

ST GERMANS PARISH COUNCIL

Chairperson: Patricia Pipe Email patricia.pipe@stgermansparishcouncil.gov.uk
Clerk: Mrs Emily Young Tel: 07845 130596 Email: clerk@stgermansparishcouncil.gov.uk
Website – www.stgermans-pc.org.uk

Minutes of the Annual Council meeting held at the Polbathic hall on Monday 20th May 2019 at 7.00pm

Present

Tideford Ward: Cllr D Carter and Cllr L Gomersall
Polbathic Ward: Cllr S Barnes
St Germans Ward: Cllr N Witton, Cllr G Mackeen, Cllr G Willis and Cllr B Skelton
Bethany Ward: Cllr P Pipe and Cllr P Chilton
Cornwall Council Cllr J Foot

1. Election of Chairperson and signing of Declaration of Acceptance of Office of Chairperson

(The current Chair will ask for nominations from the Councillors. Once the new chair is appointed and has signed the 'Acceptance of Office', he/she will take over the proceedings.)

It was proposed by Cllr Carter that Cllr Pipe remains the Chairperson. This was seconded by Cllr Willis and agreed by all.

2. Election of Vice-Chairperson

It was proposed by Cllr Carter that Cllr Witton remains as the Vice-Chairperson. This was seconded by Cllr Skelton and agreed by all.

3. Declarations of Interest and Dispensations *(a member may not participate in any discussion or vote upon a matter at the meeting in which he/she has a disclosable pecuniary interest).*

- 3.1** To receive declarations of interest from Councillors on items on the agenda
- 3.2** To receive written requests for dispensations for disclosable pecuniary interests
- 3.3** To grant any requests for dispensations as appropriate

Cllr Witton declared an interest in items 9.8 and 13.1.1.

Cllr Willis declared an interest in items 9.8 and 12.4.1.

4. Public Participation for a maximum of 15 minutes *(for the public to comment on the items below)*

There were 3 members of the public present.

1 person raised his concerns with a new planning application PA19/03135 at 54 Lower Fairfield St Germans. The main concerns are the loss of privacy and light to his own property (which is next door). Detailed drawings were provided and supporting verbal details were given.

5. Apologies for absence *(members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting. The members present must decide whether the reason(s) for a member's absence shall be accepted. This will be minuted.)*

There were no absences.

6. Approval of the minutes of the Parish Council meeting held on Monday 29th April 2019

It was proposed by Cllr Witton and seconded by Cllr Willis that the minutes be approved. All were in favour. The minutes were signed by Cllr Pipe.

7. Election of member representatives to the various Committees:

*** Finance and General Purposes**

Cllr Carter, Cllr Skelton, Cllr Witton, Cllr Pipe and Cllr Willis
Proposed by Cllr Carter and seconded Cllr Chilton. All were in favour.

*** Burial Ground**

Cllr Mackeen, Cllr Gomersall, Cllr Barnes and Cllr Chilton
Proposed by Cllr Witton and seconded by Cllr Willis. All were in favour.

*** Saltash Area Road Safety**

Cllr Chilton, Cllr Mackeen and Cllr Barnes
Proposed by Cllr Witton, seconded by Cllr Skelton. All were in favour.

*** St Germans & District Twinning Association**

This is currently vacant.

*** Play Parks – St Germans & Tideford**

St Germans – Cllr Willis, Cllr Witton, Cllr Barnes and Cllr Mackeen
Proposed by Cllr Carter, seconded by Cllr Chilton. All were in favour
Tideford – Cllr Carter, Cllr Gomersall and Cllr Skelton.

Proposed by Cllr Chilton and seconded by Cllr Barnes. All in favour.

*** Nut Tree joint editorial -Cllr Pipe, Cllr Mackeen and Cllr Witton**

Proposed by Cllr Willis and seconded by Cllr Barnes. All in favour.

*** Employment**

Cllr Pipe, Cllr Witton, Cllr Willis, Cllr Skelton and Cllr Gomersall
Proposed by Cllr Barnes and seconded by Cllr Chilton. All in favour.

*** Cornwall Gateway Community Network Panel (Max 2 attendees on panel)**

Cllr Witton, Cllr Barnes and Cllr Willis.
Proposed by Cllr Carter. Seconded by Cllr Willis. All in favour.

*** Transport Users Group**

Cllr Willis and Cllr Skelton
Proposed by Cllr Mackeen and seconded by Cllr Barnes. All in favour.

*** Data Protection and Technology Group**

Cllr Willis, Cllr Witton and Cllr Mackeen
Proposed by Cllr Skelton seconded by Cllr Carter. All in favour.

*** Port Eliot Working Group**

Cllr Skelton, Cllr Witton, Cllr Willis, Cllr Pipe, Cllr Mackeen, Cllr Gomersall and Cllr Barnes.

Proposed by Cllr Chilton, seconded by Cllr Carter. All in favour.

*** Tideford Air Quality Working Group**

Cllr Witton, Cllr Barnes and Cllr Carter
Proposed by Cllr Mackeen seconded by Cllr Willis. All in favour.

Cllr Foot arrived at 8.10pm.

8. Councillor Reports

8.1 To receive a report from **Cllr Jesse Foot**, Cornwall Councillor for St Germans and Landulph.

Tomorrow Cllr Foot is at full council where they are electing a new Chair, Vice Chair and Leader of the Council. The next elections for Cornwall Councillors will be carried out in 2021, where the number will be reducing from 123 to 87. With this reduction the work for Parish Councils is likely to increase and therefore the engagement with local residents by Parish Councils is beneficial. Cllr Foot is also seconding to stop builders using nets on site

which birds then get caught and die in. This will go to full council for approval tomorrow. He also said that having a Tree Warden in this Parish would be a good idea. This role is a voluntary role and the purpose is to keep an eye on trees and identify trees with potential issues. Cllr Foot is also involved with the Licensing Act Committee with reference to festivals, etc. Miscellaneous Licensing in regards to taxis. He is on the advisory board for Tamar Valley AONB. He would hope that environmental issues will continue to be given greater prominence in planning applications. He can be contacted for any Cornwall council matters.

8.2 Cllr Witton – Community Road Safety Forum

Cllr Witton attended Truro for the Community Road Safety Forum and felt the event was very positive. The Chief Inspector of Devon & Cornwall Police was present and shared the following information: With regards to flashing road signs out of 6,000 people recorded, 200 were stopped a 2nd time but only 8 stopped a 3rd time, so it is perceived that they do work at reducing the speed of traffic. Presently the Police are trialling mobile camera vans. In the last month 600 peoples' details were submitted through 'dash cams' and 300 have been prosecuted. Presently it takes about 8 hours to map a fatality site the Police are looking to improve this by using improved IT systems. From 3rd June the Police will be dealing with untaxed vehicles, therefore within 60 days of recording an untaxed vehicle it can then be removed. Of the road traffic collisions where people were either killed or seriously injured, 93% were local cars.

There has been a 'task group' set up who have been monitoring the A38 between Saltash and Bodmin. They are now compiling their report which will be submitted.

'Safer Cornwall' meetings will now take place every 6 months.

8.3 Cllr Pipe – Menheniot Annual Parish Meeting

Cllr Pipe gave a summary of the Annual Parish Meeting in Menheniot she recently attended. The main focus at the meeting was the change of boundaries. There were a lot of members of the public present at the meeting.

9. Matters arising from the previous minutes (and not appearing elsewhere on the agenda)

There were no matters arising.

9.2 Highways – ongoing issues

9.2.1 A38 Tideford & Safe38 AGM

Both Cornwall Council and St Germans Parish Council are waiting for a meeting date from Highways England to then discuss the possible next steps on air quality.

The Safe38 are holding their AGM this Thursday, 23rd May from 19.30 at the Halfway House in Polbathic. All are welcome.

9.2.2 Budes Shop – Clerk waiting to receive a date from Highways for the CCTV survey.

9.2.3 Polbathic - Concerns have been raised over the pick up and drop off with the school bus service in Polbathic.

A local resident has made a complaint about the dangerous parking outside of the Halfway. Clerk to respond.

The proposed speed devices both (ideally) need to be electric as oppose to solar as there are concerns with the trees giving out too much shade and also the battery having enough charge. Clerk to follow up.

Clerk to follow up.

The grass needs cutting at the junction opposite Windy Ridge, Cricket club corner (burial ground junction). Clerk to follow up.

The willow tree outside the property at the junction of the A374 and St Germans B3249 needs trimming back. Cllr Barnes to follow this up with the resident.

9.3 Community Projects as a result of the Community Benefit Contribution relating to the land at Trequite

9.3.1 The balance remaining £5779.53 until 31 August 2020

9.4 Nut Tree

Cllr Witton did last month and Cllr Mackeen will do the July entry.

9.5 New Parish website – Ongoing.

9.6 Bus stop application for Bethany – Ongoing. Clerk waiting for last quotation.

9.7 Public traffic consultations – Cllr Witton is producing a list of all responses and solutions. Cllr Witton to work with Cllr Willis and together ready for the next meeting they will provide feedback to everyone.

Cllr Willis and Cllr Witton left the room

9.8 Land below Treland Park – Ongoing. Clerk to request for the title plan for the Treland land. Clerk will then work with Cllr Pipe. Following this a site meeting will take place.

Cllr Willis and Cllr Witton returned to the room.

9.9 August Parish Council meeting – To allow for the Clerk to take a family holiday during August, Monday 2nd September 2019 was set for the August meeting.

9.10 Bethany chapel. See also item 9.1.2

Cllr Chilton proposed that the chapel in Bethany should be secured by the Parish Council so it can be used as a community building. It was proposed by Cllr Carter and seconded by Cllr Barnes for the Clerk to register the chapel as an asset of community value. Once this has been done research will be done on the costs to renovate the building in order to use it as a safe hall for the public.

Cllr Chilton left the meeting at 8.15pm.

9.11 Dog fouling and bins in Parish plus dogs on beaches

There have been a number of complaints regarding doo poo in the Parish. The Clerk will confirm back for the next meeting the prices to install and maintain new bins around Longfield and in Bethany. This was proposed by Cllr Witton and seconded by Cllr Skelton. All in favour.

The Parish had no response/comments regarding dogs on beaches pre-engagement letter.

9.12 Plastic free issue

CNP – Cllrs were asked to give this some thought ready for next month's agenda.

10. Playparks

10.1 St Germans

Cllr Willis did the last inspections with no problems highlighted. He will do the next inspections too.

10.2 Tideford

Cllr Carter will do the next inspections. Cllr Gomersall to train and oversee Cllr Carter.

11. Burial Ground

11.1 A request has been received to add additional inscription to an existing memorial tablet for Coombe and also Thomas. Granted by the Clerk. Noted.

Cllr Foot left the meeting at 9.15pm.

12. Finance (*details for 12.2 and 12.3 will be given out at the meeting*)

12.1 Annual Governance Statement (Section 1) and the Annual Accounts, the Return for the year ended 31.03.2019 (Section 2)

The accounts are being audited by our internal auditor, Clive Murphy. Unfortunately, the audit has not been completed and therefore a further meeting will be called to present the accounts. The Clerk will advise.

12.2 To note and approve the current financial position

Local Council Name – **St Germans Parish Council**

County - **Cornwall**

Financial period ending 30th April 2019

Prepared by: Mrs Emily Young (Parish Clerk)

Date: 20th May 2019

Balance per bank statement as at 30.04.2019

	£	£
Treasurers Account	169,832.71	169,832.71

Less: unrepresented cheques as at 30 April 2019

From Treasurers Account only

646	Clerks April expenses	£156.76
647	PMP Invoice number 4454	£117.00
648	S Dance litter collector	£64.00
649	Eliot hall hire 29/4/19	£21.00
650	Eliot hall grant public toilets	£1,500.00
651	Twinning trip	£220.00
652	Polbathic hall hire 04/04/19	£45.00
653	RBL hall hire 01/04/19	£50.00
654	Tom Cox burial ground work	£326.00
655	N Witton replacement hose for burial ground	£3.70
656	Donation to Cornwall Air Ambulance	£200.00

(£2,703.46)

Net bank balance as at 30 April 2019

£167,129.25

Balance per Clerks sheet as at 30 April 2019

£167,129.25

An original bank statement dated 30 April 2019 was distributed. It was proposed by Cllr Carter and seconded by Cllr Barnes to approve the current financial position. All were in favour.

12.3 To authorise payments on the income and expenditure schedule

Number	Details	Cheque No (if applicable)
12.3.1	Clerk's May 2019 expenses £77.75	658
12.3.2	Clerk's May 2019 salary plus processing fees	D.D
12.3.3	Clerk's Pension £40.00	D.D

	(£20.00 Parish Council, £20.00 Parish Clerk)	
12.3.4	£117.00 PMP Invoice – Nut Tree for May 2019 edition	659
12.3.5	£25.00 Eliot hall hire – 1 st May public consultations	667
12.3.6	£11.00 Clerk’s mobile phone	D.D
12.3.7	£64.00 local litter picking and bin emptying (23 April – 14 May 2019)	660
12.3.8	Southern Electric – Tideford lighting £6.01	D.D
12.3.9	CALC and NALC annual subscription £522.68	668
12.3.10	£32.52 – A Drew – Twinning gift	661
12.3.11	WesternWeb new website £756.00	662
12.3.12	B Harper grass cutting and repair work £1302.00	663
12.3.13	A Roberts – grave topping up and reseeding £350.00	664
12.3.14	N. Witton train fare to Truro for community road safety forum on 14.05.19 £17.35	665
12.3.15	Polbathic hall hire 20.05.19 £25.00	666

The income and expenditure schedule was distributed to all Councillors. It was proposed by Cllr Carter and seconded by Cllr Willis to approve the schedule. All in favour.

12.4 Requests for spending

Cllr Willis left the room.

12.4.1 Repair work to Treglister/Treland path – 2 quotes received; Cormac (£2748.62) and AG Armstrong (£940.00).

It was proposed by Cllr Carter to accept AG Armstrong. This was seconded by Cllr Skelton. All in favour.

Cllr Willis returned to the room.

12.5 Financial correspondence - None received.

13. Planning Applications *(please view all applications at <http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>)*

13.1 The following applications have been received by Cornwall Council:

Cllr Witton left the room.

13.1.1 PA19/03135 – 54 Lower Fairfield St Germans - Demolition of the existing outside utility room to the rear of the garage, and replacement with a single storey dining room. The new utility and WC re-located to the side alley infill extension. *(Development Officer Josep Sandercock)*. This application was discussed and it was felt that a site meeting is needed to take the public concerns forward. It was also agreed that due to the timescales, the

Councillors who attend the site meeting will be given delegated authority in consultation with the Clerk to then make the response on behalf of the council. This was proposed by Cllr Barnes and seconded by Cllr Willis. All in favour.

Cllr Witton returned to the room.

13.1.2 PA19/01013/PREAPP – Bethany Methodist Chapel – Preapp advice to rebuild redundant chapel into a dwelling – For information purposes only. Noted.

13.2 Planning Applications received after publication of this agenda

13.2.1 PA19/03888 38 Eliot Drive St Germans – Alterations and extension to dwelling
(*Development Officer Josep Sandercock*)

It was proposed by Cllr Witton to support this proposal but comment that the roof height on the extension should be subservient to the main building. Cllr Barnes seconded. All in favour.

13.2.2 PA19/03840 Stone Barn at Tredudwell, Blunts – Conversion of vacant agricultural building into 3 bedroom dwelling, including demolition of existing structures and construction of extension with variation to condition 2 of application number PA18/02701 dated 16/05/18. (*Development Officer James Hills*). It was proposed by Cllr Carter to support this proposal. Seconded by Cllr Witton. All in favour.

13.3 Planning Appeals – Received by the date of this meeting

13.4 Planning Decisions

13.4.1 PA19/02260 – Rohan Cottage, Church Street – Approved 03/05/2019 – noted.

13.4.2 PA19/01948 – Port Eliot Estate Cutcrew Farm – Approved 23/04/2019 – noted.

13.4.3 PA19/02245 – 3 Cuddenbeake Terrace – Approved 25/04/2019 – noted.

13.5 Planning Correspondence and Reports

13.5.1 Parish Council Consultations document – noted.

13.5.2 Town and Parish Newsletter – noted.

13.6 Planning matters raised by Members

None.

14. Correspondence Received

14.1 Cornwall AONB – noted.

14.2 CALC newsletter – noted.

14.3 Road closures; Bake Lane Trerulefoot, Fore Street St Germans, Cutcrew Lane Tideford – noted.

11. Urgent Business raised by Ward members and admitted by the Chair (Members can raise urgent matters which if admitted, can be discussed and added to the next agenda. Decisions cannot be made until the next meeting.)

Cllr Barnes said he has spoken to a possible new Councillor for Polbathic.

Cllr Gomersall asked who owns the land that the Millennium Clock resides on?

Meeting closed at 10.04pm.

Signed as a true record of the meeting.....

Chairperson

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Date

DRAFT