

ST GERMANS PARISH COUNCIL

MINUTES OF THE MEETING OF ST GERMANS PARISH COUNCIL HELD ON MONDAY, 24TH AUGUST 2026 AT POLBATHIC HALL AT 6.30PM.

Present:

Tideford Ward: Cllrs A Hodge (Vice Chairman)
St Germans Ward: Cllrs. R Elliott (Chairman), B Skelton, J True, J Roodenburg.
Polbathic Ward:
Bethany Ward: Cllrs. P Chilton, C Holl.

Also attending: Mrs J Hoskin (Parish Clerk)
One member of the public.

1.. Chairman to open the meeting followed by the public session. The Chairman welcomed everyone to the meeting. A member of the public had attended to express their interest in joining the Parish Council having a history of family connections to the parish in particular Tideford and St Germans. The Chairman thanked him for his interest.

2. Apologies for absence were received from Cllr O Evans and Cllr K Ewert (Cornwall Council). It was noted that Cllr T Price had failed to attend six consecutive meetings.

3. Declarations of interest relating to matters on the agenda. None declared at this stage of the meeting.

4. To approve the minutes of the meetings held on the 27th July 2026. The minutes of the meeting held on the 27th July 2026 were approved and signed by Chairman. Proposed by Cllr Holl, seconded by Cllr True and unanimously agreed.

5. Report from Cornwall Councillor Kate Ewert. Cllr Ewert was unable to attend the meeting. The Chairman on her behalf reported Cornwall Council had agreed to make two cuts to the St Germans Churchyard and conduct a safety inspection of the headstones. Cllr True highlighted the Cornwall Council wilding policy suggesting they cut only the pathway.

6. Planning applications –to discuss the following planning applications and any other applications received between the publication of the agenda and the meeting.

- a) **PA26/05531 Castle Motors, Land south of Trebrown Farm, Horningtops – Engineering works to repair river bank with associated works.** Noted – this application was in Menheniot parish.

Planning Matters – to note any information relating to planning or enforcement matters. Nothing to report.

7. Cornwall Council Planning decisions and reports to be noted: Noted.

- a) **PA26/03379** Polbathic Garage, Polbathic – Construction of one dwelling. **Awaiting a decision.** Councillors had no objection to this application; proposed by Cllr Skelton, seconded by Cllr Chilton and unanimously agreed.
- b) **PA26/03623** Marae Barn, St Germans – Proposed extension. **Refused.**
- c) **PA26/03726** Fairfield House, St Germans – Replacement of existing windows. **Approved.**
- d) **PA26/04592** Tyhanner, Old Road, Polbathic – Variation of condition 2 in respect of Decision Notice PA24/06426 dated 08.10.2024. **Awaiting a decision.**

8. Finance

i) **to note and approve current financial position on all accounts.** The bank reconciliation was noted and the bank balances verified by the Chairman. Cllr Hodge offered to speak to Tideford RBL about unrepresented payments.

ii) **to approve and authorise the payment of accounts, as circulated.** It was proposed by Cllr Chilton, seconded by Cllr Hodge and unanimously agreed the accounts be paid.

Staff & HMRC	Salary & PAYE	1101.00		1101.00
Tamar Accounting	Monthly fee	20.00	4.00	24.00
Polbathic Hall	Room hire Aug 2026	20.00		20.00
South West Play	50% for repair T Swing	460.00	92.00	552.00
Aalgard Renshaw	VAT on Internal audit			
BH Gardens	Grass cutting / maint	830.00	166.00	996.00
Western Web	Renewal of domain and webspace – 2 years	165.00	33.00	198.00
Lloyd Bank	Charges June / July	6.75		6.75

9. Parish Councillor reports

i) **Safe 38: Cllr Hodge - to note the date of the next meeting – 17th September 2026.** Cllr Hodge had little to report. It was hoped the work on the new Tideford crossing would begin on the 7th September 2026. The brightness of a streetlight effecting a resident had been reduced to 40%.

ii) **Cornwall Council Community Area Partnership Meeting (CAP) Cllr Hodge – to note the date of the next meeting, 6th October 2026.** There was little to report and the date of the next meeting was confirmed.

10. Correspondence – to be noted. Correspondence had been circulated with nothing extra to report.

11. Nut Tree – to nominate the Clerk /a Councillor to write a report for the next parish magazine. The Clerk had submitted a report.

12. Parish Council Policies – GDPR policy review. Cllr True to review and circulate the final document to Councillors.
The Clerk will enquire about dates for any Code of Conduct training.

13. Burial Ground – to note and approve any work required. To approve the amended plans for the new shelter / bin storage building and agree quotations be obtained. Water supply.
Cllr Skelton reported the amended drawings had been done. Councillors will consider these at the next meeting. The architect will provide contact details for some contractors the Parish Council may wish to consider when sending out invites to tender.
Councillors agreed to the purchasing of stone and topsoil to enable the monumental mason to raise more tablets in the cemetery. Cllr Chilton reported the work will start on the 7th September 2026, weather permitting. The grass cutting contractor had been asked to carry out an additional cut before this date. A new padlock had been put on the seat with Cllrs. Chilton and Elliott holding the keys.

14. Playparks and public areas:- to identify and approve any work requiring attention.

i) **St Germans / Treland. To note inspections and agree actions to be taken.** All okay apart from the ongoing issue with the gate hinge at the Lower Fairfield entrance. The swing seats could be replaced and the Council already had a cradle seat that could be fitted. Weeds were beginning to come through the safety surfaces and this could be addressed in the future. Cllr Elliott will repair the bin. Cllr Elliott will continue with the inspections.

To consider the plans provided by The School Playground Specialist Company. Following a discussion about the plans received it was agreed the yellow roofs were no necessary.

ii) **Tideford. To note inspections and agree actions to be taken.** Cllr Skelton reported on recent inspections. Councillors resolved to accept the quote for the repairs to the adventure rope trail item; proposed by Cllr Skelton, seconded by Cllr Chilton and unanimously agreed. Cllr Hodge to carry out the forthcoming inspections.

15. Tideford Car Park – update on the request to Cornwall Council to devolve the car park to the Parish Council. Cllr Hodge had no updates for this meeting. Councillors authorised Cllr Hodge to continue discussions about the devolution of the car park with Cornwall Council. These discussions will also include the devolution of the Polbathic car park, the wooded area around Treland play park and the St Germans recreation field.

16. Menheniot Community Bus CIC – to receive further information on the provision of a community bus to serve the local areas including St Germans parish and establish what is required from the Parish Council. Item deferred until the next meeting. Cllr Hodge will be attending the Rame Community Area Transport Group AGM and may have some information from this meeting helpful to this matter.

17. Port Eliot Festivals – to discuss the outcome of the informal meeting held on the 19th August 2026 with the festival organisers. A public meeting organised by Cllr K Ewert, the Parish Council and Tunes had been held on the 19th August 2026 which many Councillors attended. Cllr Elliott had chaired the meeting where members of the public were given the opportunity to ask the Tunes organisers questions and raise any concerns. The points collated by the Parish Council were addressed. Tunes were asked to hold another public meeting in April 2027 prior to next years festivals. Notes from the meeting will be circulated.

18. Parish Council Policies – to approve the GDPR policy. Cllr True will send the final draft to the Clerk for comment before presenting to the Parish Council at the next meeting.

19. Matters arising from previous decisions, and any urgent matters (which cannot be voted on) at the discretion of the chair. Items for the next agenda.

- **Neighbourhood Planning Statement** (agenda item for September 2026)
- **Berry Farm, Bethany.** Councillors noted a report of operations going on at this address.
- **Gull House, The Quay, St Germans.** It was noted that a section of the wall (opposite the Sailing Club) had been removed by an adjacent landowner. It was agreed this was a civil matter for the Port Eliot Estate.
- **Learning Paddock, Tideford.** Learning facilities at the Paddock provided the opportunity for outdoor recreation for students. A grant application may be received from this organisation.

20. Parish Council vacancies – Polbathic (2). The Chairman asked the member of the public to consider applying for a vacancy on the Parish Council.

21. Date of next Parish Council meeting – Monday, 28th September 2026 -The Eliot Hall, St Germans.

22. To close the meeting. The meeting closed to the public at 8.15pm.

Dated 28th September 2026

Signed