

ST GERMANS PARISH COUNCIL

Chairperson: Patricia Pipe Email patricia.pipe@stgermansparishcouncil.gov.uk

Clerk: Emily Young Tel: 07845 130596 Email: clerk@stgermansparishcouncil.gov.uk

Website – www.stgermansparishcouncil.gov.uk

Minutes of the virtual Parish Council meeting held on 26 April 2021 at 6.00pm

Present

Tideford Ward: Cllr A Hodge & Cllr L Gomersall
Polbathic Ward: Cllr S Barnes and Cllr R Elliott
St Germans Ward: Cllr L Stroud, Cllr G Mackeen, Cllr B Skelton and Cllr N Witton
Bethany Ward: Cllr P Pipe and Cllr P Chilton
Cornwall Council Cllr J Foot

1. Declarations of Interests and Requests for Dispensations *(a member may not participate in any discussion or vote upon a matter at the meeting in which he/she has a disclosable pecuniary interest).*

- 1.1 To receive declarations of interest from Councillors on items on the agenda
 - 1.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - 1.3 To grant any requests for dispensations as appropriate
- Cllr Elliott declared an interest in item 5.1.

Public Participation for a maximum of 15 minutes in total *(for the public to comment only on the items below. Anything else please email the clerk)*

There was 1 member of the public present.

2. Apologies for absence – No apologies received.

3. Approval of Minutes of Parish Council meeting held on Monday 29 March 2021

(to approve the minutes as a correct record)

It was proposed by Cllr Stroud to approve the minutes with the noted amendment on the Purdah start date under item 5.1. Seconded by Cllr Mackeen. All in favour. The minutes will be signed by Cllr Pipe.

Cllr N Witton joined the meeting.

4. Councillor Reports

4.1 Cornwall Councillor Foot – report on all relevant matters + Safe 38 – He thanked the Parish Council for all their hard work. Cllr Foot confirmed that Milladon Lane path has been completed; please make use of it. Cllr Foot is still available to help up until 10th May. Cllr Foot also joined the latest Safe38 meeting saying they are focusing on what can be done immediately. He said we need to lead by example. All members thanked Cllr Foot for all of his hard work, he will be very missed.

5. Planning Applications

Cllr R Elliott left the meeting.

5.1 Application number PA21/01350

Proposal Proposed new dwelling

Location Tyhanner Old Road Polbathic Torpoint

Proposal Erection of detached bungalow and garage, installation of septic tank and construction of vehicular/pedestrian access without compliance with condition 3 in respect of

decision 5/88/00433/F. Also see PA19/02003/PREAPP for advice given.

Grid Ref 235137 / 56855

It was proposed by Cllr Skelton to support this application on the understanding that: The front of the property has less visible concrete; either using local stone on the front at ground level or slate hanging on the 2nd floor.

It was questioned if the proposed sewage system is suitable and appropriately placed? Cllrs would like to see compliance with condition 3 (personal condition) being applied. It would be favourable to see some green energy technology incorporated as well as environmentally friendly landscaping considered outside.

No immediate concerns with road access.

Seconded by Cllr Witton. Agreed by all.

Cllr R Elliott returned to the meeting.

5.2 Application PA20/10078

Proposal Listed Building Consent for replacement of modern single glazed timber windows with purpose made new timber double glazed windows. Replacement of rear door modern timber with same design which is of a traditional based design.

Location West Lodge Catchfrench Horningtops Liskeard Cornwall

Grid Ref 230171 / 59885

Cllr Witton proposed to support this application. Seconded by Cllr Stroud. Agreed by all.

5.3 Application PA21/03218

Proposal Garage Redevelopment

Location Causeway Cottage Fore Street St Germans PL12 5NR

Grid Ref 235640 / 57846

This application was discussed at this meeting and it was felt that a site meeting is needed to understand the application more clearly. It was also agreed that the Councillors who attend the site meeting (in-line with Covid regulations), will be given delegated authority in consultation with the Clerk to then make the response on behalf of the council. This was proposed by Cllr Skelton and seconded by Cllr Mackeen. Agreed by all.

5.4 Planning Appeals – None.

5.5 Planning decisions

5.5.1 26.03.2021 PA21/01385 APPROVED

Location: Petrusha Newport St Germans Saltash Cornwall

Proposal: Roof conversion with pitched roof dormer to rear. **Noted.**

5.5.2 08.04.2021 PA21/01494 APPROVED

Location: Fairfield Trerulefoot PL12 5BL

Proposal: Removal of condition 3 (personal condition) of 5/88/00433/F which granted planning permission for "Erection of detached bungalow and garage, installation of septic tank and construction of vehicle/pedestrian access." **Noted.**

5.5.3 12.04.2021 PA21/01669 APPROVED

Location: Pendle St Germans Saltash Cornwall PL12 5LN

Proposal: Replacement windows and doors with Warmcore aluminium double glazed doors and windows. **Noted.**

5.5.4 08.04.2021 PA21/01719 REFUSED

Location: Agricultural Shed at Tideford Cross Cornwall

Proposal: Outline application for construction of two dwellings and associated works with all matters reserved. (Resubmission of PA20/08555). **Noted.**

5.5.5 14.04.2021 PA21/02858 Decided not to make a TPO (TCA apps)

Location: St Germans Playing Field St Germans Cornwall PL12 5LB

Proposal: There are ten ash trees suffering from extensive chalara ash dieback. **Noted.**

5.6 Planning correspondence and reports – **None received.**

5.7 Planning matters raised by members

Cllr Hodge asked for an email to be sent on EN18/01749.

Cllr Skelton asked for a status update on EN20/00095.

6. Finance

6.1 To note & approve the current financial position on all accounts

Current financial position - Bank Reconciliation for Lloyds Treasurers account

Local Council Name – **St Germans Parish Council**

County - **Cornwall**

Financial period ending 31 March 2021

Prepared by: Mrs Emily Young (Parish Clerk)

Date: 26 April 2021

Balance per bank statement as at 31.03.2021	£	£
Treasurers Account	73,262.91	73,262.91

Less: unpresented cheques as at 31 March 2021

From Treasurers Account only

Cheque number	Details	Amount £
133-806	SLCC training course	18.00
141-810	Clerks March expenses	36.70
146-811 & 821	Cornwall Council legal fees PE lease. Invoice 8100109870	527.72
147-812	BH Gardens Inv 1082	2,070.00
148-813	Tom Cox parks and burial ground. Inv #774	610.00
149-814	St Germans Charitable Trust grant	2,000.00
151-815	PMP - March 2021 ed. Inv 6948	96.00
152-816	SLCC - Regional training	54.00
153-817	N Witton LogMeIn 24Feb-23 March	36.00
154-818	N Witton LogMeIn 24Mar-23 Apr	36.00
155-819	Cornwall Council PE legal fees for lease. Ref: LEGAL/JB/062112	1,020.00
156-820	PMP - April 2021 ed. Inv 7048	131.75
157	Port Eliot Estate - Millennium lease annual fee	40.00

(£6,676.17)

Net bank balance as at 31 March 2021

£66,586.74

Balance per Clerks sheet as at 31 March 2021

£66,586.74

Lloyds Bank Savings accountLocal Council Name – **St Germans Parish Council**County - **Cornwall**

Financial period ending 31 March 2021

Prepared by: Mrs Emily Young (Parish Clerk)

Date: 26 April 2021

Balance	£	£
Instant Account	40,002.30	
Less: unrepresented cheques as at 31 March 2021		
From Instant Account only		

Cheque number	Details	Amount
No cheques		(£0.00)

Net bank balance as at 31 March 2021	£40,002.30
Balance per Clerks sheet as at 31 March 2021	£40,002.30

Nat West Community Current accountLocal Council Name – **St Germans Parish Council**County - **Cornwall**

Financial period ending 31 March 2021

Prepared by: Mrs Emily Young (Parish Clerk)

Date: 26 April 2021

Balance as at 31.03.2021	£	£
Current account	80,000.00	
		80,000.00

Less: unrepresented cheques as at 31 March 2021
From current account only

Cheque number	Details	Amount
No cheques		(£0.00)

Net bank balance as at 31 March 2021	£80,000.00
Balance per Clerks sheet as at 31 March 2021	£80,000.00

The bank reconciliations and current bank statement were distributed electronically to all councillors. Cllr Stroud proposed these are all approved. This was seconded by Cllr Mackeen. 8 in favour with 2 abstentions.

6.2 To authorise payments on the income & expenditure schedule for this month

Income & expenditure for St Germans Parish Council 26 April 2021

EXPENDITURE Date	Details	Gross (£)	VAT (£)	Nett (£)	Cheque No (if applicable)
26.04.21	Clerk's April 2021 expenses	£36.40	Nil	£36.40	841
20.04.21	Clerk's April 2021	£999.34	£4.00	£1,003.34	D.D

	salary+ processing fees				
20.04.21	Clerk's Pension £40.00 (£20.00 Parish Council, £20.00 Parish Clerk)	£40.00	£0.00	£40.00	D.D
22.04.21	£11.00 Clerk's mobile	£9.17	£1.83	£11.00	D.D
19.04.21	Southern Electric – Tideford lighting	£5.89	0.29p	£6.18	D.D
26.04.21	B Harper grass cutting and painting of Lynher bus shelter Invoice no 1106	£1,350.00	£270.00	£1,620.00	842
26.04.21	CALC & NALC annual membership. Inv No 2122_151	£517.45	£86.26	£603.71	843
26.04.21	N Witton LogMeIn 24 April-23 May	£30.00	£6.00	£36.00	844
26.04.21	B Skelton – maintenance work to donated benches	£38.22	Nil	£38.22	845
26.04.21	SLCC cheque replacement for No 806	£15.00	£3.00	£18.00	846
25.03.21	Port Eliot Millennium gardens annual lease	£40.00		£40.00	S.O

INCOME

06.04.21	Precept credit	£27,530.00	Nil	£27,530.00
06.04.21	CTS grant	£550.48	Nil	£550.48
19.04.21	VAT rebate			£3,769.65

The income and expenditure schedule was distributed electronically to all councillors. It was proposed by Cllr Mackeen to approve the schedule, seconded by Cllr Chilton. Approved by 9 members with 1 abstention. The cheque signatories will be Cllr Pipe and Cllr Witton.

7. Burial ground

7.1 New Rowan tree – new tree now planted in meadow. Noted
Clerk asked to buy a new watering can. Noted.

8 Matters arising from the previous minutes

8.1 Weed treatment to pavements – deferred to next meeting. Foam demo Thursday 13th May 10am.

8.2 Highways – ongoing issues

8.2.1 Milladon Lane – Opening of path now completed.

8.2.2 A38 Highways England – Cllr Witton is waiting for further information regarding the next air quality meeting and a 60-item list of observations of the A38. He will share the

information when its available.

Cllr Foot also mentioned that he has spoken to Catherine Thomson at Cornwall Council about his replacement being engaged in the A38 ‘groups’ moving forward.

8.3 Highways – new issues – Cllr Elliott mentioned about small pot holes along crawler lane on A38 into Landrake on both sides. Clerk to report to HE.

8.4 Playparks

8.4.1 St Germans – Cllr Elliott commented on slow speed of both gates closing, otherwise fine. Cllr Witton to do next inspections.

8.4.2 Tideford – Cllr Hodge to pass to Cllr Gomersall.

8.5 Lease renewals with Port Eliot. The draft lease went back to Port Eliot on 31 March 2021 and we are still waiting to hear from them to finalise the lease. Clerk to keep chasing.

8.6 Nut Tree – June issue – Cllr Mackeen to complete.

8.7 2021/22 Agreement for the Provision of Legal Services – deferred to next meeting.

8.8 CIL payment - Balance £2,143.56 Expires 7 May 2025. To be used to support the development of the local council’s area, or any part of that area, by funding: a) the provision, improvement, replacement, operation or maintenance of infrastructure: or b) anything else that is concerned with addressing the demands that development places on an area. (CIL Regulation 59C). **Noted.**

9. Correspondence

9.1 Citizens Advice Spring newsletter – **Noted.**

9.2 Sustainable Food Cornwall request for help – **A survey to complete. Noted.**

10. Urgent business raised by ward members and admitted by the Chair

* Concerns raised over the removal of Barapill Farm hedgerow (entrance to Stone Barn).

* Cllr Elliott asked about virtual meetings moving forward; as far as the Clerk currently knows face to face public meetings need to take place from 8th May 2021.

* Cllr Elliott also asked about Bethany Chapel, he was reminded that in February it was agreed to do nothing about this at the moment, but to look at it again when we hear more about the proposed sale. The intention to bid deadline ends today.

Meeting closed at 7.22pm.

Signed as a true record of the meeting.....

Chairperson

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Date