

MINUTES OF THE ST GERMAN'S PARISH COUNCIL MEETING HELD ON MONDAY 28TH NOVEMBER 2022 AT POLBATHIC HALL COMMENCING AT 6.30PM

Present:

Tideford Ward: Councillors D Hale and A Hodge (Vice Chair)
Polbathic Ward: Councillor S Barnes
St Germans Ward: Councillors B Skelton and R Elliott
Bethany Ward: Councillors P Pipe (Chair) and P Chilton
Cornwall County Councillor K Ewert
Parish Clerk K Partridge
2 members of the public for the forum

Public Forum: Members of the public reported Millbrook Skatepark project was very well supported; the current one is in need of replacement and is well used. Fund raising has been well supported by the community with £16,000 being raised to date, a total of £200,000 is needed. A grant is requested; see item in the meeting.

19.2022: Apologies for absence were received and accepted from Councillor N Witton.

20.2022: DECLARATIONS OF INTEREST RELATING TO MATTERS ON THE AGENDA: None.

21.2022 MINUTES OF THE MEETING HELD ON 31ST OCTOBER 2022: It was resolved the minutes be approved and signed, proposed by Councillor R Elliott, seconded by Councillor A Hodge and agreed.

22.2022: REPORT FROM COUNTY COUNCILLOR KATE EWERT: Councillor Ewert reported she and Councillor Hodge attended the planning committee hearing regarding planning application PA22/04292; the application was approved.

Anti flood works are taking place near the Halfway House, gulleys are being put in and will be tapped to the main drainage system. Help and advice with a flood door has been given.

Air quality – more information will be reported after a meeting due to be held shortly.

A debate on a Mayor for Cornwall is taking place on 29th October.

Community bus scheme; no further information to date, utilising the Rame bus is being investigated, no further information available with regards to using the school bus.

23.2022: PLANNING APPLICATIONS: To discuss the following applications with decisions:

PA22/08401 – application for consent to display an advertisement, namely the siting of two internally illuminated static freestanding letter signage, internally illuminated static menu board and internally illuminated static lollipop style sign at Route 38 Road from Trerule Hillhead to A38 Roundabout at Trerulefoot - **note this is an amended application.** No objections, however, any stipulations made by Highways should be adhered to.

PA22/08413 change of use of land for installation of children's play area and formation of woodland pathway at East Iron Works Road from junction west of Butter Villa north of Hendra, Polbathic – this application was forwarded to Councillors for comments prior to the meeting; the following comments have been forwarded to Planning. No objections but would request the facilities should be available for local children and not just those who live on the development, also the design should avoid colours and materials not in keeping with the surroundings, especially to the active play area.

Above comments proposed by Councillor Elliott, seconded by Councillor Barnes and agreed.

24.2022: PLANNING DECISIONS AND REPORTS: Decision notice for the following applications.

PA22/08847 Jessamine Cottage, Bag Lane, St Germans – works to trees in a conservation area.
DECISION: decided not to make a TPO (TCA Apps)

PA22/04292 demolition and rebuild of previously approved barn (under application PA21/05979 – conversion of existing building, previously used as a dwelling, for residential purposes to include front and rear extension) at The Cottage, Penquite Farm, Trerulefoot has been referred to the Planning Committee for a decision at the meeting on 28th November.

PA22/08778 repairs to existing outbuilding, including new roof, replacement door, erection of walkway to connect to the house, insulation and render exterior of building at Hironnelle, Trerulefoot. DECISION: Approved.

Horseman's Hill Farm, Trerulefoot, application referred to the Secretary of State to determine the appeal. An informal hearing has taken place at Liskeard Town Council on 15th November.

25.2022: REFURBISHMENT OF TELEPHONE KIOSK AT ST GERMANS: Deferred to December meeting.

26.2022: FINANCE:

i) to note and approve current financial position on all accounts: it was resolved to accept the information given by the clerk, proposed by Councillor Barnes, seconded by Councillor Chilton and unanimously agreed.

Balances as at 26 October 2022

Lloyds Treasurers account £57,975.18

Lloyds Instant account £40,007.62

Nat West account £80,000.00

Cambridge Building Society £70,000.00

ii) to approve payment of accounts as previously advised: It was resolved to approve payment of accounts together with the addition of stationery invoice, proposed by Councillor Skelton, seconded by Councillor Chilton and unanimously agreed.

Payee	Details	Net	VAT	Gross
Eliot Hall	Hall hire	104.00	0	104.00
Cornwall Council	Legal fees October	170.40	34.08	204.48
PMP	Parish magazine printing	194.92	0	194.92
Western Web	Renewal of Cloud email	72.00	14.40	86.40
Tom Waters	Work at burial ground	170.00	0	170.00
Cornwall ALC	Good Employer training	90.00	18.00	108.00
K Partridge	Clerks expenses	58.82	0	58.82

It was also resolved to reimburse the clerk for stationery expenses of £60.90, including £10.15 VAT.

iii) Approve budget and precept for financial year 2023/2024 as per Finance Committee proposal:

It was resolved to accept the budget and precept of £58,000.00, proposed by Councillor Hodge, seconded by Councillor Hale and unanimously agreed. Budget attached as appendix 1 to these minutes.

iv) approve clerks hours from 29th October to 25th November: it was resolved to accept clerks total hours of 45^{1/4}, proposed by Councillor Skelton, seconded by Councillor Barnes and unanimously agreed.

v) approve payment of £2,000 relating to toilet agreement: It was resolved to approve payment, proposed by Councillor Elliott, seconded by Councillor Chilton and unanimously agreed.

vi) Discuss closure of Nat West account and move balance to an interest account: information forwarded by Councillor Witton for Nationwide account; following discussion it was agreed to gather more information and discuss at December meeting.

27.2022: REVIEW POLICY DOCUMENTS: a list of policy and working documents had been produced, it was agreed to go through all over the next few months with a view to updating; standing orders and financial regulations to be looked at first. Clerk to forward to all. Put as December agenda item.

Email to all Councillors.

28.2022: BURIAL GROUND: Councillor Chilton reported Pascoe's had put in a new plaque. Currently going through all paperwork and putting into folders/files. Site for tree has been agreed.

29.2022: TIDEFORD PARK LEASE RENEWAL: Lease received, signed by Councillors Pipe and Hodge.

30.2022: PLAYPARKS:

i) St Germans: Councillor Elliott reported there are issues with dog waste, otherwise everything alright. He will carry out the inspection in December.

ii) Tideford: Councillor Hale reported tenders have gone out, due date Monday 5th December, there have been a few site visits, some have declined to quote. He will meet with Councillors Witton and Hodge after tenders have been received. Further report will be given at the December PC meeting.

31.2022: DEFIBRILLATORS: Councillor Hale will make further enquiries with South West Ambulance service.

32.2022: ADVERTISING FOR NEW CLERK: Councillor Skelton reported a draft had been forwarded to Members for comments. Agreed to advertise with South West Councils, CALC and our website. Closing date first week of January with interviews before the end of that month.

33.2022: UPDATE ON COMMUNITY EMERGENCY PLAN: No update.

34.2022: PARISH COUNCILLOR REPORTS:

i) Safe38: Councillor Hodge reported he had attended a meeting on 16 November, hoping for a press conference before Christmas. Trying to keep A38 in the spotlight; lobbying Highways England in relation to speed cameras. Sheryll Murray is aware the current situation is not acceptable and a bypass is needed, she has spoken to the Transport Secretary regarding a bypass. Talking to local businesses to get their input and also looking at health issues.

Menheniot junction is being looked at in the spring.

Councillor Hale reported there are issues for people with children and pushchairs trying to cross the road to catch the bus in Tideford.

35.2022: GRANT APPLICATION FROM MILLBROOK SKATEPART PROJECT: Grant application received asking for £5,000.00. Following discussion it was resolved to grant £1,000.00, proposed by Councillor Pipe, seconded by Councillor Hale and unanimously agreed. Cheque to be presented for payment in December.

36.2022: RENEWAL OF CONTRACT WITH BRADLEY HARPER: Defer to December meeting.

37.2022: COMMENTS IN RELATION TO A MAYOR FOR CORNWALL: It was agreed to request this matter go to a referendum.

38.2022: REQUEST FROM MENHENIOT PARISH COUNCIL REGARDING WEEDKILLING: Request in relation to the safety issue of volunteers carrying out weedkilling. Unfortunately we have no knowledge or advice on this matter.

39.2022: MEETING DATES AND VENUES FOR 2023: Following dates and venues agreed; all meetings to commence at 6.30pm.

30th January at Tideford RBL; 27th February at Polbathic Hall; 27th March at Eliot Hall; 24th April at Tideford RBL; 22nd May at Polbathic Hall; 26th June at Eliot Hall; 31st July at Tideford RBL; 21st August at Polbathic Hall; 25th September at Eliot Hall; 30th October at Tideford RBL; 27th November at Polbathic Hall; 18th December at Eliot Hall. Clerk to book halls.

40.2022: DATE OF NEXT MEETING: The next meeting will be held on Wednesday 14th December 2022 at Eliot Hall and will commence at 6.30pm with a 10 minute public forum, if required.

There being no further business to discuss the Chairman closed the meeting at 8.44pm.

Details	2022/23 budget	2023/24 budget	Incr/decr	Note
Insurance	£1,500.00	£2,000.00	£500.00	
Audit fee	£650.00	£800.00	£150.00	
Parish Magazine	£1,400.00	£1,600.00	£200.00	
Burial Ground	£2,000.00	£2,000.00	£0.00	
Tideford lighting	£100.00	£100.00	£0.00	
Section 137	£1,500.00	£2,000.00	£500.00	
Grants	£4,000.00	£4,000.00	£0.00	
Repairs/maintenance	£25,000.00	£25,000.00	£0.00	
Election Expenses	£1,900.00	£1,900.00	£0.00	
Parks/Open Spaces	£6,000.00	£6,000.00	£0.00	
Sundry Expenses	£350.00	£350.00	£0.00	
PROW	£1,000.00	£1,500.00	£500.00	
Subscriptions	£750.00	£750.00	£0.00	
Traffic Management	£0.00	£7,000.00	£7,000.00	
General Admin	£1,800.00	£2,500.00	£700.00	
Clerks Salary	£15,000.00	£16,000.00	£1,000.00	
Clerks Pension	£360.00	£400.00	£40.00	
Travel/mileage Costs	£600.00	£500.00	-£100.00	
Professional Fees	£1,000.00	£1,000.00	£0.00	
Capital Expenditure	£500.00	£500.00	£0.00	
Hall Hire	£650.00	£800.00	£150.00	
TOTAL	£66,060.00	£76,700.00	£10,640.00	

proposed to increase precept to £58,000, the shortfall of £18,700 to be taken from reserves
Precept for 2022/2023 £55,060 - an increase of £2,940 for 2023/2024