

ST GERMANS PARISH COUNCIL

Chairperson: Patricia Pipe Email – patricia.pipe@stgermansparishcouncil.gov.uk
Clerk: Mrs Emily Young – Tel: 07845 130596 Email: clerk@stgermansparishcouncil.gov.uk
Website: www.stgermansparishcouncil.gov.uk

To The Chair and Ward Members of St Germans Parish Council

You are summoned to attend the Annual Council Meeting at the Eliot village hall on Monday 17th May 2021 at 6:30pm to transact the business set out in the Agenda below.

E Young

11/05/2021

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Mrs Emily Young
Parish Clerk

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Dated

AGENDA

1. **Election of Chairperson and signing of Declaration of Office of Chairperson**
(The current Chair will ask for nominations from the Councillors. Once the new chair is appointed and has signed the 'Acceptance of Office', he/she will take over the proceedings.)
2. **Election of Vice-Chairperson**
3. **Declarations of Interest and Dispensations** *(a member may not participate in any discussion or vote upon a matter at the meeting in which he/she has a disclosable pecuniary interest).*
 - 3.1 To receive declarations of interest from Councillors on items on the agenda
 - 3.2 To receive written requests for dispensations for disclosable pecuniary interests
 - 3.3 To grant any requests for dispensations as appropriate
4. **Public Participation** for a maximum of 15 minutes *(for the public to comment on the items below)*
5. **Apologies for absence** *(members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting. The members present must decide whether the reason(s) for a member's absence shall be accepted. This will be minuted.)*
6. **Approval of the minutes of the Parish Council meeting held on Monday 26th April 2021 – appendix 1**
7. **Election of member representatives to the various Committees:**
 - * Finance and General Purposes
 - * Burial Ground
 - * Saltash Area Road Safety
 - * St Germans & District Twinning Association
 - * Play Parks – St Germans & Tideford
 - * Nut Tree joint editorial
 - * Employment
 - * Cornwall Gateway Community Network Panel (Max 2 attendees on panel)
 - * Transport Users Group
 - * Data Protection and Technology Group
 - * Port Eliot Working Group

* **Tideford Air Quality Working Group**

8. Councillor Reports

8.1 To receive a report from **Cllr Kate Ewert**, Cornwall Councillor for Rame Peninsula & St Germans.

9. Planning Applications *(please view all applications at <http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>)*

9.1 The following applications have been received by Cornwall Council:

9.1.1 PA21/03440 –3 Cuddenbeake Terrace Quay Road St Germans –
Proposal - Demolition of conservatory and erection of single storey rear extension and installation of conservation rooflights to main roof – appendix 2

9.1.2 PA21/02598 – 2 Church Street St Germans
Proposal - Listed Building Consent for renovation of Grade II listed cottage – appendix 3

9.1.3 PA21/04168 – 61 Eliot Drive St Germans
Proposal - Pitch roof over existing flat roof, porch extension and rear extension – single storey – appendix 4

9.2 Planning Applications received after publication of this agenda

9.3 Planning Appeals – Received by the date of this meeting

9.4 Planning Decisions

9.5 Planning Correspondence and Reports

9.6 Planning matters raised by Members

10. Finance

10.1 Annual Governance Statement (Section 1) and the Annual Accounts, the Return for the year ended 31.03.2019 (Section 2)

The accounts are being audited by our internal auditor, Clive Murphy and will be presented to the Council for approval if the internal audit is completed by the meeting date of 17th May 2021. If they are not finalised a further meeting will be called to present the accounts.

The Parish Council is responsible for ensuring that there is a sound system of internal control, including the preparation of the accounting statements and will approve the annual governance statement.

The annual return for the year ended 31.03.2021, once approved by the Parish Council and signed by the Chairman, must be submitted to PKF Littlejohn LLP no later than the 2nd July 2021. Appendix 5

10.2 To note and approve the current financial position – appendix 6

10.3 To authorise payments on the income and expenditure schedule – appendix 7

10.4 Requests for spending

10.4.1 Weed control – appendix 8

11. Matters arising from the previous minutes (and not appearing elsewhere on the agenda)

11.2 Highways – ongoing issues

11.2.1 Polbathic road safety – Cllr Barnes

11.3 Highways – new issues

11.4 Playparks

11.4.1 St Germans

11.4.2 Tideford

11.5 Nut Tree

11.6 Bethany chapel – appendix 9

11.7 Co-option for Tideford and Polbathic seats

11.8 Agreement for the provision of legal services – appendix 10

11.9 Port Eliot lease renewal – appendix 11

12. Correspondence Received

12.1 Free property flood resilience workshop: Tuesday 6th July – appendix 12

12.2 To note road closure: B3249 to Crift Lane, Trerulefoot – 10th – 22nd May 2021 (Network Rail)

13. Urgent Business raised by Ward members and admitted by the Chair

(Members can raise urgent matters which if admitted, can be discussed and added to the next agenda. Decisions cannot be made until the next meeting.)

Please note that all meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public