

# ST GERMANS PARISH COUNCIL

Chairperson: Patricia Pipe Email [patricia.pipe@stgermansparishcouncil.gov.uk](mailto:patricia.pipe@stgermansparishcouncil.gov.uk)

Clerk: Emily Young Tel: 07845 130596 Email: [clerk@stgermansparishcouncil.gov.uk](mailto:clerk@stgermansparishcouncil.gov.uk)

Website – [www.stgermansparishcouncil.gov.uk](http://www.stgermansparishcouncil.gov.uk)

## **Minutes of the virtual Parish Council meeting held on 29 March 2021 at 6.00pm**

### **Present**

Tideford Ward: Cllr A Hodge  
Polbathic Ward: Cllr S Barnes and Cllr R Elliott  
St Germans Ward: Cllr L Stroud, Cllr G Mackeen, Cllr B Skelton and Cllr N Witton  
Bethany Ward: Cllr P Pipe and Cllr P Chilton  
Cornwall Council Cllr J Foot

### **1. Declarations of Interests and Requests for Dispensations** *(a member may not participate in any discussion or vote upon a matter at the meeting in which he/she has a disclosable pecuniary interest).*

- 1.1** To receive declarations of interest from Councillors on items on the agenda
- 1.2** To receive written requests for dispensations for disclosable pecuniary interests (if any)
- 1.3** To grant any requests for dispensations as appropriate

Cllr Hodge declared an interest in item 6.6.

Cllr Witton declared an interest in item 6.4.

### **Public Participation for a maximum of 15 minutes in total** *(for the public to comment only on the items below. Anything else please email the clerk)*

There were 2 members of the public present.

Mr Herbert spoke about his planning application item 6.6. He asked for the Parish Council to hear the reasons for the application of 2 private 4-bedroomed dwellings in a small field in Tideford Cross.

Mr Jim Candy spoke to introduce himself as a prospective Cornwall Councillor at the forthcoming elections.

### **2. Apologies for absence** – Apologies were received from Cllr Carter and Cllr Gomersall. Accepted by all.

### **3. Approval of Minutes of Parish Council meeting held on Monday 25 January 2021** *(to approve the minutes as a correct record)*

It was proposed by Cllr Hodge to approve the minutes. Seconded by Cllr Chilton. All in favour. The minutes will be signed by Cllr Pipe.

### **4. Approval of Minutes of Extraordinary Parish Council meeting held on Monday 9 March 2021** *(to approve the minutes as a correct record)*

It was proposed by Cllr Elliott to approve the minutes. Seconded by Cllr Mackeen. All in favour. The minutes will be signed by Cllr Pipe.

### **5. Councillor Reports**

**5.1 Cornwall Councillor Foot – report on all relevant matters + Safe 38** – Today the rules have changed, now 2 households can meet outside. Today is also the start of Purdah. He thanked the Parish Council for all their hard work. Cllr Pipe also thanked Cllr Foot for all of his hard work, he will be much missed. Safe38 campaign work is ongoing.

## **5.2 Cllr Witton – A38 Highways England**

### **Cllr Witton to send an amended email to divide up**

We have been asked to give feedback to Highways England on the A38. Cllr Witton attended a joint meeting and will circulate an email to divide the road into manageable sections. To be actioned.

## **5. Planning Applications** *(please view all applications at*

*<http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>)*

### **6.1 Application number PA21/01494**

#### **Proposal Erection of detached bungalow and garage, installation of septic tank and construction of vehicular/pedestrian access without compliance with condition 3 in respect of decision 5/88/00433/F**

**Location** Fairfield Trerulefoot PL12 5BL **Grid Ref** 232793 / 58975

Proposed by Cllr Elliott to support the removal of condition 3. Seconded by Cllr Stroud. Agreed by all.

### **6.2 Application PA21/02138 – for information purposes only**

#### **Proposal Works to trees in a conservation area, namely remove Conifers (G1) and remove mixed hedge of mainly Thorn, Hazel and Willow (G2)**

**Location** The White House Old Quay Lane St Germans Saltash Cornwall. **Noted.**

### **6.3 Application PA21/01628**

#### **Proposal Works to trees subject to a Tree Preservation Order, namely fell Ash tree**

**Location** Kilnpark Wood Polbathic Cornwall **Grid Ref** 234124 / 57039

Proposed by Cllr Elliott to support this application. Seconded by Cllr Stroud. Agreed by all

Cllr Witton and Cllr Skelton left the meeting.

### **6.4 Application PA21/01669**

#### **Proposal Replacement windows and doors with pvc-u double glazed doors and windows or Warmcore aluminium double glazed doors and windows**

**Location** Pendle St Germans Saltash Cornwall **Grid Ref** 235875 / 57586

Cllr Stroud proposed support for Warmcore aluminium windows and doors only. Seconded Cllr Elliott. Agreed.

Cllr Witton and Cllr Skelton returned to the meeting.

### **6.5 Application PA21/02294**

#### **Proposal Application for works to trees in a conservation area namely fell and remove English Elm (3806), fell and remove English Elms (5739), Remove limb and monolith stem to Oak (705)**

**Location** The Quay Quay Road St Germans Cornwall **Grid Ref** 236381 / 57130. **Noted.**

Cllr Hodge left the meeting.

### **6.6 Application PA21/01719**

#### **Proposal Outline application for construction of two dwellings and associated works with all matters reserved (Resubmission of PA20/08555)**

**Location** Agricultural Shed At Tideford Cross Cornwall **Grid Ref** 234125 / 61063

This application was discussed at this meeting and it was felt that a site meeting is needed to understand the application more clearly. It was also agreed that due to the timescales, the Councillors who attend the site meeting (in-line with Covid regulations), will be given delegated authority in consultation with the Clerk to then make the response on behalf of the council. This was proposed by Cllr Chilton and seconded by Cllr Skelton. Agreed by all.

Cllr Hodge returned to the meeting.

#### **6.7 Application PA21/01825**

**Proposal Listed Building Consent for restoration of damaged gate pier**

**Location** Stableyard Port Eliot Estate Church Street St Germans **Grid Ref** 235788 / 57952

Proposed by Cllr Mackeen to support. Seconded by Cllr Hodge. Agreed by all.

#### **6.8 Application PA21/02858 – for information only**

**Proposal** There are ten ash trees suffering from extensive chalara ash dieback. We had a detailed arborist s report from Cornwall Tree Consultancy back in September which recommended that these trees be removed as soon as practicable medium priority There is also an oak tree which needs to be retrenched by 8.0m. **Location** St Germans Playing Field St Germans Cornwall PL12 5LB. **Noted.**

#### **6.9 Application number: PA20/07937**

**Proposal:** Proposed development of former car park for five new detached dwelling houses with associated landscaping, private access road and parking (resubmission of PA20/01690)

**Location:** Land South of Windy Ridge Trerulefoot Cornwall

Cllr Stroud proposed that this application is only supported if at least 1 of the houses is marketed as affordable and a wildlife hedge is planted around the whole site. Seconded by Cllr Witton. Agreed by all.

**6.10 Climate Emergency Development Plan Document (DPD) Pre-Submission draft - Consultation under Regulation 19 of the of the Town and Country Planning (Local Planning) (England) Regulations 2012 – draft – Councillor responses to be sent to Clerk by 8<sup>th</sup> April for a consolidated response.**

**6.11 St Austell China Clay Restoration and Tipping Supplementary Planning Document (SPD) – draft – Councillor responses to be sent to Clerk by 8<sup>th</sup> April for a consolidated response.**

**6.12 Planning Appeals – None.**

#### **6.13 Planning decisions**

##### **6.13.1 04.03.2021 PA21/00157 APPROVED**

**Location:** Anskyber Cutcrew Lane Tideford Saltash Cornwall

**Proposal:** Householder application for proposed extensions and alterations. **Noted.**

##### **6.13.2 08.03.2021 PA19/08643 APPROVED with conditions**

**Location:** Venture Filling Station Polbathic

**Proposal:** **Outline** application for up to three dwellings with all matters reserved. **Noted.**

**6.13.3 15.03.2021 PA21/00206/PREAPP Closed - advice given**Location: **Chubbacombe Trerulefoot Saltash Cornwall PL12 5DD**Proposal: Pre application advice for removal of existing single storey conservatory and addition of part two storey and single storey extension to side and rear. **Noted.****6.13.4 16.03.2021 PA21/01623 Decided not to make a TPO (TCA apps)**Location: **Highfield House Fairfield St Germans PL12 5LP**Proposal: Elm - fell dead tree. **Noted.****6.13.5 15.03.2021 PA21/00672/PREAPP Planning Application required – see 6.8**Location: **St Germans Playing Field St Germans Cornwall PL12 5LB** Proposal: Exception notice for works to tree in a conservation area, namely ten veteran Ash Trees to be felled and one sessile Oak to be reduced in height by 8 metres. **Noted.****6.14 Planning correspondence and reports – None.****6.15 Planning matters raised by members –** Cllr Hodge asked for an email to be sent on EN18/01749.**7. Finance****7.1 To note & approve the current financial position on all accounts****Current financial position - Bank Reconciliation for Lloyds Treasurers account**Local Council Name – **St Germans Parish Council**County - **Cornwall**

Financial period ending 28 February 2021

Prepared by: Mrs Emily Young (Parish Clerk)

Date: 25 March 2021

<b>Balance per bank statement as at 28.02.2021</b>	<b>£</b>	<b>£</b>
Treasurers Account	76,898.19	76,898.19

**Less:** unpresented cheques as at 28 February 2021

From Treasurers Account only

<b>Cheque number</b>	<b>Details</b>	<b>Amount £</b>
124-802	CAB - digital innovation grant	-600.00
126-803	Clerk February expenses	-57.53
131-804	Just Rods drain mntce Quay Road	-80.00
132-805	BH Gardens Inv 1073	-420.00
133-806	SLCC training course	-18.00
134-807	Tom Cox burial ground trees Inv #756	-1,250.00
135-808	Cornwall Council legal fees. Inv 8100091922	-35.98
136-809	PMP - Feb ed. Inv 6839	-96.00
		<b>(£2,557.51)</b>

**Net bank balance as at 28 February 2021** **£74,340.68****Balance per Clerks sheet as at 28 February 2021** **£74,340.68****Current financial position - Bank Reconciliation for Lloyds Instant Savings account**Local Council Name – **St Germans Parish Council**County - **Cornwall**

Financial period ending 28 February 2021  
 Prepared by: Mrs Emily Young (Parish Clerk)  
 Date: 25 March 2021

<b>Balance</b>	<b>£</b>	<b>£</b>
Instant Account	40,001.99	

**Less:** unpresented cheques as at 28 February 2021  
 From Instant Account only

Cheque number	Details	Amount
No cheques		

(£0.00)

<b>Add interest received 9 March 2021</b>	<b>0.31p</b>
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<b>Net bank balance as at 28 February 2021</b>	<b>£40,002.30</b>
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<b>Balance per Clerks sheet as at 28 Feb 2021</b>	<b>£40,002.30</b>
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**Current financial position - Bank Reconciliation for Nat West Community Current account**

Local Council Name – **St Germans Parish Council**

County - **Cornwall**

Financial period ending 28 February 2021

Prepared by: Mrs Emily Young (Parish Clerk)

Date: 25 March 2021

<b>Balance as at 28.02.2021</b>	<b>£</b>	<b>£</b>
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Current account	80,000.00	80,000.00
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**Less:** unpresented cheques as at 28 February 2021  
 From current account only

Cheque number	Details	Amount
No cheques		

(£0.00)

<b>Net bank balance as at 28 February 2021</b>	<b>£80,000.00</b>
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<b>Balance per Clerks sheet as at 28 Feb 2021</b>	<b>£80,000.00</b>
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The bank reconciliations and current bank statement were distributed electronically to all councillors. Cllr Hodge proposed these are all approved. This was seconded by Cllr Elliott. All in favour.

**7.2 To authorise payments on the income & expenditure schedule for this month**

EXPENDITURE Date	Details	Gross (£)	VAT (£)	Nett (£)	Cheque No (if applicable)
29.03.21	Clerk's March 2021 expenses	£36.70	Nil	£36.70	810
20.03.21	Clerk's March 2021	£999.34	£4.00	£1,003.34	D.D

	salary+ processing fees				
20.03.21	Clerk's Pension £40.00 (£20.00 Parish Council, £20.00 Parish Clerk)	£40.00	£0.00	£40.00	D.D
22.03.21	£11.25 Clerk's mobile	£9.42	£1.83	£11.25	D.D
19.03.21	Southern Electric – Tideford lighting	£5.89	0.29p	£6.18	D.D
29.03.21	Cornwall Council legal fees for February 2021. Inv.8100109870	£439.77	£87.95	£527.72	811
29.03.21	B Harper grass cutting and moss treatment. Invoice 1082	£1725.00	£345.00	£2,070.00	812
29.03.21	Tom Cox tree work and burial.ground hedges Inv no.#774	£610.00	Nil	£610.00	813
29.03.21	St Germans Charitable Trust (Recreation ground) tree work grant	£2000.00	Nil	£2000.00	814
20.03.21	ICO Annual Data Protection Fee	£40.00	Nil	£40.00	D.D
29.03.21	Nut Tree March edition Inv 6948	£96.00	Nil	£96.00	815
29.03.21	SLCC Clerks training. Inv BK201290	£45.00	£9.00	£54.00	816
29.03.21	N Witton – LogMeIn 24 Feb-23 March	£30.00	£6.00	£36.00	817
29.03.21	N Witton – LogMeIn 24 Mar – 23 April	£30.00	£6.00	£36.00	818
29.03.21	Cornwall Council – Landlord legal fees for Port Eliot lease	£850.00	£170.00	£1020.00	819
29.03.21	Nut Tree April ed. Inv 7048	£131.75		£131.75	820

## INCOME

26.02.21	Ugalde burial ref: Bond	£500.00	Nil	£500.00
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The income and expenditure schedule was distributed electronically to all councillors. It was proposed by Cllr Hodge to approve the schedule, seconded by Cllr Elliott. Approved by all. The cheque signatories will be Cllr Pipe and Cllr Witton.

## 8. Burial ground

### 8.1 To note and approve recommendations from the Burial Committee meeting on

**10 March 2021** – Cllr Chilton proposed the recommendations are approved. Seconded by Cllr Mackeen. Agreed by all.

**9 Matters arising from the previous minutes**

**9.1 Weed treatment to pavements** – The Clerk to arrange a foam demonstration and also look into using an existing contractor to do an environmentally friendly solution using vinegar. Report back.

**9.2 Highways – ongoing issues**

**9.2.1 Milladon Lane** – We have been informed the bund has now been altered to encompass a pathway. Cllrs/Clerk to check and confirm.

**9.3 Highways – new issues**

**9.3.1 Bethany bus shelter** – It was agreed there isn't a current need for a bus shelter in Bethany.

**9.4 Playparks**

**9.4.1 St Germans** – Cllr Mackeen confirmed the playpark appears fine apart from the tops of the mushrooms needing a clean. Cllr Stroud will look at the mushrooms. Cllr Elliott to do next inspections.

**9.4.2 Tideford** – Cllr Hodge will continue with the inspections. Nothing to report.

**9.5 Lease renewals with Port Eliot** – It was proposed by Cllr Hodge that the Parish Council will accept the maintenance of the wall as stated on the draft lease. Seconded by Cllr Elliott. Agreed by all. Cllr Pipe asked that the final draft lease is ready for the April meeting.

**9.6 Nut Tree – May issue** – Cllr Pipe to do May. It was proposed by Cllr Skelton to accept the publisher's price increase of 7.7%. Seconded by Cllr Elliott. Agreed by all.

**9.7 Office closed 12-16 April 2021** – Noted.

**9.8 Local elections Thursday 6<sup>th</sup> May 2021 07.00-22.00** – Noted.

**9.9 CIL payment - Balance £2,143.56** Expires 7 May 2025. To be used to support the development of the local council's area, or any part of that area, by funding: a) the provision, improvement, replacement, operation or maintenance of infrastructure: or b) anything else that is concerned with addressing the demands that development places on an area. (CIL Regulation 59C). **Noted.**

**10. Correspondence**

**10.1 Tamar bridge resurfacing project – Work to start in April until September 2021.**

**11. Urgent business raised by ward members and admitted by the Chair**

The Clerk mentioned about moving the 2 picnic benches in Bethany Methodist chapels car park. 1 to be moved to the burial ground. The other the Clerk will ask Highways for approval to site on concrete plinth by noticeboard.

Meeting closed at 8.15pm.

Signed as a true record of the meeting.....

Chairperson

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Date