

ST GERMANS PARISH COUNCIL

MINUTES OF THE MEETING OF ST GERMANS PARISH COUNCIL HELD ON MONDAY, 24th NOVEMBER 2025 AT THE POLBATHIC HALL AT 6.30PM.

Present:

Tideford Ward: Cllr. A Hodge
St Germans Ward: Cllrs. R Elliott, B Skelton, J True
Polbathic Ward: None
Bethany Ward: Cllr. P Chilton.

Also attending: Mrs J Hoskin (Parish Clerk)

1.. Vice Chairman to open the meeting followed by the public session. There were no members of the public present.

2. Apologies for absence were received from Cllr T Hooper and Cornwall Councillor K Ewert.

3. Declarations of interest relating to matters on the agenda. None declared at this stage of the meeting.

4. Appointment of Chairman, and Vice Chairman if required, until the AGM in May 2026.

Following the resignation of the Chairman Cllr P Pipe it was proposed by Cllr Chilton, seconded by Cllr Skelton and unanimously agreed that Cllr Elliott be elected as Chairman until May 2026. Cllr Elliott accepted. This left the Vice Chairman position vacant.

Thanks were again expressed to Cllr Patricia Pipe who had served on the parish council for many years, including the position of Chairman.

It was agreed to defer the appointment of a Vice Chairman until the next meeting.

5. To approve the minutes of the meeting held on Monday, 27th October 2025. The minutes of the meeting held on the 27th October 2025 were approved and signed by the Vice Chairman following a spelling correction to Item 12; proposed by Cllr True and seconded by Cllr Hodge.

6. Report from Cornwall Councillor Kate Ewert. Cllr Ewert was unable to attend the meeting. The Clerk will circulate her report, once received.

7. Planning applications –to discuss the following planning applications and any other applications received between the publication of the agenda and the meeting.

a) No applications received at the publication of the agenda.

Planning Matters – to note any planning matters requiring attention. No matters reported.

8. Cornwall Council Planning decisions and reports to be noted: Noted.

a) **PA25/06259** Land South of Clover Park, Tideford Cross – Temporary agricultural workers dwelling – Awaiting a decision.

b) **PA25/05900** Agricultural shed, Tideford Cross Lane – Erection of a single self-build dwelling. Awaiting a decision.

c) **PA25/06689** Land North West of Orchard Close, Tideford Cross Lane – Change of use from agricultural land to Sui Generis to use as a dog walking field. The field will remain a level meadow and have fencing of 1.8m utilising current hard standing and buildings. Awaiting a decision.

d) **PA25/07097** The Coach House, Nut Tree Hill, St Germans – Redevelopment of existing workshop , internal and external amendments, addition of solar panels. Awaiting a decision.

9. Finance

i) **to note and approve current financial position on all accounts.** The bank reconciliation was noted and bank accounts verified by the Vice Chairman.

ii) **to approve and authorise the payment of accounts, as circulated.** It was unanimously agreed the accounts be paid; proposed by Cllr Hodge, seconded by Cllr Skelton.

Salaries & HMRC	Salary & PAYE	1101.11		1101.11
Tamar Accounting	Monthly fee	20.00	4.00	24.00
Polbathic Recreation Room	Room hire 24.11.2025	20.00		20.00
St Germans Eliot Hall	Public Toilets SLA 2025	2,500.00		2,500.00
J Hoskin – Expenses	Gift / Phone top up	80.00		80.00
Viking Direct	Ink / Stationery	180.40		180.40
Cornwall Council –	Uncontested Election	1,114.16		1,114.16
Lloyds Bank	Charges Oct/Nov	7.25		7.25

iii) **to arrange a date for the Finance Committee meeting. Precept for 2026/2027.** Date to be set.

iv) **to update signatories on the bank account.** Councillors approved the changes to the bank signatories.

10. Parish Councillor reports

i) **Safe 38: - Cllr Hodge – to report on any updates.** Cllr Hodge reported on the CAP meeting, held on the 19th November 2025. The meeting focused on transport and noted the speed camera data. Cllr Hodge had also attended the Rame Peninsula Public User Transport Group meeting on the 11th November 2025 that discussed transport links across services although the regular bus services for 2026 had not yet been confirmed.

ii) **Cornwall Council Community Area Partnership Meeting (CAP) – Cllr Hodge – date of the next meeting, 6th January 2026.** The date of the next meeting was noted.

11. Correspondence – to be noted. Noted.

12. Nut Tree – to nominate the Clerk /a Councillor to write a report for the next parish magazine. The Clerk will submit a report for the February 2026 edition.

13. Parish Council Policies – GDPR policy. To confirm the next policy review and elect a councillor to look at this with the Clerk. The Clerk and Cllr True to review the GDPR policy.

14. Burial Ground – to receive an update and approve any work required. Tree survey report. To identify the location of future plots within the site. Cllr Chilton reported on the amount of spaces left in the current section being used for burials and asked Councillors to consider which section should be allocated for the future.

15. Playparks and public areas:- to identify and approve any work requiring attention.

i) St Germans / Treland. To discuss the latest tree survey report and actions to be taken.

Cllrs. Elliott and True had carried out recent inspections The Clerk had circulated the report from the Play Inspection Company. Cllr Elliott asked the Council to consider upgrading the swings in the future. Cllr Skelton had spare swing seats and chains that could be used. Options will be considered along with the provision of a “springy” item for toddlers.
Cllr Elliott to carry out forthcoming inspections.

ii) Tideford. Cllrs. Hodge and Skelton reported on the Tideford Play Park. It was agreed the bench outside the gate be removed, and a list of work to tidy the site and boundary hedges be given to the contractor to carry out. The Council discussed the options of a sign for the basketball court. Matters highlighted in the inspection report were noted.
Cllrs. Hodge and Skelton to carry out forthcoming inspections.

It was noted the seat under the Millennium Clock adjacent to the A38 needed some wood preserving. Councillors offered to do this.

16. Review of the bins throughout the parish. Cornwall Council will be asked to clarify the future of bin maintenance and emptying schedules.

17. Matters arising from previous decisions, and any urgent matters (which cannot be voted on) at the discretion of the chair. Items for the next agenda. No matters reported.

18. Parish Council vacancies – Bethany (1) Polbathic (1) Tideford (1) St Germans (1). The Clerk will publish the co-option notices once confirmation had been received from Cornwall Council on the two recent vacancies at Polbathic and Bethany as to whether or not an election had been called for these positions.

19. Date of next Parish Council meeting – Monday, 29th December 2025 at the Eliot Hall, St Germans and the 26th January 2026 at the RBL, Tideford.

20. To close the meeting. There being no further business the meeting closed at 7.50pm

Dated. 26th January 2026

Signed.