

ST GERMAN'S PARISH COUNCIL

MINUTES OF THE MEETING OF ST GERMAN'S PARISH COUNCIL HELD ON WEDNESDAY, 28TH MAY 2025 AT THE RBL HALL, TIDEFORD AT 6.30PM.

(change of day owing to the bank holiday Monday)

Present:

Tideford Ward: Cllr. A Hodge
St Germans Ward: Cllrs. R Elliott, B Skelton, J True
Polbathic Ward: Cllr S Barnes
Bethany Ward: Cllrs. P Pipe, P Chilton.

Also attending: Mrs J Hoskin (Parish Clerk)
One member of the public.

Councillors Skelton and True signed their declarations of acceptance of office, having not been present at the 7th May 2025 meeting.

1.. Chairman to open the meeting followed by the public session. The Chairman opened the meeting and invited the member of the public to address the council, if they so wished. The resident of Tideford expressed her interest in the vacancy on the parish council and spoke about her involvement in parish council work in another region of the country.

2. Apologies for absence were accepted from Cllr T Hooper and Cornwall Councillor K Ewert.

3. Declarations of interest relating to matters on the agenda. Cllr True declared an interest on agenda item 8vi)

4. To approve the minutes of the Annual Parish Meeting held on Monday, 28 April 2025
To approve the minutes of the Parish Council Meeting held on Monday, 28 April 2025
To approve the minutes of the Annual Parish Council Meeting held on Wed, 7 May 2025
Councillors approved the minutes of the meetings held on the 28 April 2025 (Annual Parish and Parish Council) and the Annual Parish Council meeting held on the 7th May 2025. Proposed by Cllr Hodge, seconded by Cllr Elliott and unanimously agreed. These were signed by the Chairman.

5. Report from Cornwall Councillor Kate Ewert. Cllr Ewert was unable to attend the meeting.

6. Planning applications –to discuss and vote whether or not to approve:-

a) No applications received at the publication of the agenda.

Planning Matters – to note any planning matters requiring attention. No matters reported.

7. Cornwall Council Planning decisions and reports to be noted: Councillors noted planning decisions.

a) **PA24/02733 Horseman's Hill Farm, Trerulefoot – Change of use of site from agricultural to Regenerative Low Impact Development including erection of off-grid low-impact dwelling (retrospective), erection of polytunnel, erection of workshop and erection of compost toilet. Demolition of a shed.** Approved.

- b) **PA24/05652 Old East Iron Works, Polbathic – Reserved matters application for construction of 19 dwellings and landscaping following outline approval PA17/12198, without compliance of condition x of decision PA21/10521 dated 21.01.2022** Awaiting a decision
- c) **PA25/01782 The Old Rectory, Old Quay Lane, St Germans – Listed building consent to seek agreement to retain, replace on occasions or alter small items of earlier maintenance works carried out by the owner.** Awaiting a decision.
- d) **PA25/02229 Catchfrench Farm, Trerulefoot – Construction of new detached shed to form covered dung store and livestock shed.** Approved.
- e) **PA25/02230 Catchfrench Farm, Trerulefoot – Extension of existing shed for covered feed passage.** Approved.
- f) **PA25/02724 Fairfield House, St Germans – Works to tree(s) within a conservation area (TCA) magnolia grandiflora, located directly in front of house – reduce it’s size by removing one third of upper foliage.** Decided not to make a TPO.

8. Finance

i) to note and approve current financial position on all accounts. The bank reconciliation was circulated and bank balances checked by the Chairman.

ii) to approve and authorise the payment of accounts, as circulated. It was proposed by Cllr Hodge, seconded by Cllr Skelton and unanimously agreed to be paid.

Method	Payee	Details	Nett	Vat	Total
BACS	J Hoskin & HMRC	Salary & PAYE	1024.91		1024.91
BACS	Tamar Accounting	Monthly fee	20.00	4.00	24.00
Cheque	Tideford & St Germans RBL	Room hire - May 2025	40.00		40.00
Cheque	St Germans Eliot Hall	Art Hub room hire x 8	360.00		360.00
Cheque	BH Gardens	Grass cutting etc	1400.00	280.00	1680.00
DD	Lloyds Bank	Charges 10 Apr – 9 May	5.75		5.75
Cheque	J Hoskin	Expenses	93.75		93.75
DD	SSE	Tideford lighting April	92.38	4.62	97.00
Cheque	Parish Magazine Printing	Nut Tree June	184.16		184.16

It was proposed by Cllr Hodge, seconded by Cllr Elliott that the DD to SSE be cancelled until the contract costs are confirmed.

iv) to consider new bank accounts and signatories required. Cllr Pipe wished to come off the bank account as a signatory. The signatories were confirmed; being Cllrs. R Elliott, S Barnes, P Chilton, T Hooper.

The signatories for the Cambridge Building Society were amended to Cllr R Elliott and P Chilton.

v) update on the parish council laptop parish council laptop. The Clerk to purchase a new laptop as previously agreed.

vi) to consider the grant application from the Recreation Field towards grass cutting costs.

Following a discussion on the grass cutting at the recreation field it was proposed by Cllr Skelton, seconded by Cllr Barnes and unanimously agreed to issue a grant of £550 towards the grass cutting for the 2025 season.

to consider a grant application from The Creative Gym Winter Art Club to cover the cost of room hire, as before. It was agreed the Clerk obtains dates for these sessions.

vii) to arrange a date for the Finance Committee meeting. Date to be confirmed.

9. Repairs and repainting of the metal railings on the causeway adjacent to the cemetery in St Germans (old and new). N Witton had arranged a site meeting with Cormac on the 2nd June to look at the work required to the railings. Cllrs Elliott and Hodge will try to attend.

10. Parish Councillor reports

i) **Safe 38: - Cllr Hodge** – nothing to report., no recent meeting.

11. Matters arising from previous decisions, and any urgent matters (which cannot be voted on) at the discretion of the chair. Items for the next agenda.

i).. **Parish Council vacancies.** Following a discussion with Tracey Price and given her previous experience it was proposed by Cllr Hodge, seconded by Cllr Elliott and unanimously agreed Tracey be co-opted onto the Tideford Ward of the parish council.

ii) **Twinning Visit** - The Chairman thanked Cllr Chilton and the Clerk for getting the Cornish gifts and basket for twinning visit; and Cllr True for representing the parish council.

iii) **May Tree Fair** – The Chairman congratulated Cllr True and his team on the success of the fair.

12. Correspondence – to be noted.

o **To discuss the Cormac consultation for the Trerulefoot footway and bus stop.** It was noted there was no form of pedestrian crossing or designated bus stop. It was proposed by Cllr True, seconded by Cllr Elliott and unanimously agreed the scheme be supported, with the provision of a designated bus stop and expressing the council's reservations about the safety of pedestrians crossing the road.

o **Support for the St Germans Priory Trust - Community Capacity Fund grant application.** The council resolved to support the grant funding applications and wished the Trust every success in their application endeavours.

13. Staffing Committee – to confirm a date for the July 2025 staffing committee meeting. Date to be confirmed.

14. Burial Ground – to receive an update on the burial ground and approve any work required. To consider a new notice board for the gate. Work required on ground surface. Update on moles. Cllr Chilton gave an update on the burial ground, and the approximate number of memorial stones still needing to be raised to ground level. It was noted that some plots were not being maintained by families. Photographs will be taken of tributes on graves that did not meet the regulations of the burial ground before they are removed and placed in the shelter for families to collect. It was suggested the burial committee consider adding a maintenance fee to the cost of a burial plot when next reviewing the charges. The moles were being dealt with.

15. Nut Tree – to nominate a Councillor to write a report for the next parish magazine. Cllr Pipe offered to write the report for the July edition.

16. Parish Council Policies – update on the next policy to be reviewed.

Complaints policy – Clerk and Cllr Hodge

Freedom of Information policy – Clerk and Cllr True.

17. Playparks and public areas:- to identify and approve any work requiring attention.

i) **St Germans / Treland.** Cllr Elliott had nothing to report. The Council agreed the contractor could use weed killer where necessary if the appropriate spraying licence is held. The resin repairs to the surface material had now been done. Cllr True offered to carry out the next inspections.

ii) **Tideford.** Cllr Hodge had nothing to report. Cllrs. Hodge and Skelton offered to completed the June inspections.

18. Date of next Parish Council meeting – Monday, 30th June 2025 at The Eliot Hall, St Germans.

19. To close the meeting. There being no further business the meeting closed at 8.10pm.

Dated. 30th June 2025

Signed>