

ST GERMANS PARISH COUNCIL

Chairperson: Patricia Pipe Email – patricia.pipe@stgermansparishcouncil.gov.uk
Clerk: Mrs Emily Young – Tel: 07845 130596 Email: clerk@stgermansparishcouncil.gov.uk
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To The Chair and Ward Members of St Germans Parish Council

You are summoned to attend the May 2022 Annual Council Meeting on Monday 23rd May 2022 at 6.30pm at Polbathic hall to transact the business set out in the agenda below.

E Young

17/05/2022

.....
Mrs Emily Young Parish Clerk

.....
Dated

AGENDA

05.22/1 Election of Chairperson and signing of Declaration of Acceptance of Office of Chairperson

(The current Chair will ask for nominations from the Councillors. Once the new chair is appointed and has signed the 'Acceptance of Office', he/she will take over the proceedings.)

05.22/2 Election of Vice-Chairperson

05.22/3 Apologies for absence *(members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting. The members present must decide whether the reason(s) for a member's absence shall be accepted. This will be minuted.)*

05.22/4 Approval of the minutes of the April meeting held on 3rd May 2022 (to approve the minutes as a correct record).

05.22/5 Declarations of Interest and Dispensations *(a member may not participate in any discussion or vote upon a matter at the meeting in which he/she has a disclosable pecuniary interest).*

5.1 To receive declarations of interest from Councillors on items on the agenda

5.2 To receive written requests for dispensations for disclosable pecuniary interests *(for which a motion must be passed)*

5.3 To grant any requests for dispensations as appropriate

05.22/6 Public Participation for a maximum of 15 minutes *(for the public to comment on the items below)*

05.22/7 Election of member representatives to the various Committees, working groups, action groups, etc.

05.22/8 Cornwall Councillor Kate Ewert – report on all relevant matters

05.22/9 Planning Applications *(please view all applications at*

<http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>)

1/ Application

Location - Criffle Farm Tideford Saltash Cornwall PL12 5JU

Proposal - Prior approval for conversion of an agricultural building into two

residential dwellings (*for information purposes only*)- **To agree comments to be sent to Planning Officer.**

2/ Application PA22/02944

Location: Bechers, Tideford Cross

Proposal: Remodelling, alterations and two storey rear extension with variation of condition 2 of decision notice PA20/08824 dated 17/12/2020.

3/ Application PA22/04216

Proposal Single storey rear extension.

Location 1 Mill Road Tideford Cornwall PL12 5JN

Grid Ref 234694 / 59678

05.22/10 Planning Applications received after publication of this agenda

05.22/11 Planning Appeals

05.22/12 Planning Decisions

05.22/13 Planning Correspondence and Reports

05.22/14 Planning matters raised by councillors

05.22/15 Finance

/1 15.1 Annual Governance Statement (Section 1) and the Annual Accounts, the Return for the year ended 31.03.2022 (Section 2)

The accounts are being audited by our internal auditor, Clive Murphy and will be presented to the Council for approval if the internal audit is completed by the meeting date of 23rd May 2022. If they are not finalised a further meeting will be called to present the accounts.

The Parish Council is responsible for ensuring that there is a sound system of internal control, including the preparation of the accounting statements and will approve the annual governance statement.

The annual return for the year ended 31.03.2022, once approved by the Parish Council and signed by the Chairman, must be submitted to PKF Littlejohn LLP no later than the 1st July 2022.

/2 To note & approve the current financial position on all accounts

/3 To authorise payments on the income & expenditure schedule for this month

/4 To approve an extra £3.71 on last months' Clerks pension

/5 Presentation of the accounts for the year ended 31.03.2022 (Clerk)

/6 St Germans Recreation ground grass cutting and other requests

05.22/16 Request for spending

/1 Tom Cox tree work in Treland area £280.00\£240.00 +VAT

/2 CALC membership renewal

/3 Walnut tree quotation

/4 Office chair

05.22/17 Burial ground

- /1 Memorial tablet re-positioning
- /2 The estate of Joan Luxton deceased

05.22/18 Matters arising from the previous decisions of the council\Clerks report

(problems or questions from a previous decision of the council that need to be mentioned. No decisions made.)

05.22/19 Highways

- /1 A38
- /2 Church Street closure order
- /3 Signs for Bethany

05.22/20 Civility and respect proposal

05.22/21 South West Water

05.22/22 New timesheet

05.22/23 Lease renewals with Port Eliot

05.22/24 Nut Tree

05.22/25 Jubilee coins

05.22/26 Landmark tree planting

05.22/27 Civility and respect project

05.22/28 Polbathic bus shelter

05.22/29 John Eliot statue

05.22/30 Boconnoc steam rally

05.22/31 Parish Councillor reports – reports circulated does anyone have points or questions to raise?

- /1 Safe38 - Cllr Hodge
- /2 SARS – Cllr Chilton and Cllr Hodge

05.22/32 Any urgent matter to be raised at the discretion of the Chair – this cannot be voted upon

(Members can raise urgent matters which if admitted, can be discussed and added to the next agenda. Decisions cannot be made until the next meeting.)

05.22/33 Playparks

- /1 St Germans
- /2 Tideford

05.22/34 CIL payment - Balance £2,143.56 Expires 7 May 2025. To be used to support the development of the local council's area, or any part of that area, by funding: a) the provision, improvement, replacement, operation or maintenance of infrastructure: or b) anything else that is concerned with addressing the demands that development places on an area. (CIL Regulation 59C).

05.22/35 Correspondence

- /1 The Rural Bulletin
- /2 Climate Change event

Please note that all meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.