on Monday 28 October 2019 at 7.00pm

Present

Tideford Ward: Cllr D Carter and Cllr L Gomersall
Polbathic Ward: Cllr S Barnes and Cllr R Elliott
St Germans Ward: Cllr N Witton, Cllr G Mackeen and Cllr B Skelton
Bethany Ward: Cllr P Pipe and Cllr P Chilton
Cornwall Council Cllr J Foot

1. Declarations of Interests and Requests for Dispensations (*a member may not participate in any discussion or vote upon a matter at the meeting in which he/she has a disclosable pecuniary interest*).

1.1 To receive declarations of interest from Councillors on items on the agenda

1.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)

1.3 To grant any requests for dispensations as appropriate

None declared.

Presentation on Community Led Housing Presentation – Noreen Jefferies of Cornwall Council

Unfortunately, the presenter was unable to attend. This will hopefully be rescheduled.

Public Participation for a maximum of 15 minutes in total (*for the public to comment on the items below*)

There was 1 member of the public present.

This person enquired about becoming a Councillor. The Clerk asked that a formal application is made to her. This person also raised an objection to the outline planning permission under reference PA19/08367.

2. Apologies for absence (members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting. The members present must decide whether the reason(s) for a member's absence shall be accepted).

None received.

3. Approval of Minutes of Meeting held on Monday 30 September 2019 (to approve the minutes as a correct record)

It was proposed by Cllr Carter and seconded by Cllr Chilton that the minutes be approved.

All were in favour. The minutes were signed by Cllr Pipe.

4. Councillors Reports (*for information purposes only*)

4.1 Cornwall Councillor Foot – report on all relevant matters

An A38 Case for Action Update with details of next steps to improve safety should be released soon but the early signs are that any junction improvements or major schemes have been pushed back into RIS2 or RIS3.

I enquired about the A374 signage in November of 2018 and was advised by Cormac that a refresh of the signs wasn't needed. However, I am pleased to see our MP taking an interest and am supportive of any measures brought forward to address safety on this road.

The members briefing actually has 4 topics including Extra Care Housing and the Headstart Program but the Climate Change DPD and Spaceport are of most interest as Full Council will vote on the Spaceport at the November meeting.

On the South Treviddo Traveller site item - the final cost was £1.75 Million. £825,000 of this funding came from Homes England with the remaining amount from Cornwall Housing. The construction costs were quite high due to a significant amount of groundworks at the site. This included the need for lots of underground works for drainage and installation of other services at the site. Each of the pitches includes electrical hook-ups, water supply and ablution room

Cornwall Council have committed to plant 8,000 hectares of forest. Cllr Foot urged people to look at the trees that they/we have and identify the significant trees and apply for a TPO.

4.2 Cllr Witton Cormac site meeting on Fore Street

A site meeting took place with the Parish Council and a Cormac Project Manager to look at a possible 'build out' by the White House and perhaps also a virtual footpath further along. The Parish Council are waiting to hear back from Cormac with a proposal.

4.3 Cllr Pipe Port Eliot liaison discussion

Cllr Pipe gave a summary; lease renewals for Tideford park and Millennium gardens are in the process of being renewed, regular maintenance of the hedges in the village was requested, it was reported there is not going to be a festival, Savills contact (Mr Morris) is usually on-site Monday's and Friday's. Mr Rose is the new PA for Lady Bianca. There will be more events at Port Eliot. It was mentioned about the safety considerations with events/filming taking place, by not having large vehicles coming into the village itself.

4.4 SARS meeting update

Cllr Chilton attended the last meeting along with Cllr Barnes and Cllr Mackeen. Apparently, there is a budget available for local expenditure. Clerk to contact SARS Chair to enquire. Cllr Mackeen mentioned about the feasibility report on the A38 and the Parish Council would like to see safety improvements made.

5. Planning Applications *(please view all applications at <http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>)*

5.1 The following applications have been received by Cornwall Council:

5.1.1 PA19/08367 – Clover Park Tideford - Outline application for construction of detached dwelling. **Planning officer – George Shirley**

Cllr Carter proposed the Parish Council object on the grounds of:

Contrary to Policy 3 it doesn't relate to an existing settlement.

Not previously developed land.

Its not adjacent to or within the settlement.

Its not rounding off.

The site is not substantially enclosed. (Road to one side)

Infill proposals should be in an area offering local services and Tideford Cross doesn't.

This was seconded by Cllr Mackeen. All were in favour unanimously.

5.1.2 PA19/08301 – Tredudwell Blunts - Conversion of vacant agricultural building into

three bedroom dwelling; including demolition of existing structures and construction of extension with variation of condition 2 of decision PA18/02701 dated 16th May 2018. This application is for alterations to the proposed foul drainage. **Planning officer – Davina Pritchard**

Cllr Carter proposed this application is supported. Cllr Witton seconded. All were in favour.

5.2 Planning Applications received after publication of this agenda

5.2.1 PA19/08732 – Barapill Farm - Creation of a single dwelling to replace an agricultural building – **Planning officer – George Shirley**

Cllr Chilton proposed this application is objected on the grounds that the design is not sympathetic to the local vernacular area. Cllr Barnes seconded. All were in favour.

5.3 Planning Appeals – Received by the date of this meeting - None received.

5.4 Planning Decisions - The following decisions were made by Cornwall Council:

5.4.1 PA19/07938 – Tripcony House St Germans - Proposal: Conservation area. Tree work. **Approved 11.10.2019.** Noted.

5.4.2 PA19/07165 – Meadow Farm Cutcrew Lane Tideford Cross – Proposal: Certificate of lawfulness. **Granted 10.10.19.** Noted.

5.4.3 PA19/07676 – Great Western Railways St Germans Station – **Proposal:** Tree Preservation Order (TPO). **Withdrawn 08.10.19.** Noted.

5.5 Planning Correspondence and Reports - None reported.

5.6 Planning matters raised by Members - None.

6. Finance *(details for 6.1 and 6.2 will be given out at the meeting)*

6.1 To note and approve the current financial position

Local Council Name – **St Germans Parish Council**

County - **Cornwall**

Financial period ending 30 September 2019

Prepared by: Mrs Emily Young (Parish Clerk)

Date: 28 October 2019

Balance per bank statement as at 30.09.2019	£	£
Treasurers Account	176,732.67	176,732.67

Less: unpresented cheques as at 30 September 2019

From Treasurers Account only

Cheque number	Amount
664	£350.00
696	£52.15
697	£34.00
698	£360.00
699	£140.00
700	£117.00

701	£1,335.86
702	£330.00

(£2,719.01)

Net bank balance as at 30 September 2019 **£174,013.66**

Balance per Clerks sheet as at 30 September 2019 **£174,013.66**

The bank reconciliation sheet and current bank statement were distributed to all Councillors. Cllr Carter proposed these are approved. This was seconded by Cllr Mackeen. All were in favour.

6.2 To authorise payments on the income and expenditure schedule.

Number	Details	Cheque No (if applicable)
6.2.1	Clerk's October 2019 expenses £155.26	704
6.2.2	Clerk's October 2019 salary plus processing fees	D.D
6.2.3	Clerk's Pension £40.00 (£20.00 Parish Council, £20.00 Parish Clerk)	D.D
6.2.4	Eliot hall hire 15/10/19 £21.00	705
6.2.5	£11.28 Clerk's mobile phone	D.D
6.2.6	RBL hall hire 28.10.19 £30.00	706
6.2.7	Southern Electric – Tideford lighting £6.01	D.D
6.2.8	£80.00 E Pascoe & Son memorial tablet for Bennett	Credit
6.2.9	PMP – Nut Tree £90.75 Invoice no 5252	707
6.2.10	Adopt a kiosk from BT - £1.00	708
6.2.11	Western Web – Renewal of website hosting + mailbox usage £114.00	709
6.2.12	Western Web – Adding the burial page to www £27.00	710
6.2.13	F.D Hall & Son Double cremation plot Bennett £460.00	Credit
6.2.14	B Harper £1,494.00 grass cutting and maintenance work. Invoice no 858	711

The income and expenditure schedule was distributed to all Councillors. It was proposed by Cllr Carter and seconded by Cllr Chilton to approve the schedule. All were in favour

6.3 To note and approve recommendations from the F&GP Committee meeting on 15.10.2019 – Cllr Carter

It was agreed to make the following recommendations back to full council to accept:

~the 2020-21 budget of £64,000 with a precept of £55,473.81

It was proposed by Cllr Carter to keep the precept for 2020-21 the same as the previous year. Taking any extra from reserves. This was seconded by Cllr Mackeen. All were in favour.

~to continue working with the internal auditor Clive Murphy

~to accept the latest asset register, risk assessments and risk management paper

~for the Clerk to obtain ‘best price’ from the existing specialist contractors for grass cutting/general maintenance and the tree surgeon for the next 2 years

~to update the 2016 Financial Regulations with the latest 2019 version

~to amend the 2018 Standing Orders with the financial regulations additional text

It was proposed by Cllr Chilton to accept the above recommendations. This was seconded by Cllr Gomersall. All were in favour.

6.4 New bank account – with the Clerk.

6.5 To agree and adopt the Quay Lane kiosk

It was proposed by Cllr Carter and seconded by Cllr Witton to adopt the Quay Lane kiosk by paying £1.00 for the asset and signing the agreement for the sale and purchase of a telephone kiosk to a Local Authority in England. All were in favour. The agreement was signed by Cllr Pipe.

6.6 Requests for spending

6.6.1 Tree maintenance in Treland area £400.00. (Summary-trim overhang from trees and bushes over the roadway border and BT wires, picnic tables. Trim back beech hedge along Lower Fairfield footpath, remove Cherry tree number T1024 and clear the growth over and around the lights). Cllr Witton proposed that we accept this quotation. Cllr Chilton seconded. All were in favour.

7. Burial ground – New memorial tablet for the late Mr and Mrs Bennett – A request for a new memorial tablet for the late Mr and Mrs Bennett. It was agreed to approve this request by Cllr Chilton, seconded by Cllr Skelton. All were in favour.

A request has also been received to add a small tablet/marker/vase on the ashes of CR1, Mr and Mrs N Bennett. It was agreed to approve this request by Cllr Chilton, seconded by Cllr Skelton. All were in favour.

A burial committee meeting will be scheduled in December or January.

8. Matters arising from the previous minutes (not appearing elsewhere on the agenda, but decisions cannot be made)

There were no previous matters arising.

8.2 Highways – ongoing issues

8.2.1 A38 Tidedford

The Clerk has contacted N.Warr of Cornwall Council to ask for a site visit to discuss the road issues. Clerk to chase.

8.3 Highways – new issues

8.3.1 Community Road Safety Forum – 3rd December - Cllr Chilton to attend.

8.3.2 A374 Torpoint twister – Cllr Witton proposed to send his summary email to MP Sheryll Murray. Cllr Barnes seconded. All were in favour.

8.3.3 B3274 Heskyn bridge damage – to note it’s been hit and damaged. The Structures team in Cornwall Council will repair.

8.4 Playparks

8.4.1 St Germans – Cllr Witton commented on the moss on the floor, tops of the mushrooms and a damaged picnic bench. The moss was treated on 24 October 2019. Cllr Mackeen will do the next inspection.

8.4.2 Tideford – Cllr Carter did the last months inspection. Cllr Gomersall to do the next.

8.4.2.1 Cllr Gomersall maintenance list – Cllr Carter has prepared this list.

8.4.2.2 Cllr Carter quotations for repairs – this is ongoing but the Parish Council would like the new lease agreement secured before committing expenditure.

8.5 Initiatives to reduce plastic use – Cllr Gomersall to report back on North Devon event. Cllr Gomersall proposed a new policy to support Cornwall Councils initiatives to become carbon Neutral by 2030. Seconded by Cllr Witton. All were in favour.

8.6 Nut Tree – Cllr Pipe to do the next entry.

8.7 Public traffic consultations – 20Mph project Cllr Witton next steps
Highways will carry out a speed survey in St Germans to ascertain whether a 20Mph speed zone can be applied. The project will take 3 months to do.

8.8 Localism Summit Wadebridge 6th November 9.30-3.30pm – attendance?

No-one is able to attend.

8.9 Graffiti to Lynher House bus shelter – Noted that the Lynher bus shelter has been graffitied again. Clerk to obtain quotation for repair.

8.10 Eliot Terrace – No access sign has been put on display by a resident. It is the PC’s understanding that all residents or visitors can use this path.

8.11 Bethany bus stop – It was agreed to leave the bus shelter until the tender is assigned in January 2020, but for an extension to the concrete base to be put in now. See below.

8.12 Community Projects as a result of the Community Benefit Contribution relating to the land at Trequite

8.16.1 The balance remaining £5779.53

Cllr Chilton proposed that the existing concrete base at Bethany noticeboard be widened to accommodate a new access area with ramp from the road side, using the Trequite money.

This was seconded by Cllr Barnes. All were in favour.

9. Correspondence Received

9.1 Rural Bulletin - noted

9.2 CALC newsletter - noted

9.3 Tredinnick Lane Landrake – BT work road closure confirmed - noted

9.4 Tamar Valley newsletter - noted

9.5 NALC newsletter - noted

9.6 Tommiland and Trerulefoot road closure intention - noted

9.7 News from ICO - noted

10. Urgent Business raised by Ward members and admitted by the Chair

Meeting closed at 8.55pm.

Signed as a true record of the meeting.....

Chairperson

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Date