

ST GERMANS PARISH COUNCIL

Chairman: Mrs Patricia Pipe

Clerk: Mrs Emily Young – Tel: 07845 130596 Email: clerk@stgermansparishcouncil.gov.uk

Website: www.stgermansparishcouncil.gov.uk

Minutes of the Finance and General Purposes Virtual Committee meeting held on Monday 20 July 2020 at 9.30am

Present

Cllr N Witton, Cllr P Pipe and Cllr G Mackeen

1. Declarations of Interests and Dispensations

- 1.1 To receive declarations of interest from Councillors on items on the agenda
 - 1.2 To receive written requests for dispensations for disclosable pecuniary interests
 - 1.3 To grant any requests for dispensations as appropriate
- There were no declaration of interests made.

Public participation

There were no members of the public present.

2. Apologies for absence

Cllr Skelton and Cllr Carter were absent without an apology.

3. Approval of minutes of F&GP Committee meeting held on 6 February 2020 (to approve the minutes as a correct record)

It was proposed by Cllr Pipe and seconded by Cllr Witton that the minutes be approved. All in favour. The minutes will be signed by Cllr Carter.

4. St Germans Recreation Field grant request of £2,400.00

The Clerk had circulated copies of the request details before this meeting so everyone could read and understand the application. Cllr Pipe commented that it appears the St Germans Charitable Trust doesn't have a regular income stream and therefore the Parish Council could pay for the regular outgoings of the annual rent of £400.00 and the annual insurance of £800.00 each year for the duration of the lease (7 years), to ensure security of the site for the village. She also said that the Clerk could look into using our grass cutter to see if he can help with maintaining the football field. Although it was proposed to include the recreation tress in the PC's Arborist assessment moving forward (and covering this cost).

If the above was agreed by full council, the charitable trust would still need to submit an annual request to the PC to formalise the process.

This was seconded by Cllr Mackeen. All in favour.

5. Councillor allowances & expenses policy

Back in February the Clerk circulated an agreed Councillors allowances and expenses policy. It was agreed that this needs to be ratified at this evening's full council meeting.

Once agreed the Financial Regulations will be updated to reflect this policy.

6. To agree and make recommendations for the Parish Council

It was agreed to make the following recommendations back to full council to accept:

~ see item 4 for summary.

~ the Councillors Allowance and Expenses policy and update the Financial Regulations to reflect this new policy.

Meeting closed at 10.10am.

Signed as a true record of the meeting.....
Chairman

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Date

DRAFT