

ST GERMANS PARISH COUNCIL

Chairperson: Patricia Pipe Email patricia.pipe@stgermansparishcouncil.gov.uk

Clerk: Emily Young Tel: 07845 130596 Email: clerk@stgermansparishcouncil.gov.uk

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Minutes of the August Parish Council meeting held at the Polbathic hall on Monday 6 September 2021 at 6.30pm

Present

Tideford Ward: Cllr A Hodge (acting Chair) and Cllr N Griffin
Polbathic Ward: Cllr S Barnes
St Germans Ward: Cllr N Witton, Cllr R Elliott and Cllr G Mackeen
Bethany Ward: Cllr P Chilton
Cornwall Council Cllr K Ewert

08.21/1 Declarations of Interests and Requests for Dispensations *(a member may not participate in any discussion or vote upon a matter at the meeting in which he/she has a disclosable pecuniary interest).*

- /1 To receive declarations of interest from Councillors on items on the agenda
- /2 To receive written requests for dispensations for disclosable pecuniary interests *(for which a motion must be passed)*
- /3 To grant any requests for dispensations as appropriate

Cllr Elliott declared an interest in items 08.21/5/1 and 08.21/11/1

Cllr Hodge declared an interest in PA21/06200 which comes after item 08.21/5/1.

Cllr Ewert joined the meeting.

Public Participation for a maximum of 15 minutes in total *(for the public to comment only on the items below. Anything else please email the clerk)*

There were no members of the public present.

08.21/2 Apologies for absence

Apologies received from Cllr Pipe, accepted by all.

08.21/3 Approval of Minutes of the Parish Council meeting held on Tuesday 27 July 2021 *(to approve the minutes as a correct record).*

It was proposed by Cllr Chilton to approve the minutes, this was seconded by Cllr Barnes.

Approved by all. The minutes were signed by Cllr Hodge.

08.21/4 Councillor Reports

/1 Cornwall Councillor Kate Ewert – report on all relevant matters

St Germans specific

Tideford Air Quality – I visited residents in Tideford twice in the last week, once with the Air Quality Officer, to talk to residents about the air filtration system project. We have had a great response with residents pleased to see real action taking place. We have our meeting tomorrow which will go into this in more detail.

Sir John Eliot Statue – I have been contacted about supporting a campaign for a statue for Sir John Eliot in the Priory. I am meeting with the organiser on the 23rd Sept – if anyone would like to join me they'd be very welcome.

I am meeting with the local policing team on Wednesday this week, the Clerk has forwarded me points to discuss including; a speed watch scheme, road safety, drug issues in the village and a request for increased police presence in the villages. I will report back after the meeting.

County Hall

While most Council business is wound down during August, there have been some quasi-judicial committees that need to be held as I have been attending these. We have now been put into enhanced measures ref our Covid-19 numbers, in reality this means extra resources for communication and vaccination efforts. While we continue to have very high numbers in this area, we also have one of the highest vaccination rates in the County, 1st doses at 86.4% and 2nd at 75.1%. For the younger age group, 18-29s, this is at 1st dose – 79.9% and 2nd at 66.9% ... we are in a much better place than other areas but its important we remember it is still around and people are still getting very poorly. Please encourage residents to be mindful and to get vaccinated!

Cornwall Housing

I continue to be contacted by residents regarding issues with Cornwall Housing, the most serious of issues seem to have been dealt with, but other issues seem to be being left – ie, overgrown gardens, hedges and general grounds maintenance. I am escalating these issues now.

I have also been contacted about siting a mirror opposite exit to St Germans shop. Will enquire with Highways as well as triangle by railway bridge.

/2 SARS (Saltash Area Road Safety) – Cllr Hodge reported: short-term hazardous sites will be addressed on the A38 in SE Cornwall by National Highways (was Highways England). Medium term will be looking at Lean quarry, Bodmin Parkway, Menheniot and Stoketon cross junctions. It was highlighted that road projects need to address both safety and economic aspects. The St Mellion cycle route is in phase 2. The roadworks have started for Broadmoor farm. Gilston Road junction (between McDonalds and Lidl) is being investigated. The speed limit from Carkeel roundabout to the tunnel to be reduced from 70mph to 50mph. Also looking to implement average speed cameras on North Road. SARS group are looking to engage more closely with the Community Network Panel (CNP) group. Tamar Bridge resurfacing should be finished before October. Allegedly it is operating at a £15M deficit! Next meeting Monday 1st November. Cllr Chilton also attended.

Cllr Ewert left the meeting.

/3 P.E/Savills discussion – Some of the Cllrs met with Savills at the end of July for a brief catch up. The house and gardens are now operating separately to the estate. Savills are producing a hedge\vegetation maintenance schedule. They are looking into the possibility of accessing old tracks in and around Bethany. They will chase up their Solicitors regarding the outstanding PE lease for Tideford playpark.

08.21/5 Planning Applications *(please view all applications at <http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>)*

Cllr Elliott left the meeting.

/1 Application PA21/06994

Proposal Listed building consent for various renovation works to the property

Location 2 Church Street St Germans PL12 5NP

Grid Ref 235905 / 57703

It was proposed by Cllr Mackeen to support this application, seconded by Cllr Witton.
Agreed by all.

Cllr Elliott returned in the meeting.

Cllr Hodge left the meeting.

Planning Applications received after publication of this agenda

PA21/06200 – Retention of farm building, Land South of Clover Park – 5-day protocol issued – Councillor Witton proposed the council agrees with the Planning Officers recommendation. Seconded by Cllr Barnes. Agreed by all.

Cllr Hodge returned to the meeting.

08.21/6 Planning Appeals – None received.

08.21/7 Planning decisions

/1 03.08.2021 PA21/05654 APPROVED

Location: Sunnyside 3 Brenton Terrace Church Road Tideford Saltash

Proposal: First floor extension to dwelling. **Noted.**

/2 11.08.2021 PA21/04007 APPROVED

Location: Buttervilla Barns Road From Junction West Of Butter Villa To Junction North Of Hendra Polbathic PL11 3EY

Proposal: Installation of below ground outdoor swimming pool within residential curtilage. **Noted.**

/3 23.08.2021 PA21/01350 APPROVED

Location: Tyhanner Old Road Polbathic Torpoint Cornwall

Proposal: Proposed new dwelling. **Noted.**

08.21/8 Planning correspondence and reports – **None received.**

08.21/9 Planning matters raised by members

/1 Enforcements – Cllr Hodge read out Cllr Skelton's statement that he feels the enforcement team had not acted in the best interest of the parishioners by taking an easy option and allowing the development to remain as is. He strongly feels that the enforcement team whilst they may have a large workload do not prevent unauthorised developments.

08.21/10 Finance

/1 To note & approve the current financial position on all accounts

Current financial position - Bank Reconciliation for Nat West Community Current account

Local Council Name – **St Germans Parish Council**

County - **Cornwall**

Financial period ending 31 August 2021

Prepared by: Mrs Emily Young (Parish Clerk)

Date: 2 September 2021

Balance as at 31.08.2021

	£	£
Current account	80,000.00	80,000.00

Less: unpresented cheques as at 31 August 2021
From current account only

Cheque number	Details	Amount
No cheques		(£0.00)

Net bank balance as at 31 August 2021	£80,000.00
Balance per Clerks sheet as at 31 Aug 2021	£80,000.00

Current financial position - Bank Reconciliation for Lloyds Instant Savings accountLocal Council Name – **St Germans Parish Council**County - **Cornwall**

Financial period ending 31 August 2021

Prepared by: Mrs Emily Young (Parish Clerk)

Date: 2 September 2021

Balance

	£	£
Instant Account	40,003.64	

Less: unpresented cheques as at 31 August 2021
From Instant Account only

Cheque number	Details	Amount
No cheques		(£0.00)

Interest earned 9 August 2021	+0.34
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Net bank balance as at 31 August 2021	£40,003.98
Balance per Clerks sheet as at 31 Aug 2021	£40,003.98

Current financial position - Bank Reconciliation for Lloyds Treasurers accountLocal Council Name – **St Germans Parish Council**County - **Cornwall**

Financial period ending 12 August 2021

Prepared by: Mrs Emily Young (Parish Clerk)

Date: 6 September 2021

Balance per bank statement as at 12.08.2021

	£	£
Treasurers Account	83,792.16	83,792.16

Less: unpresented cheques as at 12 August 2021
From Treasurers Account only

Cheque number	Details	Amount £
862	RBL hall hire July 2021	£30.00
865	SLCC membership	£166.00
		(£196.00)

Net bank balance as at 12 August 2021	£83,596.16
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Balance per Clerks sheet as at 12 August 2021**£83,596.16**

The bank reconciliations and current bank statement were distributed to all councillors. Cllr Griffin proposed these are all approved. This was seconded by Cllr Chilton. All in favour.

/2 To authorise payments on the income & expenditure schedule for this month

EXPENDITURE Date	Details	Gross (£)	VAT (£)	Nett (£)	Cheque No (if applicable)
06.08.21	Clerk's August 2021 expenses	£36.50	Nil	£36.50	867
20.08.21	Clerk's August 2021 salary+ processing fees	£999.34	£4.00	£1,003.34	D.D
20.08.21	Clerk's Pension £40.00 (£20.00 Parish Council, £20.00 Parish Clerk)	£40.00	Nil	£40.00	D.D
18.08.21	£11.00 Clerk's mobile	£9.17	£1.83	£11.00	D.D
17.08.21	Southern Electric – Tideford lighting	£6.37	0.31p	£6.68	D.D
06.09.21	Polbathic hall hire 6 Sept 2021	£25.00	Nil	£25.00	868
06.09.21	Eliot hall hire 30.July and 4 August 2021	£34.00	Nil	£34.00	869
06.09.21	Western Web – annual renewal of web space	£120.00	£24.00	£144.00	870
06.09.21	June legal fees Port Eliot lease renewal- Inv 8100157789	£112.20	£22.44	£134.64	871
06.09.21	July legal fees Port Eliot lease renewal – Inv. 8100167444	£193.80	Nil	£232.56	872
06.09.21	BH Gardens – Invoice No 1183	£1,225.00	£245.00	£1,470.00	873
06.09.21	Cornwall Tree Consultancy – walkover ash dieback survey. Inv #195CTCO721	£315.85	Nil	£315.85	874
06.09.21	CALC – Chairmanship training 11.08.21	£20.00	£4.00	£24.00	875
06.09.21	Nut Tree August	£123.25	Nil	£123.25	876

INCOME – None recorded.

The income and expenditure schedule was distributed to all councillors. It was proposed by Cllr Witton to approve the schedule, seconded by Cllr Elliott. Approved by all. The cheque signatories will be Cllr Mackeen and Cllr Witton.

08.21/11 Request for spending

Cllr Elliott left the meeting.

/1 Treland area drain work – Cllr Barnes to liaise with Tony Craddik.

Cllr Elliott returned to the meeting.

/2 Treland park replacement cargo net - £272.40 – Proposed by Cllr Witton to accept. Seconded by Cllr Mackeen. Agreed by all.

08.21/12 Burial ground – Cllr Witton mentioned the bind weed needing attention. Clerk to follow up.

08.21/13 Matters arising from the previous minutes (*problems or questions from a previous meeting to be discussed*)

No matters arising.

08.21/14 Highways – ongoing issues

/1 **A38** – Public consultation process coming up early 2022 See other current consultations on St Germans Parish Council website. Air quality meeting tomorrow on Tideford.

/2 **Polbathic** – Cllr Barnes to speak to Catherine Thomson regarding the car park.

08.21/15 Highways – new issues

/1 **St Germans – Polbathic** – Cllr Stroud – Deferred.

08.21/16 Playparks

/1 **St Germans** – Cllr Elliott commented gate at Tregalister is slow to close and weeds need attention around perimeter. Also asked for ‘no litter’ sign to be erected. Cllr Mackeen to do next inspections.

/2 **Tideford** – Cllr Skelton commented entrance hedge on left hand side needs attention. Also asked for a ‘no litter’ sign and weeds on path to basketball court need attention. Cllr Hodge to do next.

08.21/17 Lease renewals with Port Eliot – No update from Port Eliot solicitors.

08.21/18 Treland land – Freehold preferred. Clerk to follow up.

08.21/19 St Germans Rec – Cllr Stroud – Deferred.

08.21/20 Nomination request – Cllr Hodge to follow up with RBL.

08.21/21 Tideford affordable housing – Cllr Hodge – No further news.

08.21/22 Bethany Chapel – Various short discussions between Cllrs. Savills confirmed to Cllrs matter is with PE solicitor. Clerk spoke to Methodist contact who said it will be going on the open market. Timescales not confirmed.

08.21/23 CALC executive board vacancies – contact Clerk if interested.

08.21/24 NDP – Cllr Griffin – waiting for new planning changes.

08.21/25 Carbon literacy training – Clerk to find out time commitment and add to next agenda.

08.21/26.Housing resolutions – Clerk to prepare a resolution on declaring a housing emergency to circulate before next meeting.

08.21/27 Employment committee recommendations – Cllr Witton proposed:

1. The clerk is on Spinal Column Point 22 at April 2020 and the following action is recommended,
 - a) Progression to SCP 23 at the end of September 2020 to reward the successful completion of the qualification.
 - b) Progression to SCP 24 at 1st April 2021 following the late appraisal.
 - c) These changes to be backdated appropriately.
2. The annual holiday allocation be moved from 20 to 22 days on a pro rata part time basis effective 1st April 2021 giving 12 days holiday, as per the NALC national recommendation.
3. Attendance at future training courses to be subject to approval by two out of three of the following in writing or email, Chairperson of the Council, Vice Chair or Chair of the Employment Committee.
4. The Employment Committee will meet quarterly with a view to improving communications within the Council and review time sheets, workload and other matters of an employment nature.

The Clerk queried item 2. This will be deferred back to the next employment committee meeting. Seconded by Cllr Chilton. Agreed by all.

08.21/28 Defibrillator training – Clerk to arrange training session in early November 2021 with South Western Ambulance Service for all to attend.

08.21/29 CIL payment - Balance £2,143.56 Expires 7 May 2025. To be used to support the development of the local council's area, or any part of that area, by funding: a) the provision, improvement, replacement, operation or maintenance of infrastructure: or b) anything else that is concerned with addressing the demands that development places on an area. (CIL Regulation 59C). **Noted.**

08.21/30 Correspondence

/1 Cornwall AONB management plan – **Noted.**

/2 Elan City products – **Noted.**

08.21/31 Urgent business raised by ward members and admitted by the Chair

- * Cllr Griffin asked for Cllr Jordans email to be circulated.
- * Cllr Mackeen commented on the vegetation behind Lynher bus stop.
- * Cllr Witton has put a parishioner in touch with Cormac tool trailer.

Meeting closed at 8:55pm.

Signed as a true record of the meeting.....
Chairperson

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Date