

ST GERMANS PARISH COUNCIL

Chairperson: Patricia Pipe Email patricia.pipe@stgermansparishcouncil.gov.uk

Clerk: Emily Young Tel: 07845 130596 Email: clerk@stgermansparishcouncil.gov.uk

Website – www.stgermansparishcouncil.gov.uk

Minutes of the January Parish Council meeting held at the Eliot hall on Monday 31 January 2022 at 6.30pm

Present

Tideford Ward: Cllr A Hodge
Polbathic Ward: Cllr S Barnes & Cllr L Stroud
St Germans Ward: Cllr R Elliott, Cllr B Skelton & Cllr N Witton
Bethany Ward: Cllr P Chilton and Cllr P Pipe

01.22/1 Declarations of Interests and Requests for Dispensations (*a member may not participate in any discussion or vote upon a matter at the meeting in which he/she has a disclosable pecuniary interest*).

/1 To receive declarations of interest from Councillors on items on the agenda

/2 To receive written requests for dispensations for disclosable pecuniary interests (*for which a motion must be passed*)

/3 To grant any requests for dispensations as appropriate

Declarations were made by Cllr Hodge on items 01.22/5/1 & /2. Cllr Skelton on item 01.22/5/1.

Public Participation for a maximum of 15 minutes in total (*for the public to comment only on the items below. Anything else please email the clerk*)

There were two members of the public present who briefly spoke about the **Public Transport Survey** the Rame public transport group are looking to do in March and April 2022. They thanked the Parish Council for their financial contribution towards the survey. The survey will be offered both on-line and in paper format. The object with the survey is to understand what people need. They are hoping to have a ‘whole integrated transport system’. They asked for volunteers from the PC to inform people of the survey to ensure a high response rate. They also asked for help on producing publicity and advice on press releases.

01.22/2 Apologies for absence – Apologies received from Cllr Griffin and Cllr Ewert. Accepted by all.

01.22/3 Approval of Minutes of the December Parish Council meeting held on Tuesday 21 December 2021 (to approve the minutes as a correct record).

It was proposed by Cllr Chilton to approve the minutes, this was seconded by Cllr Elliott. Approved by all. The minutes were signed by Cllr Pipe.

01.22/4 Cornwall Councillor Kate Ewert – *report read out by the Clerk*

- My Millbrook Surgery continues to be well attended – with residents attending from across my divisional area – I am seeing a growing number of residents contacting me about evictions where properties are being turned to AirB&Bs.
- I have forwarded on a number of reports of breaches of covenants to ex-RTB properties within the division. These are being investigated and the officers responsible are working with the property owners to stop the issue.
- The new Highways Scheme has just been announced, this year’s allocation is

for approx. £55k for the Cornwall Gateway Area. We have a very tight turn around to get EOI registered in time for the March deadline. They need to be deliverable for this coming financial year. I have called a meeting of the Rame Cluster for the 1st Feb to discuss this in more detail.

- Update on Tidedford – from James Peck AQ Officer
 - o The supplier has given a tentative date of 6th Feb for the install of the new outside monitors in the better suited locations.
 - o All the indoor monitors and window sensors are transmitting to the dashboard effectively.
 - o We are having big teething problems with how the data is presented on the dashboard and we are having weekly conversations with the supplier of the monitors and the dashboard host to get this resolved.
 - o They are also meeting every week with the data analysts in the Highways team to look at the data and configure how we want it best presented

The Leisure Centre in Saltash has been given a reprieve for at least 2 years. With the other Cornwall Councillors from the Saltash area we have established a working group to see how we can best support the centre going forward to ensure its success. It is by no means certain that its future is safe, but there is at least a good cross party group attempting to make it a success.

01.22/5 Planning Applications (please view all applications at <http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>)

Cllr Hodge left the room

/1 Application PA21/12164

Proposal Non-material amendment in respect of decision PA21/05799 dated 14.09.21 for the proposed repositioning of the new build 1.5m off the existing high stone party wall.

Location 3 Brenton Terrace, Sunnyside Church Road Tidedford PL12 5HS

It was proposed by Cllr Stroud to support this application. Seconded by Cllr Witton.

Agreed by all. (Cllr Skelton did not participate in the discussion or vote).

/2 Application PA21/12665

Proposal Conversion of vacant agricultural building into three bedroom dwelling; including demolition of existing structures and construction of extension without compliance with Condition 2 of decision notice PA19/08301 dated 03/12/2019

Location Tredudwell Tidedford Cross Saltash Cornwall. **Grid Ref** 234075 / 61785

It was proposed by Cllr Witton and seconded by Cllr Barnes to support this application.

Agreed by all.

Cllr Hodge returned to the room.

3/ Application PA22/00431

Proposal Single storey side extension replacing garage and new rear conservatory.

Location 38 Lower Fairfield St Germans PL12 5NH. **Grid Ref** 235999 / 57320

It was proposed to support this application by Cllr Barnes and seconded by Cllr Stroud.

Agreed by all.

Cllr Hodge left the room.

/4 Application PA22/00466

Proposal Construction of two storey extension and demolition of existing sunroom
Location Springbanks Church Road Tideford PL12 5HW. Grid Ref 234733 / 59880
It was proposed by Cllr Skelton to support with the suggestion that solar panels be incorporated. Seconded by Cllr Witton. Agreed by all.

/5 Application PA22/00467

Proposal Listed building consent for construction of two storey extension and demolition of existing sunroom
Location Springbanks Church Road Tideford PL12 5HW
Cllr Skelton proposed an objection to the windows on the South and West elevations not being ‘in-keeping’ with the existing building or in harmony with a Grade II listed property. Seconded by Cllr Witton. Agreed by 7 with 1 abstention.

Cllr Hodge returned to the room.

01.22/6 Planning Applications received after publication of this agenda

None received.

01.22/7 Planning Appeals – None.

01.22/8 Planning Decisions

/1 12.01.2022 PA21/09704 APPROVED

Location: Treverne Trerulefoot Saltash Cornwall PL12 5DA
Proposal: Conversion and extension of storage building/barn to form two bedroom single storey dwelling. **Noted.**

/2 07.01.2022 PA21/10343 APPROVED

Location: Catchfrench East Lodge Trerulefoot Saltash Cornwall PL12 5BY
Proposal: Conversion of existing barn to create one bed holiday let within the domestic curtilage of an existing dwelling. **Noted.**

/3 07.01.2022 PA21/12370 Decided not to make a TPO (TCA apps)

Location: The White House Old Quay Lane St Germans PL12 5LH
Proposal: Works to trees in a conservation area (CA), works include T1- Sycamore- Fell. This tree has lost a large co dominant leader in recent storms and has left the tree in a very unstable position heavily weighted towards the property and with less than 50% of the main trunk remaining. **Noted.**

01.22/9 Planning Correspondence and Reports

1/ Cornwall Council planning news see <https://www.cornwall.gov.uk/planning-and-building-control/planning-news/> **Noted.**

01.22/10 Planning matters raised by councillors – Cllr Witton mentioned The Cornwall

Council Climate Change Development Plan document is on the way to being adopted but it is a slow approach.

01.22/11 Parish Councillor reports

/1 Gateway meeting – Cllr Hodge attended the last full gateway meeting; the 2022-2023 highways scheme. The Community Network Highways scheme has allocated significant funding for small scale highways improvements in the Cornwall Gateway Community Network over the past 4 years. This scheme is being revised and relaunched from April 2022 for another 3 years, and Cornwall Gateway Community Network has £57,330 to invest per year. There is a Rame Cluster extraordinary meeting on 1st Feb to discuss possible projects. Next meeting 16th March 2022.

/2 Safe38 – Cllr Hodge attended the zoom meeting on 19th January. The main topic of conversation was the proposed routes from Carkeel to Trerulefoot which are expected in February. No one seems to have any clear ideas as to what is likely to be presented. It was suggested that getting the Transport Minister (Grant Shapps) down as it is felt that National Highways can only deliver what central government allows. It was decided to delay making this request until proposals are published, when it was possible to evaluate whether any route might be acceptable. It was said that Sheryl Murray had a meeting with National Highways Ed Halford and the 1990 plans were discussed. A campaign in the Cornish Times to inform local residents of possibilities and get them to engage with our MP. The AGM to be held on 23rd February in Tideford RBL if refurbishments are completed.

01.22/12 Millennium gardens – Cllr Pipe – It was proposed by Cllr Skelton to keep paying the annual lease payment and maintaining the area. Seconded by Cllr Stroud. Agreed by all. The Clerk was asked to chase up the quotation on the paving slabs. Cllr Barnes to look at the slabs too.

01.22/13 The Rame Green Guide – Cllr Stroud introduced The Rame Green Guide and asked for other Cllrs to have a look. Cllr Witton expressed an interest in working on this guide if produced for St Germans. Clerk/Cllr Stroud to obtain a physical copy.

01.22/14 Hedges – Cllr Elliott – A member of the public raised concern over the hedge alongside the road from the railway bridge to the old Police houses. Cllr Stroud to action.

01.22/15 Finance

/1 To note & approve the current financial position on all accounts

Current financial position - Bank Reconciliation for Lloyds Treasurers account

Local Council Name – **St Germans Parish Council**

County - **Cornwall**

Financial period ending 30 December 2021

Prepared by: Mrs Emily Young (Parish Clerk)

Date: 27 January 2022

Balance per bank statement as at 30.01.2022

Treasurers Account

£
97,696.38

£
97,696.38

Less: unpresented cheques as at 30 December 2021

From Treasurers Account only

Cheque number	Details	Amount £
000906	N Witton screws for bench in Treland	£23.99
000907	PMP Nut Tree for December 2021	£152.82
000908	Port Eliot Rec ground annual rent	£400.00

£576.81

Net bank balance as at 30 December 21 £97,119.57
Balance per Clerks s\sheet as at 30 December 21 £97,119.57

Current financial position - Bank Reconciliation for Lloyds Instant Savings account

Local Council Name – **St Germans Parish Council**

County - **Cornwall**

Financial period ending 31 December 2021

Prepared by: Mrs Emily Young (Parish Clerk)

Date: 27 January 2022

Balance £ £
Instant Account 40,004.67

Less: unpresented cheques as at 31 December 2021

From Instant Account only

Cheque number	Details	Amount
No cheques		

(£0.00)

Interest earned 09 November 21 +0.32p

Interest earned 09 December 21 +0.33p

Net bank balance as at 31 December 2021 £40,005.32

Balance per Clerks s\sheet as at 31 Dec 21 £40,005.32

Current financial position - Bank Reconciliation for Nat West Community Current account

Local Council Name – **St Germans Parish Council**

County - **Cornwall**

Financial period ending 31 December 2021

Prepared by: Mrs Emily Young (Parish Clerk)

Date: 27 January 2022

Balance as at 31.12.2021 £ £
Current account 80,000.00 80,000.00

Less: unpresented cheques as at 31 December 2021

From current account only

Cheque number	Details	Amount
No cheques		

(£0.00)

Net bank balance as at 31 December 21 £80,000.00

Balance per Clerks sheet as at 31 Dec 21

£80,000.00

The bank reconciliations and Lloyds Treasurers bank statement were distributed to all councillors. Cllr Barnes proposed these are all approved. This was seconded by Cllr Chilton. All in favour.

Cllr Witton also proposed for the Clerk to look at Nationwide savings account and Cambridge building society council saver account to move the money within FSCS protection. Seconded by Cllr Barnes. Agreed by all.

/2 Income & expenditure for St Germans Parish Council 31 January 2022

EXPENDITURE Date	Details	Gross (£)	VAT (£)	Nett (£)	Cheque No (if applicable)
31.01.22	Clerk's January 2022 expenses	£39.00	Nil	£39.00	000910
16.01.22	Clerk's January 2022 salary+ processing fees	£1039.20	£4.00	£1,043.20	D.D
16.01.22	Clerk's Pension £40.00 (£20.00 Parish Council, £20.00 Parish Clerk)	£40.80	Nil	£40.80	D.D
22.01.22	£11.00 Clerk's mobile	£9.17	£1.83	£11.00	D.D
14.01.22	Southern Electric – Tideford lighting	£6.53	.32p	£6.85	D.D
31.01.22	Cornwall Council election recharges. Invoice 8100215185	£2,127.69	Nil	£2,127.69	000911
31.01.22	S Barnes – consumable repair item for bus shelter	£29.99	Nil	£29.99	000912
31.01.22	PMP – Nut Tree February ed. Inv no 8187	£127.50	Nil	£127.50	000913
31.01.22	Eliot hall hire 31.01.2022	£21.00	Nil	£21.00	000914
31.01.22	November 2021 legal fees from C.Council. Inv 8100205855	£61.20	£12.24	£73.44	000915
31.01.22	December 2021 legal fees from C.Council Inv 8100216026	£132.60	£26.52	£159.12	000916

INCOME

Date	Details	Amount(£)
26.01.22	Interment of the late Mr McCleary	£500.00

The income and expenditure schedule was distributed to all councillors. It was proposed by Cllr Elliott to approve the schedule, seconded by Cllr Skelton. Approved by all. The cheque signatories are Cllr Barnes and Cllr Pipe.

/3 Budget versus actuals review April-December 2021 – Clerk circulated excel spreadsheet to all Cllrs. It was proposed by Cllr Stroud to approve the review. Seconded by Cllr Elliott. Agreed by all.

/4 Appoint 4th committee member to F&GP – Cllr Elliott and Cllr Stroud to be added to the Finance committee.

01.22/16 Request for spending

/1 Walkover visual tree assessment (VTA) of entire tree stock £607.85 or £534.85 without the Recreation area included. It was proposed by Cllr Stroud to accept the VTA of the whole site including the recreation area. Seconded by Cllr Witton. Agreed by all.

/2 Introduction to planning – Cllr Stroud to attend - £30.00 +VAT – Proposed by Cllr Pipe and seconded by Cllr Barnes. Cllr Witton also added Cllr Elliott and Cllr Griffin. Agreed by all.

/3 GDPR training for Clerk - £30.00 +VAT – Noted.

/4 PO Box £360p.a.- It was proposed by Cllr Stroud to set this up for 6 months with a view of trying to find a suitable location in St Germans for a physical post box. Seconded by Cllr Barnes. 6 in support with 2 abstentions.

01.22/17 Burial ground

/1 To note Interment of Mr McCleary – **Noted.**

/2 To note Interment of Mrs Greaves – **Noted.**

/3 Burial committee meeting – **arranged for Wednesday 16th Feb at 9:15am.**

01.22/18 Matters arising from the previous decisions of the council (*problems or questions from a previous decision of the council that need to be discussed*) **None.**

01.22/19 Highways

/1 Fore Street – resident's letter – Highways have replied. Clerk to follow up.

/2 20 is plenty – Cllr Witton – Ongoing.

/3 Public Transport survey – discussed in the public section.

/4 Community Network Highways Scheme Relaunch – extraordinary meeting 6pm 1st February.

/5 St Germans to Polbathic road safety measures – Cllr Stroud proposed the Clerk writes to highways to ask that the B3249 between St Germans and Polbathic is reduced to 30mph along with better signage. Cllr Witton seconded. 7 in favour with 1 abstention. Cllr Stroud to email Clerk with details.

01.22/20 Playparks

/1 St Germans – Cllr Elliott previously inspected, Cllr Witton to do next month.

Cllr Witton asked Clerk to check on weekly inspections.

Cllr Elliott asked to move to electronic inspection reports rather than paper.

/2 **Tideford** – Cllr Hodge to do next months inspections. Noted that B Harper is clearing the overgrown vegetation.

Cllr Witton left the meeting

/3 **Automatic annual inspection by The Play Inspection Company (+£5.45 per site)**. Cllr Hodge proposed to accept this annual inspection for 2022. Seconded by Cllr Skelton. Agreed by all. Clerk to confirm.

01.22/21 Lease renewals with Port Eliot – No current update.

01.22/22 Queens Platinum jubilee – Community meeting 7th Feb 8pm Eliot Arms.

01.22/23 Nut Tree – Clerk to do March entry.

01.22/24 2022 meeting dates – Noted.

01.22/25 Review of email signature – Added to next agenda.

01.22/26 Webmail – Cllr Skelton asked Clerk to query planning site addresses on pdfs.

01.22/27 CIL payment - Balance £2,143.56 Expires 7 May 2025. To be used to support the development of the local council’s area, or any part of that area, by funding: a) the provision, improvement, replacement, operation or maintenance of infrastructure: or b) anything else that is concerned with addressing the demands that development places on an area. (CIL Regulation 59C).

01.22/28 Correspondence

/1 Citizens Advice winter update

/2 The Rural Bulletin

/3 Network Rail vegetation management

/4 SLCC news bulletin

01.22/29 Urgent business raised by ward members and admitted by the Chair

(Members can raise urgent matters which if admitted, can be discussed and added to the next agenda. Decisions cannot be made until the next meeting.)

*** Overgrown hedge/trees on footpath at entry to Tregalister Gardens – Clerk to report.**

*** Ash trees at back of Polbathic car park shedding bark – Clerk to report again.**

Meeting closed at 8:57pm.

Signed as a true record of the meeting.....

Chairperson

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Date