

ST GERMANS PARISH COUNCIL

Chairperson: Patricia Pipe Email patricia.pipe@stgermansparishcouncil.gov.uk

Clerk: Emily Young Tel: 07845 130596 Email: clerk@stgermansparishcouncil.gov.uk

Website – www.stgermansparishcouncil.gov.uk

Minutes of the Parish Council meeting held at the British Legion in Tideford on 27 January 2020 at 7.00pm

Present

Tideford Ward: Cllr D Carter and Cllr L Gomersall
Polbathic Ward: Cllr S Barnes and Cllr R Elliott
St Germans Ward: Cllr N Witton, Cllr G Mackeen and Cllr B Skelton
Bethany Ward: Cllr P Pipe and Cllr P Chilton
Cornwall Council Cllr J Foot

1. Declarations of Interests and Requests for Dispensations (*a member may not participate in any discussion or vote upon a matter at the meeting in which he/she has a disclosable pecuniary interest*).

1.1 To receive declarations of interest from Councillors on items on the agenda

1.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)

1.3 To grant any requests for dispensations as appropriate

There were no declarations.

Public Participation for a maximum of 15 minutes in total (*for the public to comment on the items below*)

There were 4 members of the public present.

One member came to speak about the St Germans Recreation field and the ongoing costs. They are looking to put in a new wooden shed due to recent vandalism to the mower in the current shelter. Groundworks would be at cost price which would still be around £600.00 plus the shed. The rent for each year needs paying (at £800), the annual insurance is £770. The ash trees on the lower part need attention and a recent quote was £4000.00 to make them safe. The Committee are looking into whether the ash trees are their liability or Port Eliot's. The Parish Council asked that a grant application form is completed by the Committee. The Clerk will send the form to be completed.

The other person was representing the May Tree Fair Committee.

2. Apologies for absence (members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting. The members present must decide whether the reason(s) for a member's absence shall be accepted).

Cllr Hodge sent his apologies due to work commitments. Approved by all.

3. Approval of Minutes of Meeting held on Monday 16 December 2019 (to approve the minutes as a correct record)

It was proposed by Cllr Barnes and seconded by Cllr Carter that the minutes be approved. All were in favour. The minutes were signed by Cllr Pipe.

4. Councillors Reports (*for information purposes only*)

4.1 Cornwall Councillor Foot – report on all relevant matters

Full council meeting held last week. The Street Trading Policy was approved last week, this is renewed every 5 years. One of the conditions of licence is by 2022 street traders need to phase out single use plastics. Dogs on beaches consultation received 13,000.00 responses! There was a recommendation to the Portfolio holder last week. Generally, the bans are more

relaxed apart on Blue flag beaches. The 'Day of Action' took place in early January with a big part being about safety on the A38. 25% of accidents are people not wearing seat belts!

4.2 SARS meeting update – Cllr Barnes / Cllr Mackeen to report – Broadmoor Farm drainage and underground work underway. Stoketon cross junction start date unknown as developer wants to build circa 450 houses on Broadmoor Farm beforehand. Speeding traffic in various parts of Saltash reported. New road improvements outside entrance to Leisure centre criticised for being in close proximity to an existing bus stop.

4.3 Safe38 – meeting update – On-going resident-led campaign work being well received.

4.4 Cllr Pipe – Port Eliot liaison discussion – A summary was given on the last discussion; Savills main contact leaving, Fancy Cottage now sold, hedges need a maintenance plan, lease renewals progressing slowly. New person joined the team at Port Eliot.

5. Planning Applications (please view all applications at <http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>)

5.1 The following applications have been received by Cornwall Council:

5.1.1 PA19/08367 – Clover Park Tideford - Outline application for construction of detached dwelling. **Planning officer – George Shirley**

This application is going to the Planning Committee on 3rd February in Bodmin and Cllr Carter will be representing the Parish Council.

5.1.2 PA19/10258 – 30 Eliot Drive St Germans – Infill extension between garage and main dwelling and re-roofing of main dwelling. **Planning officer** – Shauna Vandermeulen
It was proposed to support the application by Cllr Witton, seconded by Cllr Chilton.
Approved by all.

5.1.3 Cornwall design guide and Cornwall streetscape design guide - Noted.

5.2 Planning Applications received after publication of this agenda

5.3 Planning Appeals – Received by the date of this meeting – None.

5.4 Planning Decisions - The following decisions were made by Cornwall Council-None.

5.5 Planning Correspondence and Reports – none received.

5.6 Planning matters raised by Members – none raised.

6. Finance (details for 6.1 and 6.2 will be given out at the meeting)

6.1 To note and approve the current financial position

Local Council Name – **St Germans Parish Council**

County - **Cornwall**

Financial period ending 31 December 2019

Prepared by: Mrs Emily Young (Parish Clerk)

Date: 27 January 2020

Balance per bank statement as at 31.12.2019	£	£
Treasurers Account	165,146.37	165,146.37

Less: unpresented cheques as at 31 December 2019
From Treasurers Account only

Cheque number	Details	Amount
664	Duchy Cemetery's grave topping up invoice no 1680	£350.00
717	Tom Cox Treland work Invoice#569	£400.00

(£750.00)

Net bank balance as at 31 December 2019

£164,396.37

Balance per Clerks sheet as at 31 December 2019

£164,396.37

The bank reconciliation and current bank statement were distributed to all Councillors. Cllr Carter proposed these are both approved. This was seconded by Cllr Elliott. All were in favour.

6.2 To authorise payments on the income and expenditure schedule

Number	Details	Cheque No (if applicable)
6.2.1	Clerk's January 2020 expenses £44.30	719
6.2.2	Clerk's January 2020 salary plus processing fees	D.D
6.2.3	Clerk's Pension £40.00 (£20.00 Parish Council, £20.00 Parish Clerk)	D.D
6.2.4	RBL hall hire 27 Jan 2020 £30.00	720
6.2.5	£11.10 Clerk's mobile phone	D.D
6.2.6	Southern Electric – Tideford lighting £6.18	D.D
6.2.7	Burial – MR B J Neale £400.00	Credit
6.2.8	Burial ground – memorial stone G J Jones £90.00	Credit
6.2.9	Burial ground – memorial stone P Robinson £90.00	Credit
6.2.10	Cornwall Council – S106 funds for Bethany base £936.00	Credit

The income and expenditure schedule was distributed to all Councillors. It was proposed by Cllr Carter to approve the schedule. This was seconded by Cllr Elliott. All in favour.

6.3 New bank account update – ongoing should be open by the next PC meeting.

6.4 Lloyds Bank interest rates – Noted. Clerk was asked to look into bond options.

6.5 Cornwall Councils budget consultation – delegated to F&GP committee meeting.

6.6 Requests for spending

6.6.1 Lynher House bus stop damage – Clerk to find out vinyl wrap solution for next meeting.

6.6.2 Replacement of 3 picnic benches – Proposed by Cllr Barnes to go with the Little Picnic Company to provide 2 new benches for Bethany and 1 for St Germans. Cllr Skelton seconded. All in favour.

7. Burial ground

7.1 Request to inter the late Mr B Neale on 22/Jan/2020. Granted by Clerk. £400.00 payment received. Noted.

7.2 Request to lay new memorial tablet for the late P Robinson. £90.00 payment received. Grated by Clerk. Noted.

7.3 Request to lay new memorial tablet for the late G.J.Jones. £90.00 payment received. Granted by Clerk. Noted.

7.4 Burial committee meeting – Agreed as 12 February 2020 at 9.15am Eliot hall.

8. Matters arising from the previous minutes (not appearing elsewhere on the agenda, but decisions cannot be made) No matters arising.

8.2 Highways – ongoing issues

8.2.1 Drainage – Clerk to arrange a meeting with the Highway Steward and Cllr Witton.

8.2.2 Cormac proposed footway/build out on Fore Street – Summary provided. It was proposed by Cllr Witton and seconded by Cllr Carter to go with the raised footpath only as phase 1 if Cormac recommend this. Agreed by all. A more detailed report will be provided at the next meeting.

8.2.3 VAS' Polbathic – Despite issues they both seem to be working now. Clerk to monitor and request results on speeding in April 2020.

8.3 Highways – new issues – none reported.

8.4 Playparks

8.4.1 St Germans – Cllr Mackeen did the last inspection. Cllr Elliott to do the next inspection.

8.4.2 Tideford – Cllr Carter did the last inspection. Cllr Gomersall to do the next.

8.5 Lease renewals with Port Eliot – Clerk to liaise with Cornwall Council legal team to get this legally underway.

8.6 Nut Tree – A new editor is needed. Cllr Pipe to do the next entry with Cllr Witton's support.

8.7 Trerulefoot bus stop – Any possibility for a bus layby is with Highways England.

8.8 Parish grant and May Tree Fair – Clerk to liaise with May Tree Secretary to order gazebo and marquee for the committee. These items will be stored locally and available for community use by anyone in the Parish arranging an event. Contact details will be on website.

8.9 Transport Users Group Committee rep – Cllr Barnes to be added to the Committee. Proposed by Cllr Witton seconded by Cllr Carter, agreed by all. Cllr Barnes and Cllr Skelton to attend this Thursday's meeting in Torpoint.

8.10 Forest for Cornwall – Clerk to post on Parish Council website and facebook. Agreed by all.

8.11 Paper recycling bank Polbathic – Clerk to write to the Council to request the bank

is removed. Proposed by Cllr Barnes and seconded by Cllr Witton. All in favour.

8.12 Quay Lane surgery doors – Clerk to write to the Practice Manager to enquire about door accessibility. Proposed by Cllr Mackeen, seconded by Cllr Carter. All in favour.

8.13 Unauthorised encampments consultation – Clerk responses circulated. Cllr Witton to complete and submit before deadline. Agreed by all.

8.14 Community Projects as a result of the Community Benefit Contribution relating to the land at Trequite

8.14.1 The balance remaining £4843.53.

It was proposed by Cllr Barnes and seconded by Cllr Carter to use the Trequite money for the 3 new picnic benches, the marquee and gazebo. All for the community. All in favour.

9. Correspondence Received

9.1 Rural Bulletin – Noted.

9.2 Community flood forum March workshops – Noted.

9.3 Glasdon – Noted.

10. Urgent Business raised by Ward members and admitted by the Chair

Network Rail spare room on down platform – Clerk to enquire if available.

A few parishioner have asked for the Quay Lane new dog poo bin to be moved further down the road.

Can the Clerk source any ‘metal’ scoop the poop signs from CC.

Meeting closed at 9.19pm.

Signed as a true record of the meeting.....

Chairperson

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Date