

ST GERMANS PARISH COUNCIL

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Minutes of the Parish Council meeting held at Polbathic hall on 24 February 2020 at 6.45pm

Present

Tideford Ward: Cllr D Carter, Cllr A Hodge and Cllr L Gomersall
Polbathic Ward: Cllr S Barnes and Cllr R Elliott
St Germans Ward: Cllr G Mackeen and Cllr B Skelton
Bethany Ward: Cllr P Pipe and Cllr P Chilton

1. Declarations of Interests and Requests for Dispensations *(a member may not participate in any discussion or vote upon a matter at the meeting in which he/she has a disclosable pecuniary interest).*

1.1 To receive declarations of interest from Councillors on items on the agenda

1.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)

1.3 To grant any requests for dispensations as appropriate

There were no declarations.

Public Participation for a maximum of 15 minutes in total *(for the public to comment on the items below)*

There was 1 member of the public present who spoke about the new Longfield dog poo bin location, the Polbathic scrapyard and inconsiderate car parkers.

2. Apologies for absence (members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting. The members present must decide whether the reason(s) for a member's absence shall be accepted).

Cllr Foot and Cllr Witton sent their apologies. Approved by all.

3. Presentation by Noreen Jefferies from Cornwall Council on Affordable Housing (max 30 minutes duration)

There was a brief but very informative presentation given on the role of communities in delivering more affordable homes in rural areas. The presentation covered funding ideas, section 106, housing needs survey and community consultation. The initial focus would be to find local land for a low price to make the project viable.

4. Approval of Minutes of Meeting held on Monday 27 January 2020 (to approve the minutes as a correct record)

It was proposed by Cllr Carter and seconded by Cllr Chilton that the minutes be approved. All were in favour with 1 abstention. The minutes were signed by Cllr Pipe.

5. Councillor Reports *(for information purposes only)*

5.1 Cornwall Councillor Foot – report on all relevant matters – Cllr Foot was unable to attend but sent the following update; Full Council convenes again on Tuesday the 25th February. It's budget time again so many items on the agenda are to do with business plans, capital programs etc. Officer Pay Policy Statement, Members Allowances and items from the Constitution and Governance committee and the Farms panel are also up for consideration. Cornwall Councils budget 20/21 and medium-term financial plan 20-24 is one of the big items. If members support the recommendation, Council Tax will increase again by 3.99% from April. 2% goes straight to Adult Social Care and the other 1.99% into Council

services. These are really sticking plaster/ fire-fighting increases as I see many services struggling to meet demand with diminishing capacity and resource.

The webcast will go out live and as an archive broadcast as well for anyone interested. All the accompanying items on the agenda are available on the webcast page for public viewing Here is the link - https://cornwall.public-i.tv/core/portal/webcast_interactive/462615

5.2 Rame Peninsula Public Transport Users Group meeting – Cllr Skelton to report – City Bus been awarded a new 8year contract, called Go Cornwall Bus. There are now 8 buses a day to Derriford (from St Germans). Extra buses from Truro station to Newquay airport which ties into flights to London Gatwick and Manchester. 26 trains to Penzance daily and 22 to Plymouth and beyond from St Germans. 57,000 people use St Germans station. The Rame Group are keen to make St Germans station a ‘hub’ for SE Cornwall. Cllr Skelton commented on the number of cars and parking issues. It appears the peak times for the St Germans railway station are 07.30-09.00 and 16.00-18.30. Bus services will liaise with trains to see if they can dovetail with the train service to reduce cars in the village. Cllr Barnes to attend the next meeting.

5.3 Gateway meeting – Cllr Barnes to report – the Police gave a talk about dash cams front and rear and they have a Police incident car tracking fly tipping. We are on the list for having a mobile speed device in the Parish.

6. Planning Applications *(please view all applications at <http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>)*

6.1 The following applications have been received by Cornwall Council:

Cllr Hodge left the room.

6.1.1 PA20/00438 – The Shippen, Tredudwell - Demolition of barns and construction of new dwelling (Following the collapse of barn structures) Revised design to application no. PA19/05458 dated 04/11/19 **Planning officer** – Jonathan Luker. It was proposed to support the application by Cllr Carter, seconded by Cllr Skelton. All in favour.

Cllr Hodge returned to the room.

6.1.2 PA20/00714 – Tigh Na Dris, Fore Street St Germans – Proposed reconstruction of conservatory to rear and reinstatement of door to front elevation **Planning officer** – Sarah Tatton. It was proposed by Cllr Mackeen to support this application. Seconded by Cllr Chilton. All in favour.

6.1.3 PA20/00745 - Tigh Na Dris, Fore Street St Germans – Listed building consent for PA20/00714 work. **Planning officer** – Sarah Tatton. It was proposed by Cllr Mackeen to support this application. Seconded by Cllr Chilton. All in favour.

6.2 Planning Applications received after publication of this agenda

6.3 Planning Appeals – Received by the date of this meeting – None received.

6.4 Planning Decisions - The following decisions were made by Cornwall Council:

6.4.1 PA19/10258 30 Eliot Drive. Approved 28.January.2020. Noted.

6.4.2 PA19/08367 Clover Park Tideford Cross (outline). Approved 05.February.2020. Noted.

6.4.3 PA19/09580 62 Lower Fairfield St Germans. Approved 06.February.2020. Noted.

6.5 Planning Correspondence and Reports

6.5.1 Draft Menheniot Parish Neighbourhood Development Plan. It was proposed by Cllr Mackeen as acknowledged with no comment. Seconded by Cllr Chilton. All in favour.

6.6 Planning matters raised by Members

6.6.1 Planning Committees

Cllr Carter proposed a letter is sent to the Standards Committee. Seconded by Cllr Hodge. All in favour. Drafts to be put together by Cllr Carter and the Clerk.

7. Finance (details for 7.1 and 7.2 will be given out at the meeting)

7.1 To note and approve the current financial position

Local Council Name – **St Germans Parish Council**

County - **Cornwall**

Financial period ending 31 January 2020

Prepared by: Mrs Emily Young (Parish Clerk)

Date: 24 February 2020

Balance per bank statement as at 31.01.2020	£	£
Treasurers Account	164,131.76	164,131.76

Less: unpresented cheques as at 31 January 2020

From Treasurers Account only

Cheque number	Details	Amount
664	Duchy Cemetery's grave topping up invoice no 1680	£350.00
719	Clerks January expenses	£44.30
720	British Legion hall hire 27.01.2020	£30.00
695	Transfer to new Nat West account	£80,000.00
		(£80,424.30)

Net bank balance as at 31 January 2020 **£83,707.46**

Balance per Clerks sheet as at 31 January 2020 **£83,707.46**

To note and approve the current financial position

Local Council Name – **St Germans Parish Council**

County - **Cornwall**

Financial period ending 31 January 2020

Prepared by: Mrs Emily Young (Parish Clerk)

Date: 24 February 2020

Balance per bank statement as at 31.01.2020	£	£
Instant Account	1.00	1.00

Less: unpresented cheques as at 31 January 2020

From Instant Account only

Cheque number	Details	Amount
No cheques		(£0.00)

Net bank balance as at 31 January 2020 **£1.00**

Balance per Clerks sheet as at 31 January 2020 **£1.00**

The bank reconciliation and current bank statements for both Lloyds accounts (current and savings) were distributed to all Councillors. Cllr Carter proposed these are both approved. This was seconded by Cllr Hodge. All were in favour.

7.2 To authorise payments on the income and expenditure schedule

Number	Details	Cheque No (if applicable)
7.2.1	Clerk's February 2020 expenses £138.22	729
7.2.2	Clerk's February 2020 salary plus processing fees	D.D
7.2.3	Clerk's Pension £40.00 (£20.00 Parish Council, £20.00 Parish Clerk)	D.D
7.2.4	Eliot hall hire – 6 th & 12 th February £40.00	730
7.2.5	£11.00 Clerk's mobile phone	D.D
7.2.6	Southern Electric – Tidford lighting £6.35	D.D
7.2.7	Burial – Mrs M Hooper £500.00	Credit
7.2.8	PMP – Nut Tree Invoice number 5677 £90.75	731
7.2.9	B.H.Gardens – Treland maintenance work £350.00+VAT	732
7.2.10	Tom Cox – burial ground hedges £150.00	733
7.2.11	Polbathic hall hire 24.02.20 £25.00	734

The income and expenditure schedule was distributed to all Councillors. It was proposed by Cllr Carter to approve the schedule. This was seconded by Cllr Hodge. All in favour.

7.3 New bank account update – The new Nat West Bank account is now officially opened and the money has been transferred.

7.4 Finance and General Purposes Committee meeting recommendations

It was agreed to make the following recommendations back to full council to accept:

~the new Investment policy as circulated.

~to move the Nat West money to a Liquidity Manager account in Nat West.

~to move £40,000.00 of Lloyds money into a 32day notice account.

~to submit an EOI to the Gateway panel for £7,000.00 for a 20mph TRO.

~to support the local electricity bill and pass a resolution.

The above was proposed by Cllr Carter and seconded by Cllr Hodge. All in favour.

7.5 Notification of new direct debit with Biffa – Clerk informed the Councillors of the new direct debit following the Financial Regulations. Noted by all.

7.6 Requests for spending

7.6.1 Lynher House bus stop damage – Proposed by Cllr Carter for the Clerk to claim on the insurance to get the shelter cleaned and painted with anti-graffiti paint. Seconded by Cllr Skelton. All in favour with 2 abstentions.

7.6.2 Picnic table plaque £25.00+VAT per table (brass) or gold laminate/brushed silver £18.00 +VAT. Proposed by Cllr Pipe to order 3 brass. Seconded by Cllr Gomersall. All in favour.

7.6.3 New Clerks Manual (by SLCC) £47.50 +VAT

Proposed by Cllr Carter new manual is ordered. Seconded by Cllr Elliott. All in favour.

8. Burial ground

8.1 Request to inter the late Mrs M Hooper on 14/Feb/2020. Granted by Clerk. £500.00 payment received. Noted.

8.2 Burial Committee meeting recommendations – to agree the following:

~the new memorial tablet application form.

~the new prices for interring under 17year olds and carrying out searches.

~the amended regulations.

~to review the prices again in February 2021 against other local providers.

~to look into having a dedicated plaque garden.

~the amended interment form.

It was proposed by Cllr Gomersall to agree the above. This was seconded by Cllr Chilton. All in favour.

9. Matters arising from the previous minutes (not appearing elsewhere on the agenda, but decisions cannot be made)

No matters arising

9.2 Highways – ongoing issues

9.2.1 A38 Tideford – Actions outstanding with Cornwall Council and Highways England with regards to air quality. Next meeting scheduled for Friday 20 March 10am.

9.2.2 Cormac proposed footway/build out on Fore Street – deferred to the next meeting.

9.3 Highways – new issues – no new issues.

9.4 Playparks

9.4.1 St Germans – Cllr Elliott did the last inspections reporting a difficult to close gate at Lower Fairfield end. Cllr Witton to do the next inspections.

9.4.2 Tideford – Cllr Gomersall did the last weekly inspections with no reported issues. He will do the next inspections.

9.5 Lease renewals with Port Eliot – Cllr Pipe proposed for the Clerk to instruct Cornwall Council lawyers to proceed with the leases on behalf of the Parish Council and to contact Port Eliot to discuss the leases and in particular the proposed legal fees. This was seconded by Cllr Skelton. All in favour with 1 against.

9.6 Nut Tree – A new editor is in place. The Nut Tree will continue. Cllr Witton to do the next entry.

9.7 Flooding by Eliot hall – Raised by Cllr Elliott. Fore Street holding a lot of water. Area to be watched and reported to Highways if necessary.

9.8 VE day celebrations – Noted. Clerk to contact local organisations to see if plans underway.

9.9 Climate Change workshop – Cllr Pipe attending a workshop this Saturday. To report back.

9.10 Employment Committee meeting – Date set for employee appraisal Thursday 12 March. Now changed to Tuesday 17 March 9.15am Eliot hall.

9.11 Freedom of Information publication scheme – It was proposed by Cllr Skelton to adopt the Model Publication Scheme and proposed policy. This was seconded by Cllr Carter. Approved by all.

9.12 Saltash Civic service invitation – Cllr Gomersall to attend.

9.13 St Germans recreation ground – We have been informed that the Recreation ground is closed for safety reasons until further notice.

9.14 Community Projects as a result of the Community Benefit Contribution relating to the land at Trequite (until 14 September 2020)

9.14.1 The balance remaining £4,843.53

10 Correspondence Received

10.1 Rural Bulletin – Noted.

10.2 Road works - A387 Between Bake Lane And The A374, Trerulefoot. 9th to 27th March 2020 (09:30 to 16:30, weekdays only). This has been cancelled.

10.3 Town and Parish Council newsletter – Noted.

10.4 Tamar Valley AONB Annual forum – Noted. Cllr Witton may attend.

10.5 Sowenna Appeal thank you card – Circulated and noted.

11. Urgent Business raised by Ward members and admitted by the Chair

Meeting closed at 9.19pm.

Signed as a true record of the meeting.....
Chairperson

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Date