

## ST GERMAN'S PARISH COUNCIL

### MINUTES OF THE ST GERMAN'S PARISH COUNCIL MEETING HELD ON MONDAY, 29 JULY 2024 AT THE RBL HALL, TIDEFORD AT 6.30PM.

#### Present:

**Tideford Ward:** Cllrs. A Hodge (Vice Chairman)  
**St Germans Ward:** Cllrs. N Witton, R Elliott, J True.  
**Polbathic Ward:** Cllrs. S Barnes.  
**Bethany Ward:** Cllrs. P Pipe (Chairman), P Chilton.

**Also attending:** Mrs J Hoskin (Parish Clerk)  
Cllr K Ewert (Cornwall Council)

**1. Chairman to open the meeting.** The Chairman welcomed everyone to the meeting. There were no members of the public present.

**2. Apologies for absence** were received from Cllr B Skelton.

**3. Declarations of interest relating to matters on the agenda.** Cllr Witton declared an interest on agenda item 6c) planning application PA24/04585.  
Cllr P Pipe declared an interest on agenda item 6a) planning application PA24/03222.

**4. To approve the minutes of the Parish Council Meeting held on Monday, 24 June 2024.** The minutes of the meeting held on the 24 June 2024 were approved and signed by the Chairman, following an amendment to Item 17 Cllr Hodge reported the meeting had been carried "over" not "out" as drafted. Proposed by Cllr Hodge, seconded by Cllr Elliott and unanimously agreed.

**5. Report from Cornwall Councillor Kate Ewert.** Cllr Ewert presented her report, updating the council on the 20mph is plenty scheme. The large areas within the consultation had received both support and objections. The roll out for St Germans had been delayed not cancelled. Cllr Ewert had attended the meeting along with Cllr Witton at Port Eliot Estate to discuss the forthcoming music events and traffic management with the organiser. It was unfortunate that they had not emailed their proposals before tonight's meeting, as promised. A single point of contact had been requested. Tickets had been discounted for residents of St Germans. It was suggested a donation for the community be give and managed via the parish council.  
(Cllr Ewert left at 7.48pm to attend another council meeting)

#### **6. Planning applications –to discuss and vote whether or not to approve:-**

**a) PA24/03222 1 -6 The Gallery, Gallery Lane, St Germans – Listed building consent for replacement flat roof decking. This will raise the roof by 130mm.** Cllr Pipe declared an interest and left the meeting for this item. The discussion for this item was chaired by Cllr Hodge. It was proposed by Cllr Witton, seconded by Cllr True and unanimously agreed the application be supported.

**b) PA24/04465 10 Bridge Road, Tideford – Proposal to remove existing outbuilding and construction of single storey side / rear extension with mono pitch tiled roof. Replacement of entrance and porch and an extension of existing easement allowing continued access around the property by a neighbour.** Support, proposed by Cllr Hodge, seconded by Cllr Chilton and unanimously agreed.

c) **PA24/04585 Lynher House, St Germans – Proposed laundry room with garden room over and amendments to previously approved snooker room over existing garage.** Cllr Witton declared an interest and left the meeting for this item. Support, proposed by Cllr Barnes, seconded by Cllr Hodge and unanimously agreed.

d) **PA24/05016 11 Fairfield, St Germans – Proposed garage.** Object, owing to the lack of information and no detailed measurements. Proposed by Cllr Elliott, seconded by Cllr True and unanimously agreed.

e) **PA24/02733 Horsemans Hill Farm, Trerulefoot – Change of use of site from agricultural to Regenerative Low Impact Development including erection of off-grid low-impact dwelling (retrospective), erection of polytunnel, erection of workshop and erection of compost toilet. Demolition of a shed.** Object; unauthorised sporadic development, and overdevelopment of site. The site should remain agricultural land. Proposed Cllr Chilton, seconded Cllr Witton and unanimously agreed.

**7. Cornwall Council Planning decisions and reports,** were noted.

- a) **PA23/10372 Tyhanner, Old Road, Polbathic – Erection of a 2 bedroom holiday let lodge.** Application withdrawn.
- b) **PA24/03383 Fairfield House, St Germans – Proposed double garage.** Approved
- c) **PA24/03621 Keepers Cottage, Cutmere, Tideford – Demolition of existing conservatory / sun room and workshop and construction of a single storey extension.** Awaiting a decision.

**8. Planning Enforcement matters, if available.** Cornwall Council had responded to the enforcement report on Marea Barn and requested further clarification on the proposed breaches of planning.

**9. Finance**

i) **to note and approve current financial position on all accounts.** The bank reconciliation was circulated by the Clerk and bank account balances confirmed by the Chairman.

ii) **to approve and authorise the payment of accounts, as circulated.** It was proposed by Cllr Barnes, seconded by Cllr Elliott and unanimously agreed the accounts be approved and paid.

BACS	J Hoskin & HMRC	Salary & PAYE	909.84		909.84
BACS	Tamar Accounting	Monthly fee	20.00	4.00	24.00
Cheque	Parish Magazine Printing	Nut Tree August 2024	184.16		184.16
Cheque	BH Garden Services	Grass cutting maint work	3510.00	702.00	4212.00
Cheque	J Hoskin	Postage and phone	49.30		49.30
Cheque	Viking Office UK Ltd	Paper and ink cartridge	72.66	14.53	87.19
Direct debit	SSE	Tideford lighting June 24	68.39	3.42	71.81

iii) **to consider a grant application request from The Creative Gym (Winter Hub Art Club) following more information from the organisation.** It was proposed by Cllr Barnes, seconded by Cllr Hodge and unanimously agreed the applicant be invited to attend the next meeting.

iv) **To authorise the Chairman and Clerk to sign the BDO LLP (auditors form) stating there is no conflict of interest between the Parish Council and BDO LLP.** The council authorised the completion of the form confirming there is no conflict of interest between the parish council and BDO. Proposed by Cllr Barnes, seconded by Cllr Hodge and unanimously agreed.

**v) To arrange a date for a F & GP meeting in September 2024 and items for this agenda.**

The date was set for Wednesday, 25 September 2024 at 9.30am. The F & GP committee consisted of Cllrs. Witton, Pipe, Elliott, Barnes and Skelton.

**vi) Quotations.** The council agreed to discuss quotations relating to agenda items 16 and 20 at the finance section of this meeting.

**Footpath at Lower Fairfield** – It was proposed by Cllr Witton, seconded by Cllr Hodge and unanimously agreed to accept the quote of £150 for trimming back the overgrown beech hedge encroaching onto the footpath. In addition to this work the contractor will be asked to clear the top footpath that runs parallel to the park.

**Tree Inspections** – The council accepted the quotation of £712.80 for the required tree inspection and report for the Treland play area at St Germans, the Tideford play area and the burial ground, along with an additional £147 for the recreation ground. Proposed Cllr Witton, seconded by Cllr Elliott.

**10. Burial Ground – to receive an update on the burial ground.** Cllr Chilton reported the grass had been cut and the fence repaired. The fence and shelter had been wood treated. The left hand unused section of the burial ground had not been maintained and looked a little untidy. It was noted this would be trimmed late August. The council had consider a quote to survey the trees under item 9iv) of this meeting.

**11. Nut Tree – report for the next parish magazine.** Cllr True will write a report for the October edition. To be submitted by the 15 September 2024.

**12. Parish Council Vacancies – response to the advertised vacancies for the following parish wards**  
- **Tideford (2), Polbathic (1) and co-option.** No applications received. Cllr True had spoken to a resident interested in the parish councillor role.

**13. Church Road, Tideford – update from Cllr Witton on the request for signage.** Nothing to report. The proposed battery operated 20mph advisory sign had not been delivered.

Cllr Hodge had reported the ongoing speed of traffic through Polbathic to the recent CAP meeting and the meeting organised by Shevioc Parish Council. It was suggested the police be advised of resident's concerns.

**14. Consultation on the 20mph limit for St Germans – response on the consultation.** Nothing to report.

**15. Parish Council Policies – to authorise the Clerk, Cllr Witton and any other Councillor to review and update the council's policies and report back.** The Clerk gave Cllr Witton the current parish councils copy and the NALC new version of Standing Orders recommending the latest edition be adapted to the parish council.

**16. Playparks :- to identify and approve any matters requiring attention.**

**i) St Germans. To include the survey of the trees on the boundary hedge.** Cllr Elliott had no issues to report other than the bindweed growing through the bottom of the fence. Cllr Witton offered to meet Cllr True and explain how the inspections are carried out and recorded. The Clerk will look at the timescale for the external inspectors report.

The council had considered quotations for the recreation areas under item 9vi) of this meeting.

**ii) Tideford – Cllr Hodge.** The gate and post had been repaired, as per the quotation. The Council authorised Cllr Hodge to order some more bark chip to top up the surface areas under the play equipment. Cllr Hodge offered to continue with the inspections until the next meeting.

**17. Matters arising from previous decisions, and any urgent matters (which cannot be voted on) at the discretion of the chair. Items for the next agenda.** No matters reported.

**18. Parish Councillor reports - Safe 38: - Cllr Hodge** reported on the meeting held on the 17 July 2024 that agreed to invite the new MP to future meetings. The 5 E's were mentioned (education, engagement, enforcement, evaluation and engineering) and the decision to pursue these matters. The new Labour government were looking to postpone some major road works throughout the country and the question will be asked if funding could be relocated to other highway schemes already on the list to be done.

Cllr Witton spoke about the Gateway meeting that included the Tamar crossings proposals up to 2050. The Saltash tunnel was adopting number plate recognition and maintenance work towards the end of the year would reduce the traffic to two lanes.

**19. Defibrillator maintenance – update following the last meeting.** The Clerk confirmed Duchy Defibrillators were taking on the maintenance of the four defibrillators in the parish. Councillors in these locations also carried out visual checks to the cabinets.

**20. Footpaths – review of the footpaths and maintenance. To consider and approve the cost to trim back the beech hedge adjacent to the footpath at Lower Fairfield.** The cost to trim back the beech hedge was approved under Item 9 of this meeting.

**21. Correspondence – to be noted and to include the 8th July email from Tamar Trust looking for Trustees and publicity, and the 9<sup>th</sup> July email from Cornwall Council about decarbonisation.**

The Clerk handed out the Tamar Trust notices for the parish boards.

The Cornwall Council decarbonisation information was noted.

**22. Date of next Parish Council meeting –** the next meeting will be held on Monday 2 September at Polbathic Hall.

The following meeting will be held on Monday, 30 September 2024 at the Eliot Hall, St Germans.

**23. To close the meeting.** There being no further business the meeting closed at 8.10pm.