

ST GERMANS PARISH COUNCIL

Chairperson: Patricia Pipe Email patricia.pipe@stgermansparishcouncil.gov.uk

Clerk: Emily Young Tel: 07845 130596 Email: clerk@stgermansparishcouncil.gov.uk

Website – www.stgermansparishcouncil.gov.uk

Minutes of the virtual Parish Council meeting held on 20 July 2020 at 6.00pm

Present

Tideford Ward: Cllr A Hodge and Cllr L Gomersall
Polbathic Ward: Cllr S Barnes and Cllr R Elliott
St Germans Ward: Cllr G Mackeen, Cllr N Witton and Cllr B Skelton
Bethany Ward: Cllr P Pipe and Cllr P Chilton
Cornwall Council Cllr J Foot

1. Declarations of Interests and Requests for Dispensations *(a member may not participate in any discussion or vote upon a matter at the meeting in which he/she has a disclosable pecuniary interest).*

1.1 To receive declarations of interest from Councillors on items on the agenda

1.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)

1.3 To grant any requests for dispensations as appropriate

There were no declarations.

Public Participation for a maximum of 15 minutes in total *(for the public to comment on the items below)*

There were no members of the public present at this point in the meeting.

2. Apologies for absence (members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting. The members present must decide whether the reason(s) for a member's absence shall be accepted).

No apologies received.

3. Approval of Minutes of Meeting held on Monday 29 June 2020 (to approve the minutes as a correct record) (See Appendix 1).

It was proposed by Cllr Chilton and seconded by Cllr Hodge that the amended minutes be approved. All were in favour. The minutes to be signed by Cllr Pipe.

4. Councillor Reports

4.1 Cornwall Councillor Foot – report on all relevant matters

Cllr Foot has been contacted by a couple of residents about local matters about the safety of the tables and chairs outside the Halfway House in Polbathic. Cllr Foot has contacted Licensing and Highways and is waiting to hear back.

Another resident is concerned about the safety of walking along the A374 down from Old Road towards the Halfway and the position of the VAS. Highways have been contacted. There is a new piece of Licensing legislation called 'Pavement licensing' which allows people to spread out and put tables and chairs outside during the recovery period due to be released. Once the legislation comes into force, people will have to apply for a license which runs from 3 months to 1 year which will be a fast track licensing application and Cornwall Council have to reply within 2 weeks otherwise it is automatically granted. They look after 6,000 license premises across Cornwall so there are concerns about the resource needed. Please contact Cllr Foot if you think he can help.

6.15pm Cllr Gomersall joined the meeting.

5. Planning Applications (please view all applications at <http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>)

5.1 The following applications have been received by Cornwall Council:

There are no current planning application.

5.2 Planning Applications received after publication of this agenda

None received.

6. Finance

6.1 To note and approve the current financial position on all accounts.

Current financial position - Bank Reconciliation for Lloyds Treasurers account

Local Council Name – **St Germans Parish Council**

County - **Cornwall**

Financial period ending 30 June 2020

Prepared by: Mrs Emily Young (Parish Clerk)

Date: 16 July 2020

Balance per bank statement as at 30.06.2020	£	£
Treasurers Account	111,582.47	

Less: unpresented cheques as at 30 June 2020

From Treasurers Account only

Cheque number	Details	Amount
750	Clerks June expenses	£97.40
751	HM Land Registry burial ground title docs	£4.00
752	N Witton – LogMeIn GoToMeeting	£36.00
753	Clive Murphy – Internal auditor	£295.75
754	Cornwall Air Ambulance (Section 137)	£200.00
755	Cornwall Hospice Care (Section 137)	£100.00
		(£733.15)

Net bank balance as at 30 June 2020 **£110,849.32**

Balance per Clerks sheet as at 30 June 2020 **£110,849.32**

Current financial position - Bank Reconciliation for Lloyds Instant Savings account

Local Council Name – **St Germans Parish Council**

County - **Cornwall**

Financial period ending 30 June 2020

Prepared by: Mrs Emily Young (Parish Clerk)

Date: 16 July 2020

Balance	£	£
Instant Account	1.00	

Less: unpresented cheques as at 30 June 2020

From Instant Account only

Cheque number	Details	Amount
No cheques		(£0.00)
		£1.00

Net bank balance as at 30 June 2020

Balance per Clerks sheet as at 30 June 2020

£1.00

Current financial position - Bank Reconciliation for Nat West Community Current account

Local Council Name – **St Germans Parish Council**

County - **Cornwall**

Financial period ending 30 June 2020

Prepared by: Mrs Emily Young (Parish Clerk)

Date: 16 July 2020

Balance as at 30.06.2020

£

£

Current account

80,000.00

Less: unpresented cheques as at 30 June 2020

From current account only

Cheque number	Details	Amount
No cheques		

(£0.00)

Net bank balance as at 30 June 2020

£80,000.00

Balance per Clerks sheet as at 30 June 2020

£80,000.00

The bank reconciliations and current bank statement for all accounts were distributed to all Councillors. Cllr Hodge proposed these are all approved. This was seconded by Cllr Chilton. All were in favour.

6.2 To authorise payments on the income and expenditure schedule for this month– See Appendix 3.

Finance list for St Germans Parish Council

20 July 2020 - Income and expenditure

EXPENDITURE

Date	Details	Gross (£)	VAT (£)	Nett (£)	Cheque No (if applicable)
20.07.20	Clerk's July 2020 expenses £125.40	£112.30	£13.10	£125.40	756
14.07.20	Clerk's July 2020 salary plus processing fees	£1217.33	£4.00	£1221.33	D.D
20.07.20	Clerk's Pension £40.00 (£20.00 Parish Council, £20.00 Parish Clerk)	£40.00	nil	£40.00	D.D
22.07.20	£11.00 Clerk's mobile phone	£9.17	£1.83	£11.00	D.D
18.07.20	Southern Electric – Tideford lighting £6.	£5.73	0.28p.	£6.01	D.D

20.07.20	BH Harper – grass cutting. Invoice 978	£825.00	£165.00	£990.00	757
20.07.20	SLCC membership renewal	£161.00	nil	£161.00	758
20.07.20	Glasdon UK – new bin in Treland	£141.95	£28.39	£170.34	759
20.07.20	Nut Tree – Invoice 6190	£90.00	nil	£90.00	760

(There was no income).

The income and expenditure schedules were distributed to all Councillors. It was proposed by Cllr Chilton to approve the schedule. This was seconded by Cllr Mackeen. All in favour.

6.3 New SSE Contract – The clerk to find out some more information and report back at next meeting.

6.4 Finance & General Purposes Committee meeting recommendations – See item 6.5.1 and 8.8.

6.5 Requests for spending

6.5.1 Grant request from St Germans Recreation field £2,400.00 – The application details have been shared and they were discussed. Cllr Pipe stated that the council very much supports the rec field, which is a great facility for the youngsters of the village. The finance committee had met to consider the recent grant application from the rec committee and Cllr Witton reported on the views of the finance committee and proposed that the recommendations be adopted. The recommendations were to pay the annual outgoings of rent and insurance for the duration of the lease (until 2027), subject to seeing the necessary documentation each year. They would also like to look into helping with the grass cutting on the football field and to add the recreation field (whole area) trees to their own arborist inspection schedule. Seconded by Cllr Mackeen. Agreed by all.

6.5.2 £250.00+VAT to tidy/clear the area around the war memorial in St Germans – Proposed by Cllr Elliott to support. Seconded by Cllr Chilton. All in favour.

6.5.3 £90.00+VAT to apply moss treatment to all paths around Treland area- Proposed by Cllr Gomersall to support. Seconded by Cllr Hodge All in favour.

7.0 Burial ground – no current matters to report.

8.0 Matters arising from the previous minutes – none.

8.2 Highways – ongoing issues

8.2.1 Proposed footpaths Germans -Cllr Witton proposed that the proposed works to build a raised footpath on the corner by the Old White House in Fore Street should go ahead. The funds will come out of the Gateway scheme. Seconded by Cllr Chilton. All in favour.

8.3 Highways

8.3.1 Polbathic road safety for pedestrians – We are awaiting a response from Highways on this.

8.3.2 Newport area speed of vehicles – Cllr Mackeen raised the concern with the speed that vehicles are driving in this area as there are many children who play in the vicinity. The PC have contacted Highways on this matter and are awaiting a response.

8.4 Playparks

8.4.1 St Germans – closure and risk assessments – The playpark has been inspected and two risk assessments have been carried out. Cllr Witton has been in touch with Cornwall Councils play inspector. It has been confirmed subject to appropriate signage the park in St Germans does not pose major concerns. The park will therefore be open from Wednesday afternoon (22 July). Please read and follow all signage and please note we ask that all children are accompanied by an adult. Seconded by Cllr Skelton. Agreed by all.

8.4.2 Tideford – Due to safety concerns with some of the equipment at Tideford Cllr Hodge proposed the park is kept closed. Seconded by Cllr Barnes. All in favour.

6.49pm Cllr Skelton joined the meeting.

8.5 Lease renewals with Port Eliot – The clerk is awaiting feedback from Savills to see if the Trustees will grant a longer lease on both sites of more than 10 years. It was pointed out by Cllr Skelton that the legal fees alone exceed the Millennium gardens lease fee over 10 years!

8.6 Nut Tree – Cllr Witton did August. There is no Nut Tree in September.

8.7 Data Protection policy – To formally adopt the privacy notice policy. Cllr Chilton proposed to support. Seconded by Cllr Mackeen. Agreed by all.

8.8 Councillors allowances and expenses policy – To adopt the new policy. Cllr Witton proposed to support. Seconded by Cllr Chilton. Agreed by all.

8.9 Councillors Advocate Scheme – nominee(s) – Clerk asked to provide some more information on time commitment for next month’s meeting.

8.10 Clubs and groups post covid – For information only, local clubs may need help. Please contact the Parish Council if we can help.

10. Urgent Business raised by Ward members and admitted by the Chair

Meeting closed at 7.30pm.

Signed as a true record of the meeting.....
Chairperson

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Date