

ST GERMANS PARISH COUNCIL

Chairperson: Patricia Pipe Email patricia.pipe@stgermansparishcouncil.gov.uk

Clerk: Emily Young Tel: 07845 130596 Email: clerk@stgermansparishcouncil.gov.uk

Website – www.stgermansparishcouncil.gov.uk

Minutes of the virtual Parish Council meeting held on 19 October 2020 at 6.00pm

Present

Tideford Ward: Cllr A Hodge and Cllr L Gomersall
Polbathic Ward: Cllr S Barnes and Cllr R Elliott
St Germans Ward: Cllr G Mackeen, Cllr B Skelton and Cllr N Witton
Bethany Ward: Cllr P Pipe and Cllr P Chilton
Cornwall Council Cllr J Foot

1. Declarations of Interests and Requests for Dispensations *(a member may not participate in any discussion or vote upon a matter at the meeting in which he/she has a disclosable pecuniary interest).*

1.1 To receive declarations of interest from Councillors on items on the agenda

1.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)

1.3 To grant any requests for dispensations as appropriate

Cllr Hodge declared an interest in item 5.5.1.

Public Participation for a maximum of 15 minutes in total *(for the public to comment on the items below)*

There were 3 members of the public present.

One member was interested to hear any further update on Bethany Chapel.

Lizzy Stroud was present as she has applied to become a St Germans councillor. She talked about her interest in green forms of transport as well as footpaths and cycleways (not using a car). She's very interested in the environment; having come from a green background. She is the Chair of RUG. Cllr Pipe invited her along to next months meeting where the Council will vote on her co-option.

Julian True joined representing St Germans Recreation Ground. He thanked the Parish Council for their agreement to pay the annual rent and insurance. He will send the Clerk the insurance invoice. He also thanked the Parish Council for paying to have the trees inspected as part of their own tree inspections. The results have highlighted a number of concerns. The Rec have some money 'ring fenced' but they're not sure if its enough. Julian will contact a local tree surgeon (through the Clerk) to obtain a quote to do the work and come back to the Parish Council to discuss. They have also set up a working party from the end of this month to do some 'easy to do' maintenance on site.

2. Apologies for absence (members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting. The members present must decide whether the reason(s) for a member's absence shall be accepted).

No formal apologies received.

3. Approval of Minutes of Meeting held on Monday 28 September 2020 (to approve the minutes as a correct record) (See Appendix 1).

It was proposed by Cllr Hodge and seconded by Cllr Mackeen that the minutes be approved.

All were in favour. The minutes to be signed by Cllr Pipe.

4. Councillor Reports

4.1 Cornwall Councillor Foot – report on all relevant matters

Cllr Foot confirmed that Cormac have sent letters to the landowners along the A374 who are

responsible for trees with ash die back. The responsibility is with the landowner. Cornwall Council are not offering any support. Cllr Foot has asked for further information as the works are very costly. He said if the tree is not causing a safety issue then leave it for bio-diversity. The number plate ruling at Saltash and Connon bridge recycling centres are being reviewed. Milladon Lane is still outstanding with Highways. Cornwall Council are continuing with virtual meetings; a hybrid scenario is not possible. Keep well and stay safe everybody.

5. Planning Applications (*please view all applications at <http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>*)

5.1 PA20/08043 – See Appendix 2

Proposal New garage; width 2.8m, length 5.4m and height 2.5m

Location 34 Lower Fairfield St Germans

It was agreed to do a site visit tomorrow morning by 4 Councillors who will then provide information for all Councillors to vote on. There are concerns on overdevelopment. Cllrs Skelton, Chilton, Barnes and Mackeen visited the site and agreed that the proposed garage would be overdevelopment at the front of the bungalow and not in keeping with the surrounding bungalows which conform to the original planning statement for the estate, i.e. open plan and site lines. This response represents the opinion of a quorate number of members of St Germans Parish Council.

5.2 PA20/08106 – See Appendix 3

Proposal Listed building consent for repairs, improvements and maintenance for habitability

Location 2 Church Street St Germans

It was proposed by Cllr Mackeen to support. Seconded by Cllr Skelton. Agreed by all.

5.3 PA20/05407 – See Appendix 4

Proposal Installation of three electric vehicle chargers to existing petrol filling station with formation of associated plant compound

Location Shell Caradon Trerulefoot Saltash Cornwall

It was proposed by Cllr Barnes to support. Seconded by Cllr Elliott. Agreed by all.

5.4 PA20/08541 – See Appendix 5

Proposal New gateway access for use by farm vehicles and animals.

Location Tredudwell Farm Tideford Cross

It was proposed by Cllr Hodge to object to this application on the grounds that there is already existing access to the field. Seconded by Cllr Barnes. Approved by all.

Cllr Hodge left the meeting.

5.5 Planning Applications received after publication of this agenda

5.5.1 PA20/08555

Proposal Outline application for construction of two dwellings and associated works with all matters reserved.

Location Agricultural Shed at Tideford Cross Cornwall.

It was proposed by Cllr Skelton to object to this proposal on the basis that Tideford Cross does not need any more development. Seconded by Cllr Mackeen. All agreed.

Cllr Hodge returned to the meeting.

5.5.2 PA20/07937

Proposal Proposed development of former car park for five new detached dwelling houses with associated landscaping, private access road and parking (resubmission of PA20/01690 which was withdrawn and for 8 properties)

Location Land South Of Windy Ridge Trerulefoot Cornwall

It was proposed by Cllr Chilton to object to this proposal on the basis of the design not being in keeping with other properties. Seconded by Cllr Skelton. Agreed by all.

5.6 Planning Appeals – None.

5.7 Planning decisions – None.

5.8 Planning correspondence and reports

5.8.1 – Government consultation on changes to the planning system (deadline 29 October 2020) <https://www.gov.uk/government/consultations/planning-for-the-future>
The Clerk has been asked to make a response based on Cllr Pipe's email.

5.9 Planning matters raised by members – Cllr Hodge mentioned about the enforcement at Tideford Cross.

6. Finance

6.1 To note and approve the current financial position on all accounts – See Appendix 6.

Current financial position - Bank Reconciliation for Lloyds Treasurers account

Local Council Name – **St Germans Parish Council**

County - **Cornwall**

Financial period ending 30 September 2020

Prepared by: Mrs Emily Young (Parish Clerk)

Date: 14 October 2020

Balance per bank statement as at 30.09.2020	£	£
Treasurers Account	133,623.91	133,623.91

Less: unpresented cheques as at 30 September 2020

From Treasurers Account only

Cheque number	Details	Amount £
769	Clerks September expenses	46.30
770	B H Gardens-Invoice 1025	1,506.00
771	N Witton LogMeIn 24/08-23/09/20	36.00
772	SWAS 4 defib contracts renewed	5,760.00
773	Western Web annual renewal of webspace, content management and email services	126.00
774	SLCC virtual national conference	30.00
775	Insurance renewal - Pen Underwriting	1,196.90
776	N Witton LogMeIn 24/09-23/10/20	36.00
777	Cornwall Tree Consultancy Invoice #159CTC0820	607.85
778	Kivells Ltd - valuation on Bethany chapel. Inv. 52405	312.00

(£9,657.05)

Net bank balance as at 30 September 2020 £123,966.86

Balance per Clerks sheet as at 30 September 2020 £123,966.86

Current financial position - Bank Reconciliation for Lloyds Instant Savings account

Local Council Name – **St Germans Parish Council**

County - **Cornwall**

Financial period ending 30 September 2020
 Prepared by: Mrs Emily Young (Parish Clerk)
 Date: 14 October 2020

Balance	£	£
Instant Account	1.00	1.00

Less: unpresented cheques as at 30 September 2020
 From Instant Account only

Cheque number	Details	Amount
No cheques		(£0.00)

Net bank balance as at 30 September 2020 £1.00
Balance per Clerks sheet as at 30 September 2020 £1.00

Current financial position - Bank Reconciliation for Nat West Community Current account

Local Council Name – **St Germans Parish Council**
 County - **Cornwall**

Financial period ending 30 September 2020
 Prepared by: Mrs Emily Young (Parish Clerk)
 Date: 14 October 2020

Balance as at 30.09.2020	£	£
Current account	80,000.00	80,000.00

Less: unpresented cheques as at 30 September 2020
 From current account only

Cheque number	Details	Amount
No cheques		(£0.00)

Net bank balance as at 30 September 2020 £80,000.00
Balance per Clerks sheet as at 30 September 2020 £80,000.00

The bank reconciliations and current bank statement (for Lloyds) were distributed to all councillors. Cllr Hodge proposed these are all approved. This was seconded by Cllr Mackeen. All in favour.

6.2 To authorise payments on the income and expenditure schedule for this month – See Appendix 7.

EXPENDITURE Date	Details	Gross (£)	VAT (£)	Nett (£)	Cheque No (if applicable)
19.10.20	Clerk's October 2020	£44.30		£44.30	779

	expenses £				
14.10.20	Clerk's October 2020 salary plus processing fees	£1,277.51	£4.00	£1,281.51	D.D
20.10.20	Clerk's Pension £40.00 (£20.00 Parish Council, £20.00 Parish Clerk)	£40.00	£0.00	£40.00	D.D
22.10.20	£11.00 Clerk's mobile phone	£9.17	£1.83	£11.00	D.D
18.10.20	Southern Electric – Tideford lighting £	£6.05	.30p	£6.35	D.D
19.10.20	Western Web – old domain name renewal 2 years	£25.00	£5.00	£30.00	780
19.10.20	PKF Littlejohn external auditor	£300.00	£60.00	£360.00	781
19.10.20	Nut Tree Invoice 6462	£90.75		£90.75	782
29.09.20	Port Eliot annual fee for Tideford park	£33.75		£33.75	S.O
19.10.20	B Harper grass cutting and maintenance – Invoice 1037	£745.00	£149.00	£894.00	783

INCOME

Date	Details	Value
06.10.20	Ashes in burial ground – Cox	£230.00

The income and expenditure schedule was distributed to all councillors. It was proposed by Cllr Mackeen to approve the schedule, seconded by Cllr Chilton. Approved by all. The cheque signatories will be Cllr Witton and Cllr Pipe.

6.3 AGAR year ended 31 March 2020 – Conclusion of audit – See Appendix 8.

The Clerk confirmed that the external audit has now been completed and the notice of conclusion of audit has been issued. All information has been displayed on the website and noticeboards.

6.4 Requests for spending

6.4.1 Merlin Centre grant request – See Appendix 9.

It was proposed by Cllr Skelton that the PC give £500.00 to the Merlin Centre. Seconded by Cllr Hodge. All in favour.

7. **Burial ground** – the Clerk confirmed there was an interment of ashes last Friday. The Clerk to look into allocating more ash plots to the database.

8. **Matters arising from the previous minutes** – no matters arising.

8.2 Highways – ongoing issues

8.2.1 **Polbathic** – See Appendix 10 – Noted but nothing more can be done.

Cllr Chilton left the meeting.

8.3 Highways – new issues

8.3.1 Milladon Lane – See Appendix 11 – Cllr Foot is awaiting a response from Highways. The Cllrs expressed concern at the lane not being put back as it should be.

8.4 Playparks

8.4.1 St Germans – Cllr Mackeen did the last inspections and will carry on. He said the litter bins are not being emptied weekly. Clerk to check. The gate at the Lower Fairfield end is still rubbing on the floor.

Cllr Chilton joined the meeting.

8.4.2 Tideford – The Clerk circulated a quotation to do the essential works on the playpark. It totalled £1,975.00 +Vat. It was felt that the new lease agreement needs to be concluded before spending large sums of money.

8.5 Lease renewals with Port Eliot – See Appendix 12. The Clerk will keep chasing.

8.6 Nut Tree – Cllr Mackeen to do November. Cllr Pipe to do December.

8.7 Climate change initiative – Recycling in the Parish – See Appendix 13. It was felt that the new Cllr can lead this item once co-opted.

8.8 Bethany chapel – See Appendix 14 – A working party to be established. Cllrs Pipe, Gomersall, Elliott, Witton, Barnes, Chilton and Hodge to meet on site Wednesday 21 October at 2.30pm. Members of the public welcome to join.

8.9 Community Projects as a result of the Community Benefit Contribution relating to the land at Trequite

8.10.1 The balance remaining £4,843.53 (expiring September 2021). To use against defibrillator purchase?

Cllr Witton proposed that we claim £4,800.00 for the new defibrillators. Cllr Elliott seconded. All in favour.

8.10 CIL payment - £3,000.00 credited 7 May 2020. Expires 7 May 2025. To be used to support the development of the local council's area, or any part of that area, by funding: a) the provision, improvement, replacement, operation or maintenance of infrastructure: or b) anything else that is concerned with addressing the demands that development places on an area. (CIL Regulation 59C). Noted

9. Urgent Business raised by Ward members and admitted by the Chair

None.

Meeting closed at 19.50.

Signed as a true record of the meeting.....

Chairperson

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Date