

ST GERMANS PARISH COUNCIL

Chairperson: Patricia Pipe Email – patricia.pipe@stgermansparishcouncil.gov.uk
Clerk: Mrs Emily Young – Tel: 07845 130596 Email: clerk@stgermansparishcouncil.gov.uk
Website: www.stgermansparishcouncil.gov.uk

To the Ward Members of St Germans Parish Council Finance and General Purposes Committee

You are summoned to attend a Finance & General Purposes Committee meeting on Wednesday 10 November 2021 at 10am in the Eliot hall to transact the business set out in the agenda below

EYoung

04/11/2021

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Mrs Emily Young
Parish Clerk

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Dated

AGENDA

1. **Declarations of Interests and Requests for Dispensations** (*a member may not participate in any discussion or vote upon a matter at the meeting in which he/she has a disclosable pecuniary interest*).
 - 1.1 To receive declarations of interest from Councillors on items on the agenda
 - 1.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - 1.3 To grant any requests for dispensations as appropriate

Public Participation for a maximum of 15 minutes in total (*for the public to comment on the items below*)

2. **Apologies for absence** (members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting. The members present must decide whether the reason(s) for a member's absence shall be accepted).
3. **Election of a Chairperson**
4. **Understand and agree Terms of Reference**
5. **Approval of minutes of F&GP Committee meeting held on 18 November 2020** (to approve the minutes as a correct record)
6. **Review budget and actuals to-date – Form 1**
7. **Set 2022\23 budget against anticipated expenditure – Form 2**
8. **Review current internal auditor**
9. **Review Financial Regulations 2019**
10. **Review existing Grant form & policy**
11. **Review risk management – Form 3**

- 12. Review asset register – Form 4**
- 13. To discuss internet banking & pre-paid payment card**
- 14. To agree and make recommendations for the Parish Council for 2022\23**

Please note that all meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public