

**MINUTES OF THE ST GERMANS PARISH COUNCIL MEETING HELD ON MONDAY 27<sup>TH</sup> MARCH 2023  
AT ELIOT HALL COMMENCING AT 6.30PM**

**Present:**

Tideford Ward: Councillor A Hodge (Vice Chair) and D Hale  
St Germans Ward: Councillors N Witton, R Elliott and B Skelton  
Polbathic Ward: Councillor J Williams  
Bethany Ward: Councillor P Pipe (Chair) and P Chilton  
Parish Clerks K Partridge (outgoing Clerk) and J Hoskins (incoming Clerk)  
County Councillor K Ewert  
1 member of the public for the forum

Councillor Pipe welcomed Julia Williams to her first meeting and also Jenny Hoskins who will be in post as clerk from the beginning of April.

**Public Forum:** Julian reported there have been 2 working parties dealing with the fencing on the recreation ground in St Germans, work on that will soon be completed. Requested the Parish Council agree to cut the grass again for 2023, one cut a month from April to September. To put this item on agenda for April PC meeting. Requested the Parish Council pay the annual rent and insurance on the recreation ground, amounting to £400 for rent and approximately £900 for insurance; this was agreed and minuted in July 2020. Clerk to check the minutes.

**61.2023: Apologies for absence** (with valid reasons) were received from Councillor S Barnes.

**62.2023: To approve minutes of the meeting held on Monday 27<sup>th</sup> February 2023:** It was resolved the minutes be signed as a true record, proposed by Councillor Hodge, seconded by Councillor Chilton and agreed.

**63.2023: Report from Cornwall Councillor Kate Ewert:** Councillor Ewert had forwarded the February update which had been circulated to all Members. In relation to the Deal for Cornwall, most Parish Councils have asked for a referendum to take place. £1.5m of funding has been secured for improving housing in the area, approximately 150 properties will benefit. Community Level Up Fund is available to support communities with grants up to £25k available. Councillor Hale queried the damage to the A38 bridge, repairs have not taken place; Councillor Ewert will check on this. Councillor Hale also queried the changes to car parking charges, Councillor Ewert will forward information.

**64.2023: Planning applications:** Following planning applications received too late to consider, Planning Department have agreed comments can be made by 25<sup>th</sup> April, therefore will be placed on the next meeting agenda.

PA23/01703, alterations and extension to dwelling and associated works at Gull Cottage, 2 Quay Road, St Germans

PA23/02159, two storey extension to existing cottage (resubmission of withdrawn application no. PA22/08721), Furze Park, Trerulefoot.

**65.2023: Planning decisions and reports:**

PA23/00119, construction of off road parking at 4 Cuddenbeake Terrace, St Germans – refused.

PA23/00118, construction of off road parking at 3 Cuddenbeake Terrace, St Germans – refused.

**66.2023: Refurbishment of notice boards:** Councillor Skelton reported the ply has now been ordered and work will start as soon as possible.

**67.2023: Grant application from St Germans Area Public Transport Group:** Grant received requesting £205.00 towards the total cost of £410.00 to fund two printed train timetables focused on trains stopping at St Germans station. Following discussion it was agreed to grant £205.00 with the proviso that the other two groups who have been asked to assist also contribute the same amount. It was noted this could incorporate bus times in the future. A vote took place, Councillor Pipe abstained, other Members voted for the motion.

**68.2023: Employment Committee:** Members appointed – Councillors D Hale, N Witton, B Skelton, A Hodge and P Chilton.

**69.2023: Finance:**

**i) To note and approve current financial position on all accounts:** It was resolved to accept the information given by the clerk, proposed by Councillor Skelton, seconded by Councillor Witton and unanimously agreed.

**Balances of accounts as at 20 March 2023:**

Lloyds Treasurers account	£45069.59
Lloyds Instant account	£40082.23
Cambridge Building Society	£70239.53
Nat West	0

**ii) To approve payment of accounts as previously advised and to note direct debits:** It was resolved to approve payment of accounts other than grant to Tideford Cricket Club, proposed by Councillor Skelton, seconded by Councillor Witton and unanimously agreed. Clerk to check with Tideford Cricket Club.

Payee	Details	Net	VAT	Total
Just Rods	Unblocking of drain at St Germans playpark	90.00	0	90.00
Play Inspection Co	Annual inspection	72.95	14.59	87.54
K Partridge	Clerks expenses	35.95	0	35.95
Tom Cox	Cutting hedges at cemetery	450.00	90.00	540.00
Luxus House	Data shredding (replacing lost cheque 000962)	23.25	4.65	27.90
Earth Wrights	Final payment Tideford Playpark	2735.00		2735.00
A Hodge	Solicitor oath for Eliot lease	20.00	0	20.00
Eliot Hall	Hire of hall	23.00	0	23.00
Polbathic Hall	Hire of hall	50.00	0	50.00

**Direct Debit payments:**

Tamar Accounting	Clerks salary, PAYE and fee	682.56	4.00	£686.56
Southern electric	Supply at Tideford	11.58	0.58	£12.16

**Income:**

Ugalde	Burial fees	525.00	0	£525.00
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**iii) To approve clerks hours from 27 February to 26 March 2023:** clerks total hours of 43 were approved. Proposed by Councillor Hale, seconded by Councillor Hodge. Final hours will be presented at the next meeting.

**iv) End of year audit:** It was agreed K Partridge complete the end of year accounts for submission.

**70.2023: Policy documents:** Health and Safety and Lone Policy documents are with Councillor Hale.

**71.2023: Burial ground:** A query had been received relating to the top soil which had been used to rectify the subsidence on some plots but not on all, unfortunately the amount delivered was not sufficient to do all of the plots. Councillor Chilton reported the grave digger will arrange to complete the remainder of the subsidence.

Councillor Witton reported Pear Technology will require updated information with regards to the burial mapping, this will be completed when Jenny is in post.

The meeting was closed at 19.26 for closed discussion.

Meeting opened at 19.35.

**72.2023: Matters arising on urgent matters:** Councillor Witton reported local residents had asked for permission to use the Millennium Gardens for a tea party to commemorate the Coronation. Proposed by Councillor Witton, seconded by Councillor Chilton and all agreed.

Councillor Pipe suggested the Parish Council should either arrange an event or contribute to groups already arranging them. Following discussion it was agreed to fund £100 to each group, up to a maximum total of £500.00. Proposed by Councillor Pipe, seconded by Councillor Hale, motion carried. Councillors Eliot, Chilton and Witton abstained.

Councillor Witton reported Steve Lester had restored a telephone kiosk at another parish and will complete the work on the one at St Germans; he will complete this following the refurbishment of the notice boards.

**73.2023: Playparks:**

**i) St Germans:** Councillor Eliot reported a set of steps into the wooded area appears to be over the boundary into the playpark. Councillor Witton reported he had previously asked for a map of the boundaries, unfortunately this did not happen. He will speak to Cornwall Council.

**ii) Tideford:** Councillor Hale reported the refurbishment was completed, an inspection will be completed by RoSPA. The official opening is on 29 April at midday, the RBL Hall will be open for the event. Councillor Hodge reported local school children will be making some contributions. It is hoped a press release can be arranged.

**iii) Annual Inspection reports:** Annual reports received from Play Inspection Company, they had requested information on what equipment will require inspection at Tideford in 2024 as the park was undergoing refurbishment when they arrived to complete this years inspection.

**74.2023: Defibrillators:** Councillor Hale reported there had been no response from South West Ambulance service. Councillor Williams will check on the requirements.

**75.2023: Appointment of Clerk:** Contract of employment completed and signed. Start date for Jenny Hoskins is 1 April; arrangements will be made to hand over the equipment and files.

**76.2023: Nut Tree:** Councillor Pipe will complete May issue. To include parking charges and Coronation party.

**77.2023: Parish Councillor Reports:**

**i) Safe 38:** Councillor Hodge reported he had attended a meeting last week. The group are still in contact with Sheryll Murray regarding smaller improvements. Some projects are falling behind schedule. Speed cameras and other initiatives that are not too expensive will be done at some point. Menheniot junction – improvements will be pushed forward. Issues regarding a pedestrian crossing at Tideford are not on the plan now. Main campaign is focusing on Tideford at the present time. Currently £521.60 in the bank. The next meeting is on 27<sup>th</sup> April 2023.

**ii) Traffic Consultation:** Councillor Witton reported the scheduled roll out will be autumn 2024. Basic survey is completed.

**iii) Speed Watch:** Councillor Witton reported he had spoken to Henry of Savills when it was suggested the triangle area near the train station could be used for parking. It was agreed to discuss this option.

**78.2023: Date of next meeting:** The next meeting will be held on Monday 24<sup>th</sup> April 2023 at Tideford RBL Hall and will commence at 6.30pm with a 15 minute public forum, if required.

There being no further business to discuss the Chairman closed the meeting at 20.20.