

# ST GERMANS PARISH COUNCIL

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## **Minutes of the Parish Council meeting held at Polbathic hall on Monday 25 November 2019 at 7.00pm**

### **Present**

Polbathic Ward: Cllr S Barnes and Cllr R Elliott  
St Germans Ward: Cllr N Witton and Cllr B Skelton  
Bethany Ward: Cllr P Pipe and Cllr P Chilton

### **1. Declarations of Interests and Requests for Dispensations** *(a member may not participate in any discussion or vote upon a matter at the meeting in which he/she has a disclosable pecuniary interest).*

- 1.1 To receive declarations of interest from Councillors on items on the agenda
- 1.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)
- 1.3 To grant any requests for dispensations as appropriate

Cllr Witton declared an interest in items 7.6.2 and 9.6.

### **Public Participation for a maximum of 15 minutes in total** *(for the public to comment on the items below)*

There were 3 members of the public present.

1 member representing Savills presented on the planning application for Barapill Farm (item 6.1.3 below).

Another member of the public explained about the annual May Tree Fair and the Recreation ground and the grant request for £600.00 to purchase more permanent kit; 2 gazebos/marqueses (one for teas/coffees and the other for events).

### **2. Apologies for absence** *(members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting. The members present must decide whether the reason(s) for a member's absence shall be accepted).*

Cllr Mackeen, Cllr Gomersall, Cllr Foot and Cllr Carter sent their apologies due to annual leave, illness and other work commitments. Approved by all.

### **3. Approval of Minutes of Meeting held on Monday 28 October 2019** *(to approve the minutes as a correct record)*

It was proposed by Cllr Barnes and seconded by Cllr Elliott that the minutes be approved. All were in favour. The minutes were signed by Cllr Pipe.

### **4. Co-option of Alan Hodge as Councillor for Tideford Ward**

Alan would like to join the team again to represent the Tideford area of the Parish Council. He has missed not being part of the Council. It was proposed to co-opt Alan Hodge by Cllr Skelton and seconded by Cllr Barnes. All were in favour.

Alan Hodge signed the Declaration of Acceptance of Office in front of the Clerk and took the Register of Interests form to return it before the next meeting.

### **5. Councillors Reports** *(for information purposes only)*

**5.1 Cornwall Councillor Foot** – report on all relevant matters – Due to purdah, tomorrow's Full Council meeting will not be a live webcast. However, it will be available to

view after purdah. The agenda for tomorrow includes debates on Spaceport funding, adopting the Site Allocations DPD (this is about identifying locations suitable for future development), Political Proportionality of the Council, Formal recognition of the opposition, uplift in the capital program, housing retrofit, a number of recommendations from the Community and Governance committee and other items that can be viewed online. (This was sent in an email as Cllr Foot was not able to attend).

**5.2 Safe38 meeting update** – Cllr Witton spoke about the RIS1,2 and 3 plan by Highways England. RIS1 average speed cameras in Glyn Valley Jan 2020 when roadworks commence. Feasibility study between Lean quarry and Menheniot. Review of climbing lane layouts in Tideford, The clearing of overgrown vegetation should start in Feb 2020 between Tideford and Plymouth. April 2020 – 2025 = RIS2. Which will comprise a feasibility study in Tideford to look to improve carriageway consistencies. RIS3=2025-2030 removing field and private accesses to the A38. No mention of a by-pass.

**5.3 A38 site visit update** – Cllr Witton met with Natalie Warr of Cornwall Council at the B3249/A38 junction just outside Tideford. Items discussed; speed on the carriageway, access route going through, the articulated vehicle access. They took all the points on board and have gone away to discuss matters further.

**6. Planning Applications** *(please view all applications at <http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>)*

**6.1** The following applications have been received by Cornwall Council:

**6.1.1 PA19/08367 – Clover Park Tideford** - Outline application for construction of detached dwelling. Further details following site visit. **Planning officer – George Shirley**  
At last months meeting this application was objected on numerous grounds. The Parish Council made a site visit and were given more information so have reconsidered this application. It was proposed by Cllr Skelton that the objection remains. Cllr Barnes seconded. All in favour.

The council voted to report some alleged enforcements which were brought to their attention. The Clerk was asked to notify Cornwall Council enforcement team.

**6.1.2 PA19/08301 – Tredudwell Blunts** - Conversion of vacant agricultural building into three bedroom dwelling; including demolition of existing structures and construction of extension with variation of condition 2 of decision PA19/03840 dated 2<sup>nd</sup> July 2019. This application is for alterations to the proposed foul drainage. **Planning officer – Davina Pritchard**

Cllr Witton proposed this application is supported. Cllr Chilton seconded. All in favour.

**6.1.3 PA19/08732 – Barapill Farm** - Creation of a single dwelling to replace an agricultural building. Additional information provided. – **Planning officer – George Shirley**  
Revised proposal?

At last months' meeting this application was objected to on the grounds that the design is not sympathetic to the local vernacular area. In light of further information being provided, it was proposed by Cllr Skelton to withdraw the objection and to now support this application. This was seconded by Cllr Barnes. All in favour.

**6.1.4 PA19/09626 – Land East of Route 38 Trerulefoot** – Installation of four electric vehicle charging stations with associated equipment – **Planning officer – George Shirley**  
Cllr Barnes proposed this application is supported. Cllr Chilton seconded. All in favour.

**6.1.5 PA19/09580 – 62 Lower Fairfield St Germans** – Single storey rear and side extensions including external and internal alterations to an existing detached single storey dwelling – **Planning officer – Sarah Stevens**

It was proposed by Cllr Witton to object to this application on the grounds that the timber cladding is not ‘in keeping’ with local property appearance, and the amount of concrete looks like over development on site. This was seconded by Cllr Chilton. All in favour.

**6.1.6 PA19/07856 – 3 Quay Road Tideford** – Application for retention of porch **Planning officer – Ben Bassett**

It was proposed by Cllr Witton to object on the grounds that the front windows will open onto the pavement and would therefore be a danger to pedestrians. It was also felt that the porch isn’t ‘in keeping’ with the rest of the property. This was seconded by Cllr Chilton. All in favour.

**6.2 Planning Applications received after publication of this agenda**

None received.

**6.3 Planning Appeals** – Received by the date of this meeting – None received.

**6.4 Planning Decisions** - The following decisions were made by Cornwall Council:

**6.4.1 PA19/01805** – Shell Caradon – **Approved 22.Oct.2019** – Noted.

**6.5 Planning Correspondence and Reports**

**6.5.1** Housing supplementary planning document – Noted and circulated.

**6.6 Planning matters raised by Members** – None.

**7. Finance** (*details for 7.1 and 7.2 will be given out at the meeting*)

**7.1** To note and approve the current financial position

Local Council Name – **St Germans Parish Council**

County - **Cornwall**

Financial period ending 31 October 2019

Prepared by: Mrs Emily Young (Parish Clerk)

Date: 21 November 2019

**Balance per bank statement as at 31.10.2019**

£

£

Treasurers Account

173,889.04

173,889.04

**Less:** unpresented cheques as at 31 October 2019

From Treasurers Account only

<b>Cheque number</b>	<b>Amount</b>
664	£350.00
704	£155.26
705	£21.00
706	£30.00

707	£90.75
708	£1.00
709	£114.00
710	£27.00
711	£1494.00
703	£350.00

(£2,633.01)

**Net bank balance as at 31 October 2019**

**£171,256.03**

**Balance per Clerks sheet as at 31 October 2019**

**£171,256.03**

The bank reconciliation and current bank statement were distributed to all Councillors. Cllr Chilton proposed these are both approved. This was seconded by Cllr Barnes seconded. All were in favour.

**7.2** To authorise payments on the income and expenditure schedule

**7.2 Income and expenditure**

<b>Number</b>	<b>Details</b>	<b>Cheque No (if applicable)</b>
7.2.1	Clerk's November 2019 expenses £106.90	721
7.2.2	Clerk's November 2019 salary plus processing fees	D.D
7.2.3	Clerk's Pension £40.00 (£20.00 Parish Council, £20.00 Parish Clerk)	D.D
7.2.4	Polbathic hall hire 25 November 2019 £25.00	722
7.2.5	£12.67 Clerk's mobile phone	D.D
7.2.6	Southern Electric – Tideford lighting £6.18	D.D
7.2.7	PMP – Nut Tree £90.75 Invoice no 5395	723
7.2.8	WesternWeb supply and install keyboard, monitor and adapter £40.00 + VAT	724
7.2.9	Weed control in St Germans £319.20	725
7.2.10	Credit from Nat West Bank for poor service £200.00	Credit
7.2.11	5 new dog poo bins – Glasdon UK Ltd £1,172.22	726

The income and expenditure schedule was distributed to all Councillors. It was proposed by Cllr Witton to approve the schedule. This was seconded by Cllr Chilton. All in favour.

**7.3** New bank account update – Clerk trying to conclude the administration process.

7.4 To note reorganisation of insurance company – noted.

7.5 To note increase to next year's LMP grant – noted.

### **7.6 Requests for spending**

**7.6.1** Grant application May Tree Fair £600.00 – It was proposed by Cllr Barnes for the Parish Council to buy the gazebo and marquee and to give them as a gift to the May Tree Fair committee who will be responsible for the items and will ensure they are made available to the whole community free of charge. This was seconded by Cllr Elliott. All in favour.

#### **Cllr Witton left the room**

**7.6.2** Grant application Eliot hall community toilet £1,500.00  
It was proposed by Cllr Skelton to support this application, seconded by Cllr Chilton. All in favour.

#### **Cllr Witton returned the room**

**7.6.3** Clerk to attend Regional Training event with SLCC £75.00 +VAT  
Proposed by Cllr Chilton to support this request. Seconded by Cllr Witton. All in favour.

**7.6.4** Relocate existing dog poo bin  
This can be moved in Station Road and repair needed to bracket on Causeway bin.

**8. Burial ground** – Request for two new memorial tablets and a vase on the grave of the late Mr R Austen.

It was proposed by Cllr Skelton to support this request. This was seconded by Cllr Chilton. All in favour.

**9. Matters arising from the previous minutes** (not appearing elsewhere on the agenda, but decisions cannot be made)

### **9.2 Highways – ongoing issues**

**9.2.1 A38 Tideford** – We are still waiting to hear if Highways England are going to deploy monitoring devices inside the houses on the A38. Budget approval and internal sign off are still not confirmed.

**9.2.2 Cormac proposed footway/build out on Fore Street** – A proposal has been made by Cormac to improve pedestrian safety along the lower end (shop end) of Fore Street. It was proposed by Cllr Barnes to go ahead with the proposal which will go to consultation. This was seconded by Cllr Chilton. All in favour.

### **9.3 Highways – new issues**

**9.3.1 Mobile speed activation sign (MSAS)** – The Councillors discussed various locations and decided upon; Church Street St Germans, A374 from Trerulefoot towards Polbathic, B3274 top of St Germans village by Doctors Lane entrance.

### **9.4 Playparks**

**9.4.1 St Germans** – Cllr Witton handed over to Cllr Elliott. Leaves need attention. Bins need monitoring. Picnic bench will remain.

**9.4.2 Tideford** – Clerk to ask Cllr Carter to do the next inspection.

**9.5 Lease renewals with Port Eliot** – This is still ongoing. Clerk to chase.

**Cllr Witton left the room**

**9.6 Treland park land & boundaries**

Councillors were reminded that they voted in June 2019 to accept the offer of Cornwall Council that ownership of the area around Treland Park could be transferred to the Parish Council for a nominal sum. The Clerk had been asked to inform Cornwall Council of our interest and to ask them to put this forward for consideration. In response to a query from Cllr Skelton it was confirmed that the freehold is being requested and that we now have a Land Registry plan showing the boundaries. Cllr Skelton and Cllr Barnes are going to make a site visit.

**Cllr Witton returned to the room**

**9.7 Nut Tree** – This was deferred to the next meeting as there is no Nut Tree in January 2020.

**9.8 Community Projects as a result of the Community Benefit Contribution relating to the land at Trequite**

**9.8.1** The balance remaining £5779.53

**10. Correspondence Received**

**10.1** Rural Bulletin - noted

**10.2** NHS Long Plan update newsletter - noted

**10.3** South East Woods Initiative - noted

**11. Urgent Business raised by Ward members and admitted by the Chair**

**Meeting closed at 9.23pm.**

Signed as a true record of the meeting.....

Chairperson

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Date