

ST GERMANS PARISH COUNCIL

Chairperson: Patricia Pipe Email patricia.pipe@stgermansparishcouncil.gov.uk

Clerk: Emily Young Tel: 07845 130596 Email: clerk@stgermansparishcouncil.gov.uk

Website – www.stgermansparishcouncil.gov.uk

Minutes of the virtual Parish Council meeting held on 25 January 2021 at 6.00pm

Present

Tideford Ward: Cllr L Gomersall and Cllr A Hodge
Polbathic Ward: Cllr S Barnes and Cllr R Elliott
St Germans Ward: Cllr L Stroud, Cllr G Mackeen, Cllr B Skelton and Cllr N Witton
Bethany Ward: Cllr P Pipe and Cllr P Chilton
Cornwall Council Cllr J Foot

1. Declarations of Interests and Requests for Dispensations *(a member may not participate in any discussion or vote upon a matter at the meeting in which he/she has a disclosable pecuniary interest).*

1.1 To receive declarations of interest from Councillors on items on the agenda

1.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)

1.3 To grant any requests for dispensations as appropriate

Cllr Witton declared an interest in item 6.3.1.

Cllr Mackeen declared an interest in item 5.1.1.

Public Participation for a maximum of 15 minutes in total *(for the public to comment only on the items below. Anything else please email the clerk)*

There were no members of the public present.

2. Apologies for absence – None received.

3. Approval of Minutes of Parish Council meeting held on Monday 14 December 2020 (to approve the minutes as a correct record)

It was proposed by Cllr Hodge to approve the minutes. Seconded by Cllr Chilton. All in favour. The minutes will be signed by Cllr Pipe.

4. Councillor Reports

4.1 Cornwall Councillor Foot – report on all relevant matters – Last week there was a full council meeting and an item discussed was about increasing Councillor allowances post the elections. An independent recommendation proposed it is supported but Cornwall Council did not take the recommendation. Next month is another full council meeting where the budget with a proposed increased in council tax will be debated and members will vote on the proposals before them. Local elections are still scheduled for 6 May 2021 but there are questions around delivering the elections in a safe and fair way. Also, bigger parties have access to resources whereas smaller parties don't. Door to door canvassing is not permitted. G7 is scheduled to come to Cornwall (St Ives) in June 2021. Cllr Foot understands there was no consultation with Cornwall Council.

4.2 Cllr Witton – Safe 38

Cllr Witton attended last weeks Safe38 meeting. It appears nothing much is happening due to Covid-19. Discussions were had around RISII and RISIII. It was agreed to get some plans underway ready for June/July. There have been some minor improvements on the A38.

5. Planning Applications (please view all applications at <http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>)

Cllr Mackeen left the meeting.

5.1.1 Application number - PA20/10839

Proposal Alterations and extension to dwelling (Revised design to application no. PA19/03888 dated 03/07/19).

Location 38 Eliot Drive St Germans Saltash Cornwall

It was proposed by Cllr Witton to approve the revision. Seconded by Cllr Skelton. All in favour.

Cllr Mackeen returned to the meeting.

Cllr Hodge left the meeting.

5.1.2 Application number – PA21/00157

Proposal Householder application for proposed extensions and alterations

Location Anskyber Cutcrew Lane Tideford Cross

It was proposed by Cllr Stroud that this application is supported. Cllr Witton seconded. All in favour.

Cllr Hodge returned to the meeting.

5.1 Planning Appeals – None.

5.2 Planning decisions

5.2.1 PA20/08541 APPROVED 8/Jan/2021 with a condition (see No. 4)

Location: Tredudwell Farm Tideford Cross Saltash Cornwall PL12 5JY

Proposal: New gateway access for use by farm vehicles and animals. **Noted.**

5.2.2 PA20/09373 APPROVED 8/Jan/2021

Location: West Park Polbathic Torpoint Cornwall PL11 3EZ

Proposal: Listed Building Consent for the removal of translucent roofing material and replacement with flat roof and roof lights. **Noted.**

5.3 Planning correspondence and reports – None received.

5.4 Planning matters raised by members – Cllr Stroud mentioned about encouraging green infrastructure when applicants carry out building work.

6. Finance

6.1 To note and approve the current financial position on all accounts.

Current financial position - Bank Reconciliation for Lloyds Treasurers account

Local Council Name – **St Germans Parish Council**

County - **Cornwall**

Financial period ending 31 December 2020

Prepared by: Mrs Emily Young (Parish Clerk)

Date: 25 January 2021

Balance per bank statement as at 31.12.2020

£

£

Treasurers Account 80,280.70 80,280.70

Less: unpresented cheques as at 31 December 2020
From Treasurers Account only

Cheque number	Details	Amount £
-	Clerks December pension	£40.00
796	Nut Tree December edition	£120.50
		(£160.50)

Net bank balance as at 31 December 2020 £80,120.20
Balance per Clerks sheet as at 31 December 2020 £80,120.20

Current financial position - Bank Reconciliation for Lloyds Instant Savings account

Local Council Name – **St Germans Parish Council**

County - **Cornwall**

Financial period ending 31 December 2020

Prepared by: Mrs Emily Young (Parish Clerk)

Date: 25 January 2021

Balance	£	£
Instant Account	40,001.31	

Less: unpresented cheques as at 31 December 2020
From Instant Account only

Cheque number	Details	Amount
No cheques		
		(£0.00)

Net bank balance as at 31 December 2020 £40,001.31
Balance per Clerks sheet as at 31 Dec 2020 £40,001.31

Current financial position - Bank Reconciliation for Nat West Community Current account

Local Council Name – **St Germans Parish Council**

County - **Cornwall**

Financial period ending 31 December 2020

Prepared by: Mrs Emily Young (Parish Clerk)

Date: 25 January 2021

Balance as at 31.12.2020	£	£
Current account	80,000.00	80,000.00

Less: unpresented cheques as at 31 December 2020

From current account only

Cheque number	Details	Amount
No cheques		
		(£0.00)

Net bank balance as at 31 December 2020 **£80,000.00**

Balance per Clerks sheet as at 31 December 2020 **£80,000.00**

The bank reconciliations and current bank statement (for Lloyds accounts) were distributed to all councillors. Cllr Chilton proposed these are all approved. This was seconded by Cllr Hodge. All in favour.

6.2 To authorise payments on the income and expenditure schedule for this month
Income & expenditure for St Germans Parish Council 25 January 2021

EXPENDITURE Date	Details	Gross (£)	VAT (£)	Nett (£)	Cheque No (if applicable)
25.01.21	Clerk's January 2021 expenses	£138.30	Nil	£138.30	797
20.01.21	Clerk's January 2021 salary plus processing fees	£999.34	£4.00	£1,003.34	D.D
20.01.21	Clerk's Pension £40.00 (£20.00 Parish Council, £20.00 Parish Clerk)	£40.00	£0.00	£40.00	D.D
20.01.21	£11.00 Clerk's mobile phone	£9.17	£1.83	£11.00	D.D
19.01.21	Southern Electric – Tideford lighting	£6.53	0.32p	£6.85	D.D
25.01.21	N Witton – LogMeIn – virtual meetings 24 Dec 2020 – 23 Jan 2021	£30.00	£6.00	£36.00	798
25.01.21	N Witton – LogMeIn virtual meetings 24 Jan – 23 Feb 2021	£30.00	£6.00	£36.00	799

INCOME

Date	Details	Gross (£)	VAT (£)	Nett (£)
20.01.2021	H G Stacey – Memorial Cox	£80.00	nil	£80.00

The income and expenditure schedule was distributed to all councillors. It was proposed by Cllr Mackeen to approve the schedule, seconded by Cllr Chilton. Approved by all. The cheque signatories will be Cllr Pipe and Cllr Witton

6.3 Requests for spending

6.3.1 £1500.00 grant request for the St Germans public toilet from Eliot Hall committee + 5year service agreement

Cllr Witton gave a summary and answered some questions. He then left the meeting.

The Eliot Hall Community Centre look after the maintenance of the public toilet for which they have submitted a grant request for £1500.00. A breakdown of the running costs was provided and the councillors were in agreement that there was sufficient information to award the money. It was proposed by Cllr Mackeen to approve. Seconded by Cllr Hodge. Agreed by all.

Cllr Witton returned to the meeting.

6.3.2 £500.00 grant request for True Butterflies Foundation – A Truro based charity offering support to people of domestic abuse and their families. It was proposed by Cllr Skelton to grant True Butterflies £200.00, seconded by Cllr Chilton. Agreed by all.

6.3.3 Donated garden furniture – Cllr Witton and Cllr Skelton to move the garden furniture to Treland area to be enjoyed by all. Thank you to the donation.

6.3.4 £600.00 Citizens Advice Digital Outreach grant request to support setting up digital outreaches in St Germans parish – It was proposed by Cllr Chilton to approve this request. Seconded by Cllr Stroud. Agreed by all.

6.3.5 £200.00 Treland playpark – Cllr Witton proposed we use a contractor to carry out a CCTV and jetter in the drain above Treland park due to ongoing blockages. Seconded by Cllr Mackeen. Agreed by all.

6.3.6 Polbathic highway – Following the recent VAS statistics and feedback from Highways, Cllr Witton and Cllr Barnes agreed to meet (adhering to Covid-19 restrictions) to look at the options then report back.

7. Burial ground – the clerk confirmed a new ashes interment has been booked for 28 January.

The Clerk has also registered the burial ground with HMRC and Cornwall Council for business rates.

8 Matters arising from the previous minutes – No matters arising

8.2 Highways – ongoing issues

8.2.1 Polbathic highway – see item 6.3.6 and Cllr Skelton asked the Clerk to report the footpath from Polbathic to Trerulefoot needing maintenance.

8.2.2 Milladon lane – Cllr Foot has been liaising with Highways who have promised to get this matter completed before the end of March 2021.

8.2.3 New kerb/path Fore Street – The build out work has been completed and the line painting will be done when the weather improves. Ongoing monitoring of new layout will be observed.

8.3 Highways – new issues

8.4 Playparks

8.4.1 St Germans – weekly inspections being done by Cllr Elliott. Cllr Barnes to look at adjusting the entrance gate(s).

8.4.2 Tideford – the area still remains closed. The Clerk has been asked to arrange for an onsite assessment and to check on insurance. The Clerk will also reply back to the parishioner who is asking for the park to be opened to give an update.

8.5 Lease renewals with Port Eliot – Millennium gardens – Cllr Gomersall proposed that no action is taken with the lease renewal. The rent is still being paid. Seconded by Cllr Barnes. Agreed by all. **Tideford park** – Cllr Skelton asked for the Clerk to check on the validity of the insurance as the lease agreement has expired. Following a draft lease being sent to the Parish Council last week, it was proposed by Cllr Witton for the Clerk to query the clauses relating to access and services as well as enquiring if the legal fees are negotiable. Seconded by Cllr Gomersall. Agreed by all.

8.6 Bethany chapel – the public survey is running until 14 February 2021. Cllr Chilton has been talking to people who are interested in providing services.

8.7 St Germans telephone kiosk – Cllr Witton is looking to get this ‘water tight’ when the weather improves. Suggestions for ideas:- 2nd hand books, puzzles, board games and possibly a defibrillator.

8.8 Nut Tree – March issue – Cllr Mackeen will do the next entry.

8.9 CIL payment - Balance £2,143.56 Expires 7 May 2025. To be used to support the development of the local council’s area, or any part of that area, by funding: a) the provision, improvement, replacement, operation or maintenance of infrastructure: or b) anything else that is concerned with addressing the demands that development places on an area. (CIL Regulation 59C). **Noted.**

9. Urgent Business raised by Ward members and admitted by the Chair

* Cllr Witton confirmed the St Germans Recreation area is closed whilst they address the urgent ash dieback trees.

Meeting closed at 8.00pm.

Signed as a true record of the meeting.....

Chairperson

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Date