

ST GERMANS PARISH COUNCIL

Chairperson: Patricia Pipe Email patricia.pipe@stgermansparishcouncil.gov.uk

Clerk: Emily Young Tel: 07845 130596 Email: clerk@stgermansparishcouncil.gov.uk

Website – www.stgermansparishcouncil.gov.uk

Minutes of the Parish Council meeting held at the Eliot Hall on Monday 16 December 2019 at 7.00pm

Present

Tideford Ward: Cllr D Carter, Cllr A Hodge and Cllr L Gomersall
Polbathic Ward: Cllr S Barnes and Cllr R Elliott
St Germans Ward: Cllr N Witton, Cllr G Mackeen and Cllr B Skelton
Bethany Ward: Cllr P Pipe and Cllr P Chilton
Cornwall Council Cllr J Foot

1. Declarations of Interests and Requests for Dispensations (*a member may not participate in any discussion or vote upon a matter at the meeting in which he/she has a disclosable pecuniary interest*).

1.1 To receive declarations of interest from Councillors on items on the agenda

1.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)

1.3 To grant any requests for dispensations as appropriate

Cllr Hodge declared an interest in item 5.1.1.

Public Participation for a maximum of 15 minutes in total (*for the public to comment on the items below*)

There was 1 member of the public present who was representing the applicant for item 5.1.2. It was stated that the petrol tanks have now been removed. Cornwall Council have asked for Phase 1 and Phase 2 report to be submitted. Flood risk now updated and the frontage is within flood zone 1 of the Environment Agency (which is the lowest level) and they will take preventive measures, i.e. doors and liaise with EA for advice and guidance. Ecology clearance has been granted. They propose for 3 family homes. Policy 3 being development and policy 21 being best use of land. Comments were made about the parking and access onto the main road. Proposed houses to accommodate 2 cars with turning on-site. CIL will apply under reserved matters.

2. Apologies for absence (members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting. The members present must decide whether the reason(s) for a member's absence shall be accepted).

None

3. Approval of Minutes of Meeting held on Monday 25 November 2019 (to approve the minutes as a correct record)

It was proposed by Cllr Witton and seconded by Cllr Chilton that the minutes be approved. All were in favour. The minutes were signed by Cllr Pipe.

4. Councillors Reports (*for information purposes only*)

4.1 Cornwall Councillor Foot – report on all relevant matters

Highways England have said the Air Quality Home Monitoring Project is currently on hold awaiting finance approval.

Cllr Foot is the Chair of the Licensing Act Committee who look at Street Trading. This is currently reviewed every 3 years but may be changing to every 5 years. The Licensing Service works on a cost-recovery basis. Charges are assessed accordingly but the service

can't generate profit. It costs a trader £26.00 per week to trade. Licensing is a permissive regime, with some restrictions. Health and well-being have recently been added. Also, a condition added regarding single use plastics. This all needs approval at full council in January 2020.

4.2 Community Gateway meeting – Cllr Witton to report

Cllr Witton and Cllr Barnes attended. Cllr Edwina Hannaford attended and presented. Mobile speed device to be put in place and shared. Speed watch programme to cover more locations. It was stated back in May 2019 that every Speed watch device would have a computer attached to it. This is still outstanding and not forthcoming. It was mentioned about the increase in the Tamar Bridge fees; Torpoint ferry costs £7.00 per car hence the increase in bridge crossings to subsidise the ferry!

4.3 Community Road Safety Forum – Cllr Chilton to report

Dashcams recordings can be collected with people disposing of rubbish. If graffiti persists, then a spy-cam can be put in. Contact Kevin Brader at Cornwall Council. Cllr Foot to follow this up and liaise with the Clerk.

5. Planning Applications *(please view all applications at <http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>)*

5.1 The following applications have been received by Cornwall Council:

Cllr Hodge left the room.

5.1.1 PA19/08367 – Clover Park Tideford - Outline application for construction of detached dwelling. Planning officer – George Shirley

The three options were considered and it was proposed by Cllr Carter that the application is determined by the Planning Committee. Cllr Carter agreed to be the representative to attend and speak. This was seconded by Cllr Barnes. 6 were in favour with 2 abstentions.

Cllr Hodge returned to the room.

5.1.2 PA19/08643 – Venture Filling Station Polbathic – Outline application for up to three dwellings with all matters reserved. Planning officer – George Shirley

Cllr Carter proposed this application is supported. Cllr Skelton seconded. All in favour.

5.2 Planning Applications received after publication of this agenda – none received.

5.3 Planning Appeals – Received by the date of this meeting – none received.

5.4 Planning Decisions - The following decisions were made by Cornwall Council:

5.4.1 PA19/08301 – Tredudwell Blunts Saltash – Approved 3.Dec.2019 – noted.

5.5 Planning Correspondence and Reports – none received.

5.6 Planning matters raised by Members – none.

6. Finance *(details for 6.1 and 6.2 will be given out at the meeting)*

6.1 To note and approve the current financial position

6.1 Current financial position - Bank Reconciliation

Local Council Name – **St Germans Parish Council**

County - **Cornwall**

Financial period ending 30 November 2019

Prepared by: Mrs Emily Young (Parish Clerk)

Date: 11 December 2019

Balance per bank statement as at 30.11.2019

£

£

Treasurers Account

170,619.85

170,619.85

Less: unpresented cheques as at 30 November 2019

From Treasurers Account only

Cheque number	Details	Amount
664	Duchy cemetery's burial levelling work	£350.00
706	RBL hall hire 28.Oct.19	£30.00
721	Clerk Nov expenses	£106.90
722	Polbathic hall hire 25.Nov.19	£25.00
723	NutTree Nov 2019 edition	£90.75
724	WesternWeb clerk keyboard & monitor	£40.00
725	Weed control in St Germans	£319.20
-	Credit from Nat West Bank	£200.00
726	Glasdon 5 new dog poo bins	£1,172.22
727	Clerk training course Jan 2020	£90.00
728	Eliot hall toilet grant	£1,500.00

(£3,524.07)

Net bank balance as at 30 November 2019

£167,095.78

Balance per Clerks sheet as at 30 November 2019

£167,095.78

The bank reconciliation and current bank statement were distributed to all Councillors. Cllr Carter proposed these are both approved. This was seconded by Cllr Hodge. All were in favour.

6.2 To authorise payments on the income and expenditure schedule

Number	Details	Cheque No (if applicable)
6.2.1	Clerk's December 2019 expenses £29.70	712
6.2.2	Clerk's December 2019 salary plus processing fees	D.D
6.2.3	Clerk's Pension £40.00 (£20.00 Parish Council, £20.00 Parish Clerk)	D.D
6.2.4	Eliot hall hire £21.00 16.Dec.2019	713

6.2.5	£12.45 Clerk's mobile phone	D.D
6.2.6	Southern Electric – Tideford lighting £6.18	D.D
6.2.7	B Harper grass cutting & maintenance Invoice no 887 £1,212.00	714
6.2.8	Pear Technology – annual burial software £102.00. Invoice no. 125342	715
6.2.9	Armstrong Groundworks – Bethany base £936.00. Ref. 238	716
6.2.10	Tom Cox Treland work £400.00. Invoice #569	717
6.2.11	Nut Tree December printing. £90.75 Invoice 5521	718

The income and expenditure schedule was distributed to all Councillors. It was proposed by Cllr Carter to approve the schedule. This was seconded by Cllr Witton. All in favour.

6.3 New bank account update

The Clerk now has all the necessary signed paperwork which will be returned to the bank.

6.4 Existing Contractor renewals

The Councillors agreed that the existing 2 contractors provide an invaluable, reliable and excellent value service. They therefore feel it is justifiable to renew their contracts for a further 2 years at the agreed prices. As at October 2021, the Council will go out to tender again.

BH Gardens (grass cutting and general maintenance) - Proposed by Cllr Carter. Seconded by Cllr Witton. All in favour.

Tom Cox (hedge cutting and tree maintenance) – Proposed by Cllr Witton. Seconded by Cllr Carter. All in favour.

Meeting closed at 8pm for a Christmas tea break.

Meeting opened at 8.30pm.

6.5 Requests for spending

6.5.1 Lynher House bus stop damage

Clerk to check on insurance and check other possible options. Anti-graffiti vinyl to be looked into and report back at the next meeting.

6.5.2 Maintenance to Millennium gardens seat

It was proposed by Cllr Witton and seconded by Cllr Skelton to accept the quotation of £275.00. All in favour.

6.5.3 Maintenance to Bethany picnic tables

Clerk asked to obtain best prices for 3 x A-frame heavy duty picnic tables and report back.

7. Burial ground – no matters arising.

8. Matters arising from the previous minutes (not appearing elsewhere on the agenda, but decisions cannot be made)

No matters arising.

8.2 Highways – ongoing issues

8.2.1 A38 Tideford air quality

Clerk chased Cornwall Council for some updates following last air quality meeting in September. No reply received.

8.2.2 Cormac proposed footway/build out on Fore Street – Consultation will start 3rd January 2020 and run for 2 weeks. It was proposed by Cllr Carter and seconded by Cllr Barnes to ask that Cormac send a letter to all immediate residents.

8.3 Highways – new issues

8.3.1 Intention road closure 27-31 January 2020 between Widegates and Horningtops B3252 – noted.

8.4 Playparks

8.4.1 St Germans – Cllr Elliott did the last inspection. Slippery on top of mushrooms, Clerk to check with maintenance. Cllr Mackeen to do the next inspection.

8.4.2 Tideford – Cllr Carter did the last inspection. Cllr Carter to do the next.

8.4.3 Committee alterations – It was proposed by Cllr Witton to move Cllr Elliott to St Germans playpark committee and add Cllr Alan Hodge to Tideford. Seconded by Cllr Skelton. All in favour.

8.5 Lease renewals with Port Eliot – Ongoing. Clerk to monitor.

8.6 Nut Tree – No Nut Tree for January. Cllr Mackeen to do the entry for February. Clerk to call a committee meeting as editor is stepping down.

8.7 Trerulefoot bus stop – Cllr Chilton asked if Trerulefoot is an official bus stop or not? Would it be possible to have a safe layby? Clerk to follow up.

8.8 Clerks Christmas leave – Noted.

8.9 Unauthorised encampments consultation – The Clerk has been asked to respond to the questionnaire and circulate internally for feedback before submitting.

8.10 Community Projects as a result of the Community Benefit Contribution relating to the land at Trequite

8.10.1 The balance remaining £5779.53 – The clerk has submitted the Bethany base work for payment.

9. Correspondence Received

9.1 Rural Bulletin – noted.

9.2 ICO – noted.

10. Urgent Business raised by Ward members and admitted by the Chair

- Mount Pleasant water issues on bend outside house. Original letter to be passed to Clerk.

- Blocked drain down from Lynher House, Quay Road and above Treland park.

- Clerk will add new item for next month Quay Lane Surgery doors.

Meeting closed at 9.20pm.

Signed as a true record of the meeting.....

Chairperson

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Date