

ST GERMANS PARISH COUNCIL

Chairperson: Patricia Pipe Email patricia.pipe@stgermansparishcouncil.gov.uk

Clerk: Emily Young Tel: 07845 130596 Email: clerk@stgermansparishcouncil.gov.uk

Website – www.stgermansparishcouncil.gov.uk

Minutes of the April Parish Council meeting held at the Royal British Legion on Tuesday 3rd May 2022 at 6.55pm

Present

Tideford Ward: Cllr A Hodge & Cllr N Griffin
Polbathic Ward: Cllr S Barnes
St Germans Ward: Cllr R Elliott, Cllr B Skelton & Cllr N Witton
Bethany Ward: Cllr P Chilton and Cllr P Pipe
Cornwall Council Cllr K Ewert

04.22/1 Election of Chairman and signing of Declaration of Acceptance of Office of Chairman – Cllr Hodge proposed Cllr Pipe, seconded by Cllr Chilton. Agreed by all. Cllr Pipe signed the declaration of acceptance of office of chairman.

04.22/2 Election of Vice Chairman – Cllr Pipe proposed Cllr Hodge, seconded by Cllr Elliott. Agreed by all.

04.22/3 Apologies for absence

Cllr Stroud sent her apologies as she is unwell. Accepted by all.

04.22/4 Approval of the Minutes of the March Parish Council meeting held on Monday 28 March 2022

It was proposed by Cllr Barnes to approve the minutes. Seconded by Cllr Hodge. Agreed by all.

04.22/5 Declarations of Interests and Request for Dispensations *(a member may not participate in any discussion or vote upon a matter at the meeting in which he/she has a disclosable pecuniary interest).*

/1 To receive declarations of interest from Councillors on items on the agenda

/2 To receive written requests for dispensations for disclosable pecuniary interests *(for which a motion must be passed)*

/3 To grant any requests for dispensations as appropriate

Cllr Griffin declared an interest in 04.22/14/4

Public Participation for a maximum of 15 minutes in total *(for the public to comment only on the items below. Anything else please email the clerk)*

There were 3 members of the public present.

Mr Moor came to speak about the prior approval application for Criffle Farm (PA22/03071). He spoke about the history of his family home and the area, the potential impact of the proposal in such a rural location. He also mentioned about there being no consideration or contact made by the land agent Savills to themselves.

Gareth Rowe is a Rural Surveyor who does contract work for Savills (the land agent). He came to represent the application at Criffle Farm and said this application would come under Class Q which allows for prior approval to convert agricultural buildings to change their use, such as converting a barn into a residential home.

Another member of the public, a lady who lives in Cutmere, says there has been no consideration given to local people.

Cllr Pipe thanked everyone for attending the meeting.

04.22/6 Cornwall Councillor Kate Ewert

This weekend 14 properties in Tideford will be having the air filtration units installed and training is on offer in the RBL on Friday night 6-10pm and Saturday morning 8-11am. A student from the University of Exeter is going to use this data for their project. Unfortunately, there are still ongoing issues with the dashboards but pdfs will be provided to us within the next month.

Cllr Ewert has been contacted by about 5 concerned tenants regarding Port Eliot evictions; with 8 weeks' notice. Cllr Ewert is trying and struggling to contact Savills.

The 'wellbeing' community hub is a monthly support club on a Tuesday between 10-12 in the Eliot hall; next dates 10th May and 14th June.

Cllr Ewert has received a lot of complaints about the Eliot Arms which is being looked into. Cllr Ewert is meeting ward councillors next week to have a look around each ward.

04.22/7 Planning Applications (please view all applications at <http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>)

1/ Application PA22/03071

Location Criffle Farm Tideford Saltash Cornwall PL12 5JU

Proposal Prior approval for conversion of an agricultural building into two residential dwellings (for information purposes only)

This Prior Approval Application was discussed but the Parish Council are not formally consulted on PAAs. The planning officer is looking to make a decision around 23 May. Cllr Skelton said he will arrange a site meeting.

Cllr Ewert left the meeting.

Cllr Hodge left the meeting.

04.22/8 Planning Applications received after publication of this agenda

1/ Application PA22/02944

Location: Bechers, Tideford Cross

Proposal: Remodelling, alterations and two storey rear extension without compliance with condition 2 of decision notice PA20/08224 dated 17/12/2020.

As this application was only received today the item will be deferred to the next meeting.

Cllr Hodge returned to the meeting.

04.22/9 Planning Appeals

None received.

04.22/10 Planning decisions

1/ 22.03.2022 PA21/12665 APPROVED

Location: Tredudwell Tideford Cross Saltash Cornwall PL12 5JY

Proposal: Conversion of vacant agricultural building into three-bedroom dwelling; including demolition of existing structures and construction of extension with variation of Condition 2 of decision notice PA19/08301 dated 03/12/2019. **Noted.**

2/ 30.03.2022 PA22/00466 APPROVED

Location: Springbanks Church Road Tideford PL12 5HW

Proposal: Construction of two storey extension and demolition of existing sunroom. **Noted.**

04.22/11 Planning Correspondence and Reports

/1 **Neighbourhood planning and e-bulletin** – Noted and available on our website.

04.22/12 Planning matters raised by councillors - None

04.22/13 Finance

/1 To note & approve the current financial position on all accounts

Current financial position - Bank Reconciliation for Lloyds Treasurers account

Local Council Name – **St Germans Parish Council**

County - **Cornwall**

Financial period ending 31 March 2022

Prepared by: Mrs Emily Young (Parish Clerk)

Date: 13 April 2022

Balance per bank statement as at 31.03.2022

Treasurers Account

£	£
92,414.68	92,414.68

Less: unpresented cheques as at 31 March 2022

From Treasurers Account only

Cheque number	Details	Amount £
000921	A Cradick Treland digger work	144.00
148-000923	Clerks March expenses	37.50
153-000924	Eliot hall hire 16.03.22 & 28.03.22	42.00
154-000925	Opening new building society account at The Cambridge Building Society	70,000.00
155-000926	PMP Nut Tree Dec ed. Inv 7978 (£152.82). PMP never received c/qe so now being reissued	152.82
156-000927	PMP Nut Tree April ed. Inv 8305	142.80
157-000928	CALC training course intro to planning Cllr Griffin	36.00
159-000929	BH Gardens. Inv 1244	1,536.00
		£72,091.12

Net bank balance as at 31 March 2022

£20,323.56

Balance per Clerks sheet as at 31 March 2022

£20,323.56

Current financial position - Bank Reconciliation for Lloyds Instant Savings account

Local Council Name – **St Germans Parish Council**

County - **Cornwall**

Financial period ending 31 March 2022

Prepared by: Mrs Emily Young (Parish Clerk)

Date: 28 April 2022

Balance

Instant Account

£	£
40,006.00	

Less: unpresented cheques as at 31 March 2022

From Instant Account only

Cheque number	Details	Amount
No cheques		

	(£0.00)
Interest earned 9 March 2022	+0.31p
Net bank balance as at 31 March 2022	£40,006.31
Balance per Clerks sheet as at 31 March 22	£40,006.31

Current financial position - Bank Reconciliation for Nat West Community Current account

Local Council Name – **St Germans Parish Council**

County - **Cornwall**

Financial period ending 31 March 2022

Prepared by: Mrs Emily Young (Parish Clerk)

Date: 28 April 2022

Balance as at 31.03.2022

Current account	£ 80,000.00	£ 80,000.00
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Less: unpresented cheques as at 31 March 2022

From current account only

Cheque number	Details	Amount
No cheques		

	(£0.00)
Net bank balance as at 31 March 2022	£80,000.00
Balance per Clerks sheet as at 31 March 22	£80,000.00

The bank reconciliations were distributed to all councillors. Cllr Hodge proposed these are all approved. This was seconded by Cllr Chilton. All in favour.

/2 Income & expenditure for St Germans Parish Council 3 May 2022

EXPENDITURE Date	Details	Gross (£)	VAT (£)	Nett (£)	Cheque No (if applicable)
03.05.2022	Clerk's April 2022 expenses	£37.50	Nil	£37.50	000822
16.04.22	Clerk's April 2022 salary+ processing fees	£1298.78	£4.00	£1302.78	D.D
16.04.22	Clerk's Pension £55.33 (£23.71 Parish Council, £31.62 Parish Clerk)	£55.33	Nil	£55.33	D.D
22.04.22	£11.00 Clerk's mobile	£9.17	£1.83	£11.00	D.D
14.04.22	Southern Electric – Tideford lighting	£6.21	.31p	£6.52	D.D
03.05.22	RBL hall hire	£30.00	Nil	£30.00	000823
03.05.22	PMP (April. Inv 8450)	£171.49	Nil	£171.49	000824

03.05.22	PMP May 2022 ed. Invoice 8610)	£161.93	Nil	£161.93	000825
03.05.22	CALC – GDPR course. Inv 2223-255	£30.00	£6.00	£36.00	000826
03.05.22	CALC annual membership subscription. Inv 2223_151	£530.06	£88.74	£618.80	000827
25.03.22	Millennium gardens annual lease	£40.00	Nil	£40.00	D.D
03.05.22	PE lease March 2022 legal fees	£295.80	£59.16	£354.96	000828

INCOME

Date	Details	Amount(£)
25.03.22	Burial for Davies	£500.00
11.04.22	Half precept and CTS grant	£27,814.57
08.04.22	Ashes – Marchant	£230.00

The income and expenditure schedule was distributed to all councillors. Cllr Witton stated the Clerk had no authority to increase the pension contributions. The Clerk explained that she didn't ask for an increase, it's probably because it's a % amount that has increased due to the back date of the higher pay scale. It was not something she asked for. He also said about not renewing the CALC membership and to look at South West Councils. All other items were approved. This was proposed by Cllr Witton, seconded by Cllr Skelton. Agreed by all. The cheque signatories are Cllr Barnes and Cllr Pipe.

/3 To note & approve Clerks March 2022 timesheet – This was not approved. Cllr Griffin proposed a new format from SLCC, seconded by Cllr Barnes and agreed by all.

04.22/14 Request for spending

/1 Tom Cox tree work in Treland area only £280.00 +VAT – Clerk to query which trees this covers and report back at next meeting.

Cllr Witton left the meeting and then returned.

/2 B Harper Millennium gardens paving slab work £200-£950.00 +VAT – It was proposed by Cllr Skelton to approve £200.00 +VAT work only. Seconded by Cllr Hodge agreed by all. The Clerk was asked to obtain a price from the arborist to look at the Walnut tree.

/3 B Harper Tideford basketball maintenance work £80.00 +VAT – Proposed by Cllr Witton to accept, seconded by Cllr Chilton. Agreed by all.

Cllr Griffin left the meeting

/4 Bethany community grant request £100.00 – Cllr Witton proposed this is not supported as it is for an individual. Seconded by Cllr Skelton. 6 for with Cllr Chilton abstaining.

Cllr Griffin returned to the meeting

/5 Citizens Advice Cornwall grant request £500.00 – Cllr Witton proposed this is supported. Seconded by Cllr Skelton. Agreed by all.

/6 Clerk request to attend contracts & procurement course £30.00+VAT – Cllr Chilton proposed this is supported. Cllr Witton seconded. Agreed by all.

/7 PMP price increase with immediate effect of around 15% - Cllr Elliott proposed the increased charges are accepted. Cllr Hodge seconded. Agreed by all. Cllr Pipe to inform the editorial committee.

04.22/15 Burial ground

/1 Interment of Mr Marchant - Noted.

/2 Memorial tablet application Mr Marchant – Proposed to accept by Cllr Chilton, seconded by Cllr Elliott. Agreed by all.

/3 Enquiry from local family regarding parishioner fees – Cllr Skelton proposed parishioner fees are granted. Seconded by Cllr Chilton. Agreed by all.

/4 Memorial tablet application Mr Davies – Proposed to accept by Cllr Chilton, seconded by Cllr Barnes and agreed by all.

04.22/16 Matters arising from the previous decisions of the council\Clerks report

(problems or questions from a previous decision of the council that need to be mentioned. No decisions made.)

None.

04.22/17 Highways

/1 A38 – In June we can expect an update from National Highways on the A38 proposals.

04.22/18 Civility and respect project – It was proposed by Cllr Griffin to add this to the existing adopted Code of Conduct. Cllr Griffin to draft and submit for approval.

04.22/19 Lease renewals with Port Eliot – It was proposed by Cllr Griffin that Cllr Hodge is stated as the person to swear the declaration to remove the statutory rights. Seconded by Cllr Skelton. Agreed by all.

04.22/20 Cornwall legal SLA 2022/23 – Proposed to accept by Cllr Witton, seconded by Cllr Chilton. Agreed by all.

04.22/21 PE evictions – The Clerk has been asked to try and arrange a meeting with Savills. Cllr Ewert is also trying to contact Savills.

04.22/22 Nut Tree – Clerk will do the June entry.

04.22/23 Parish Councillor reports – *reports circulated does anyone have points or questions to raise?*

/1 Safe38 - Cllr Hodge – The next meeting is on 18th May. MP Sheryll Murray was due to attend the last meeting to talk about the Carkeel to Trerulefoot section of road, but she was unable to make it.

04.22/24 Any urgent matter to be raised at the discretion of the Chair – this cannot be voted upon

(Members can raise urgent matters which if admitted, can be discussed and added to the next agenda. Decisions cannot be made until the next meeting.)

John Eliot statue

04.22/25 Playparks

/1 St Germans – Cllr Elliott to do the next weekly inspections.

/2 Tideford – Cllr Skelton to carry on with the weekly inspections.

04.22/26 CIL payment - Balance £2,143.56 Expires 7 May 2025. To be used to support the development of the local council's area, or any part of that area, by funding: a) the provision, improvement, replacement,

operation or maintenance of infrastructure: or b) anything else that is concerned with addressing the demands that development places on an area. (CIL Regulation 59C). **Noted.**

04.22/27 Correspondence

- /1 The Rural Bulletin of 26 April – see PC website
- /2 Citizens Advice Cornwall Spring newsletter – available on our website
- /3 Changes to Tamar crossings tolls - noted
- /4 News from the ICO - noted
- /5 Community Infrastructure Levy Fund – available on PC website
- /6 NALC direct funding survey – noted.
- /7 Elan City – noted.
- /8 Glasdon – noted.

Meeting closed at 8:57pm.

Signed as a true record of the meeting.....

Chairman

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Date